

THE CORPORATION OF THE CITY OF GRAND FORKS

FEES & CHARGES BYLAW NO. 1958

A BYLAW TO AUTHORIZE THE CORPORATION OF THE CITY OF GRAND FORKS TO IMPOSE FEES AND CHARGES FOR VARIOUS MUNICIPAL SERVICES AND PROVISION OF INFORMATION;

WHEREAS pursuant to the current local government acts, legislation and regulations, Council is empowered by bylaw to establish fees and charges for various City services;

AND WHEREAS the Freedom of Information and Protection of Privacy Act provides for the payment of a fee for (a copy of routinely) available records, being those records which are available to the public, on demand, without a formal request for access under the Act;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. TITLE

- 1.1 This bylaw may be cited for all purposes as "**Fees & Charges Bylaw No. 1958, 2014.**"

2. DEFINITIONS

- 2.1 In this bylaw, unless the context otherwise requires:

"City" means The Corporation of the City of Grand Forks;

3. FEES AND CHARGES

- 3.1 Fees and charges imposed by the City for applications received, services rendered and goods supplied shall be in accordance with requirements of the following schedules:

SCHEDULE:

- "A" GENERAL OFFICE AND ADMINISTRATION FEES AND CHARGES
- "B" INFORMATION TECHNOLOGY AND NETWORKING SERVICES
- "C" SIGN PERMIT FEES AND CHARGES
- "D" AIRPORT FEES AND CHARGES
- "E" EQUIPMENT FEES AND CHARGES

4. SEVERABILITY

- 4.1 If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.

5 ENACTMENT

- 5.1 This bylaw is to take effect upon adoption by the Council of the Corporation of the City of Grand Forks.

READ A FIRST TIME this 26th day of May, 2014.

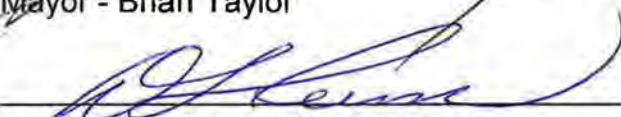
READ A SECOND TIME this 26th day of May, 2014.

READ A THIRD TIME this 26th day of May, 2014.

ADOPTED this 9th day of June, 2014.



Mayor - Brian Taylor



Corporate Officer - Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1958, as passed by the Municipal Council of the City of Grand Forks on the 9th day of June, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

SCHEDULE "A"
GENERAL OFFICE AND ADMINISTRATION FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>	
For Freedom of Information Requests			
For locating and retrieving a record	\$7.50	per 1/4 hour after first 3 hours	
For producing a record manually	\$7.50	per quarter hour	
For shipping copies	actual costs of shipping method chosen by applicant		
For photocopying, please see fees below			
Administrative Fees			
Copy of Council Minutes - per page	\$0.50	/page	
Miscellaneous Copies/Reports	\$0.50	/page	
Copy of the List of Electors	\$10.00	flat rate	
Tax Demand Notice (other than to an owner)	\$5.00	flat rate	
Certificate of Tax Status	\$25.00	flat rate	
Mobile Home Tax Status Certificate	\$25.00	flat rate	
Compliance Letter	\$25.00	flat rate	
N.S.F. Cheques	\$25.00	flat rate	
Information requiring research (billable in 1/4 hour increments)	\$35.00	/hour	
General Accounts Receivable	2%	/month*	
*On overdue accounts			
City of Grand Forks "Sustainable Community Plan" Bylaw			
Current Bylaw - includes all amendments and maps	\$30.00	flat rate	
City of Grand Forks "Zoning" Bylaw			
Current Bylaw - includes all amendments and maps	\$25.00	flat rate	
City of Grand Forks "Subdivision, Development and Servicing" Bylaw			
Current Bylaw - includes all amendments and design standards	\$30.00	flat rate	
All other Bylaws	\$0.50	/page	
Maps - Plotter Printing Fees			
Tabloid Size Sheets (11" x 17")	B&W	\$3.00	/page
	Colour	\$7.50	/page
Arch D Size Sheets (24" x 36")	B&W	\$7.50	/page
	Colour	\$15.00	/page
Arch E Size Sheets (36" x 48")	B&W	\$10.00	/page
	Colour	\$30.00	/page
Subdivision Application Fees	\$100 non-refundable for physical examination of the first parcel of land \$100.00 for each new parcel of land		

