

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, December 12, 2016

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	J. Rhodes
MANAGER OF DEVELOPMENT AND ENGINEERING	D. Sheets
MANAGER OF BUILDING AND BYLAW SERVICES	W. Kopan
MANAGER OF OPERATIONS	D. Reid
DEPUTY MANAGER OF OPERATIONS	D. Drexler
FIRE CHIEF	D. Heriot
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff

ABSENT: COUNCILLOR NEIL KROG "WITH NOTICE" *df*

** AS AMENDED AT THE JANUARY 16, 2017 REGULAR MEETING **

1. CALL TO ORDER

- a) Mayor Konrad called the December 12, 2016, Committee of the Whole Meeting to order at 9:02 am.

2. COMMITTEE OF THE WHOLE AGENDA

- a) Adopt agenda
December 12, 2016, COTW
Mayor Konrad stated that he will be adding an amendment to the agenda under Item 4
b)

MOTION: ROSS

RESOLVED THAT the COTW adopts the December 12, 2016, agenda as presented.

CARRIED.

Mayor Konrad amended the December 12, 2016, COTW Meeting agenda to include

b) Item 4 b) Arising Topics from RDKB Director, Roly Russell

MOTION: THOMPSON

RESOLVED THAT the COTW adopts the December 12, 2016, agenda as amended.

CARRIED.

c) Reminder
In-Camera Meeting to commence at 1:00 pm, following the COTW Meeting and Long Service Awards

3. REGISTERED PETITIONS AND DELEGATIONS

a) Ann Gordon
Information regarding 2017 potential airshow event 'The Snowbirds'

Discussion:

- asking for City support
- concern that the show will be on a weekday
- other funding opportunities

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the presentation from Ann Gordon regarding the 2017 potential airshow event 'The Snowbirds'.

CARRIED.

MOTION: THOMPSON

RESOLVED THAT the COTW considers the 2017 airshow event 'The Snowbirds' application request and brings the request forward to a Regular Meeting in January 2017.

CARRIED.

b) The Sunshine Valley Women's Institute
Request to remember the importance of the sidewalk on 72nd Avenue in front of The Silver Kettle and onto Extra Foods

Discussion:

- a member of The Sunshine Valley Women's Institute gave an overview of the importance of the 72nd Avenue sidewalk
- the sidewalk is a City budget item and is being considered

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the request from The Sunshine Valley Women's Institute regarding the request to remember the importance of the sidewalk on 72nd Avenue in front of The Silver Kettle and onto Extra Foods.

CARRIED.

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- c) The Grand Forks Community Trails Society
Information report on trail development in the City and surrounding region

Discussion:

- Chris Moslin gave the presentation on the trail development on behalf of The Grand Forks Community Trails Society
- provided various requests to the City - City bench on top of Observation Mountain, re-decking of Darrell Priede Trestle in 2017, new trail head signage, include trails map on all City kiosks, participate in RDKB Trails Master Plan, continue to plan improvements and to maintain trails, apply for BikeBC and other grants to improve active transportation routes

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the report from The Grand Forks Community Trails Society regarding trail development in the City and surrounding region.

CARRIED.

4. REGIONAL TOPICS FOR DISCUSSION - AREA D

- a) Councillor Butler
Previous report to Council regarding a Proposed Recreation and Culture Committee of Council
- Director Roly Russell spoke in regards to this topic
 - further need of recreation planning for community
 - CAO suggested that he will have a discussion with RDKB and report information back to Council in January 2017

MOTION: BUTLER

RESOLVED THAT the COTW receives Councillor Butler's previous report to Council regarding a Proposed Recreation and Culture Committee of Council for discussion.

CARRIED.

MOTION: BUTLER

RESOLVED THAT the COTW recommends taking this discussion to the December 12, 2016, Regular Meeting for Council to make a motion for the CAO to speak with the CAO of the Regional District to bring back information on recreational structure within the

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- b) Director Roly Russell, RDKB
Arising Topics

Discussion:

- need for a Community Hall for Grand Forks, if Council will be willing to enter into conversations with the Regional District and to move forward with the dialogue
- Wendy McCulloch, from Community Futures, spoke in regards to a survey taken for a Community Hall requirement and grant funding; 96% were in favour of a Community Hall, 4% were maybe's
- Les Johnson suggested that the intention of a 'Community Hall' should be made clear to the public for its use
- brief update on Agricultural Plan and Food Security
- rural Fire Halls update
- reminder of AKBLG topics to bring forward to the Convention in April 2017 in Rossland, resolutions due end of February
- will see a request for financial support for the Drought Management Plan partnership (a regional exercise to protect our water, under \$10,000 for entire project)
- trails master planning process, consultants selected, four-phase delivery

MOTION: HAMMETT

RESOLVED THAT the COTW receives for information the arising topics presented by Director Roly Russell of the Regional District of Kootenay Boundary.