SCHEDULE "B"
INFORMATION TECHNOLOGY AND NETWORKING SERVICES
FEES AND CHARGES

Service	<u>Fee/Charge</u>	<u>Unit</u>
Spam Filtering	\$300.00	/year
Web Hosting	\$200.00	/year
Email Hosting (up to 10 accounts)	\$400.00	/year
Virtual Server Bundle	\$1,800.00	/year
Virtual Storage 300GB	\$1,600.00	/year
Phone Systems 7 Phones	\$250.00	/year
Dedicated Fibre	\$3,000.00	/year
Phone Systems 20 Phones	\$700.00	/year
Phone Systems 50 Phones	\$1,750.00	/year
Virtual Rack Space 2U	\$1,200.00	/year
Virtual Rack Space 21U	\$6,000.00	/year

SCHEDULE "C"
SIGN PERMIT FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
For Portable Signs, Sandwich Board Signs or replacement of a sign within an existing Sign Face	\$35.00	flat rate
For all other Signs for which a permit is required:		
Where the value is \$1000.00 or less	\$50.00	flat rate
For each additional \$1000.00 or part thereof	\$7.50	flat rate

Where any sign has been erected without the required permit having been previously issued, the fee for obtaining such permit shall be double the amount of the regular permit fee.

SCHEDULE "D"
AIRPORT FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
1. Permanent FBO - Bare Land Leases		
Minimum Annual Fee - City Residents	\$500.00	/year
Minimum Annual Fee - Non-Residents	\$1,000.00	/year
Annual land lease fees to be calculated at 15% of assessed value or the land or the minimum annual fee, whichever is greater.		
2. Seasonal FBO Annual Fee	\$1,000.00	/year
3. Airport Terminal Building Lease - Minimum	\$500.00	/month
Monthly lease shall be the minimum fee or 8% of assessed value, whichever is greater.		
4. Tie-down Space	\$45.00	/month
For each aircraft parked on the tie-down area		
5. Transient Aircraft Parking	\$10.00	/day
For all transient aircraft parked on the Airport for 12 consecutive hours.		
6. Commercial Landing Fee	\$20.00	/landing
For all commercial fixed wing and rotary wing aircraft that are not either Permanent FBO or Seasonal FBO		
7. Fire Season Negotiable Fee		
At the discretion of the City, a special service fee agreement may be negotiated with the Forest Service for a group landing fee/facility use arrangement.		
Liability Insurance Requirements		
All permits or leases issued under sections 1,2,3 and 4 of this schedule must include provisions that require the applicant/lessee to insure the City of Grand Forks against all liability for use of the airport lands. This insurance is to be for a minimum amount of \$5,000,000 and may be increased by the City as deemed necessary.		

FBO = Fixed Base Operator

SCHEDULE "E"
EQUIPMENT FEES AND CHARGES

NEW UNIT NO.	YEAR	MAKE	DESCRIPTION	RATE
PICKUP TRUCKS				
701	2000	DODGE	1/2 TON PICK-UP	\$ 10.00
702	2003	FORD	WINDSTAR VAN	\$ 10.00
703	2001	G.M.C. (Electrical)	3/4 TON PICK-UP	\$ 10.00
704	1996	G.M.C. (Parks)	3/4 TON MOD #2500 SERVICE TRUCK	\$ 10.00
705	1997	DODGE	3/4 TON MOD #2500 DODGE	\$ 15.00
706	1998	G.M.C. (Water & Sewer)	3/4 TON TRUCK	\$ 10.00
807	2014	FORD (PARKS)	F 250 PICK -UP	\$ 10.00
808	2013	FORD (Electrical)	F 150 XL PICK-UP	\$ 10.00
711	1995	FORD (Parks)	1/2 TON PICK-UP	\$ 10.00
712	2004	CHEVROLET TRAIL BLAZER	SUV	\$ 10.00
713	2007	GMC 2500 3/4 TON	3/4 TON MOD #2500 SERVICE TRUCK	\$ 10.00
714	2007	GMC 1500 1/2 TON REG.	1/2 TON PICK-UP	\$ 10.00
715	2007	GMC 1500 1/2 TON REG.	1/2 TON EXT PICK-UP	\$ 10.00
716	2008	Ford Ranger (Commissioners)	1/2 TON PICK UP	\$ 10.00
1 TON TRUCKS				
717	2006	GMC 3500 (New Water & Sewer)	1 TON SERVICE TRUCK	\$ 20.00
718	2007	F 350 ONE TON (Parks)	ONE TON DUMP BODY	\$ 20.00
719	2010	DODGE CARAVAN	CARAVAN	\$ 10.00
VEHICLES OVER 2 TON				
720	2001	VACTOR	SEWER PRESSURE CLEANER	\$ 100.00
721	1998	I.H.C.	DUMP TRUCK	\$ 35.00
722	1998	I.H.C.	FLAT DECK/DUMP/CRANE	\$ 35.00
725	1995	FREIGHTLINER	WATER TANKER TRUCK	\$ 35.00
726	1990	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
727	1990	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
729	2007	INTERNATIONAL	ELECTRICAL LINE TRUCK	\$ 75.00
730	2007	STERLING SC 800	ELGIN STREET SWEEPER	\$ 50.00
731	2008	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
732	2010	I.H.C.	ELECTRICAL LINE TRUCK	\$ 75.00
733	2009	Saturn Vue SUV Hybird	SUV Hybird	\$ 10.00
HEAVY EQUIPMENT				
734	2009	JOHN DEERE.	544K LOADER	\$ 50.00
735	1999	CAT.	426C LOADER/BACKHOE	\$ 50.00
737	1980	CAT.	950 LOADER	\$ 50.00
738	1974	SMI	SNOW BLOWER	\$ 50.00
739	1973	CAT.	12F GRADER	\$ 50.00
TRACTORS & MOWERS				
750	2004	JOHN DEERE	SKID STEER LOADER	\$ 25.00
751	2000	JOHN DEERE	BACKHOE/LOADER - CEMETERY	\$ 25.00
852	2013	KUBOTA 1100	UTV	\$ 25.00
753	2001	HUSTLER	RIDING LAWN MOWER	\$ 25.00

854	2011	TORO (Replaced Dec 2011)	RIDING LAWN MOWER	\$ 25.00
755	1988	JOHN DEERE	RIDING LAWN MOWER	\$ 25.00
756	1977	FORD	TRACTOR	\$ 25.00
757	1975	GALLION STEEL ROLLER	STEEL ROLLER	\$ 25.00
758	2006	MTC 9700 HYDROSTATIC	"HOLDER" - MULTIPLE USE	\$ 25.00
MOBILE EQUIPMENT				
760	2000	CUMMINS ONAN	STANDBY GENERATOR	\$ 60.00
761	1998	M.B. BROOM	AIRPORT SWEEPER	\$ 35.00
862	2013	VERMEER (Replaced May 2013)	BRANCH CHIPPER	\$ 35.00
763	2005	SULLIVAN-PALATEK	AIR COMPRESSOR	\$ 35.00
764	1984	SIMPSON	GENERATOR	\$ 35.00
765	2006	AGRIMETAL 4000 TUF VAC	TURF VACCUM	\$ 35.00
TRAILERS				
770	1995	TRAIL TECH Waterworks	FLAT DECK TRAILER	\$ 10.00
771	1987	UBILT Concrete	UTILITY TRAILER	\$ 10.00
772	1987	UBILT	TRAILER/HUSTLER	\$ 10.00
773	1992	T-TECH	TRAILER/SKID STEER LOADER	\$ 10.00
774	1989	UBILT	POLE TRAILER	\$ 10.00
775	2007	MIARGE CARGO TRAILER	SOUND EQUIPMENT TRAILER	\$ 10.00
UTILITY EQUIPMENT				
781	2002	BANNERMAN	DIAMOND MASTER	\$ 30.00
782	2006	SG 26 STUMPGRINDER	STUMPGRIDER	\$ 30.00
COMPACTORS				
785	2005	BOMAG	DOUBLE DRUM ROLLER	\$ 10.00
786	1982	STONE	PLATE COMPACTOR	\$ 10.00
787	1996	BARTELL	PLATE COMPACTOR MOD B1824S	\$ 10.00
POWER EQUIPMENT				
790	2002	LEMMER	LINE PAINTER	\$ 25.00
791	1996	TARGET T3008	TILE/BRICK SAW	\$ 25.00
792	1995	POLYQUIP	CONCRETE SAW	\$ 25.00
793	1995	IMAGE	SEWER LINE INSPECTION CAMERA	\$ 60.00
794	2006	RYAN TURF CUTTER	TURF CUTTER	\$ 25.00
795	2008	1230 DITCH WITCH	DITCH WITCH TRENCHER	\$ 25.00
796	2011	UTILITY LOCATE SYSTEM	LOCATOR EQUIPMENT	\$ 25.00
MOTORIZED HAND TOOLS				
799			MISCELLANEOUS SMALL EQUIPMENT	\$ 5.00