CARRIED.

5. PRESENTATIONS FROM STAFF

- a) Deputy Corporate Officer/Communications
Memorandum regarding the Citizen Satisfaction Survey Update
- survey will go out to approximately 1000 households

MOTION: THOMPSON

RESOLVED THAT the COTW receives the memorandum from the Deputy Corporate Officer/Communications regarding the Citizen Satisfaction Survey Update.

CARRIED.

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- b) Deputy Corporate Officer/Communications
Memorandum regarding the wayfinding signage update

- Tuesday, December 13th, 2016, the public is encouraged to come out between 4:30-6:30 pm and vote on their favorite signage at City Hall

- larger signage will be combined with the existing Expo sign on the East and the other on the West side will be replaced by the current Campground sign

MOTION: HAMMETT

RESOLVED THAT the COTW receives the memorandum from the Deputy Corporate Officer/Communications regarding the wayfinding signage update.

CARRIED.

c) Deputy Corporate Officer/Communications
Strategic Plan update

- CAO gave an overview of the Strategic Plan review

MOTION: HAMMETT

**RESOLVED THAT the COTW recommends to Council to receive the Strategic Plan update;
AND FURTHER THAT the COTW refers the report to the January 16, 2017, Regular Meeting.**

CARRIED.

d) Deputy Corporate Officer/Communications
Verbal update regarding the Boundary Economic Development Committee

- encouraged everyone to look at their website
- TOTA and trails strategy for the area

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the verbal report from the Deputy Corporate Officer/Communications regarding the Boundary Economic Development Committee.

CARRIED.

e) Chief Financial Officer
Write-off of uncollectible business licences

MOTION: HAMMETT

RESOLVED THAT the COTW recommends that Council directs staff to write-off uncollectible business licences for the businesses listed, at the December 12, 2016, Regular Meeting of Council.

CARRIED.

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- f) Chief Financial Officer
Schedule for the 2017 Financial Plan

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the Schedule for the 2017 Financial Plan from the Chief Financial Officer.

CARRIED.

- g) Manager of Development and Engineering Services
Memorandum on the Sustainable Community Plan - Theme 2 Public Engagement Process

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum from the Manager of Development and Engineering Services regarding the Sustainable Community Plan - Theme 2 Public Engagement Process.

CARRIED.

- h) Bylaw Officer
Memorandum regarding a property owner's opportunity to appear before Council for unsightly premises

- property owner is not present and has since cleaned up the property; therefore, the file is closed

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum from the Bylaw Officer regarding unsightly properties.

CARRIED.

- i) Manager of Operations
Verbal presentation regarding snow removal

Discussion:

- to clean all City roads and streets, the cost is approx. \$130,000
- to clean all City sidewalks, the cost is approx. \$35,000
- plow is sent out on weekends when there is 4 inches of snow or more

MOTION: ROSS

RESOLVED THAT the COTW receives the verbal presentation from the Manager of Operations regarding snow removal.

CARRIED.

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- j) Manager of Operations
Verbal update regarding the headworks grinder

MOTION: BUTLER

RESOLVED THAT the COTW receives the verbal update from the Manager of Operations regarding the headworks grinder.

CARRIED.

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- k) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers

MOTION: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a) - Fred Scott spoke in regards to water meters and flat rates for an apartment-style building, CAO stated that the rates will be reviewed and brought back to Council
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13. IN-CAMERA RESOLUTION

- a) Chief Administrative Officer
Following the COTW Meeting, Council will hold an In-Camera Meeting at 1:00 pm

MOTION: THOMPSON

RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

14. LONG SERVICE AWARD PRESENTATIONS

- a) Mayor Konrad, prior to adjournment, commenced with the Long Service Award presentations to City employees.
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15. ADJOURNMENT

- a) Mayor Konrad adjourned the December 12, 2016, Committee of the Whole Meeting at 11:56 am.

MOTION: ROSS


RESOLVED THAT the December 12, 2016, Committee of the Whole Meeting be adjourned at 11:56 am.

CARRIED.

CERTIFIED CORRECT:



MAYOR FRANK KONRAD



CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF