

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COMMITTEE OF THE WHOLE MEETING**

**Monday, July 18, 2016**

**PRESENT:** MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR NEIL KROG  
COUNCILLOR COLLEEN ROSS  
COUNCILLOR CHRISTINE THOMPSON  
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER  
CHIEF FINANCIAL OFFICER  
ACTING CORPORATE OFFICER  
MANAGER OF DEVELOPMENT AND  
ENGINEERING  
MANAGER OF OPERATIONS  
ACTING DEPUTY CORPORATE OFFICER  
FIRE CHIEF  
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin  
R. Shepherd  
S. Winton

D. Sheets  
D. Reid  
D. Drexler  
D. Heriot  
D. Popoff

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**1. CALL TO ORDER**

- a) Mayor Konrad called the COTW Meeting to order at 9:03 am.

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**2. COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda  
July 18th, 2016, COTW

MOTION: KROG

**RESOLVED THAT the COTW adopts the July 18th, 2016, COTW agenda as presented.**

**CARRIED.**

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- b) Reminder of the In-Camera Meeting directly following COTW Meeting
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**3. REGISTERED PETITIONS AND DELEGATIONS**

- a) **Boundary Museum Society**  
Presenting quarterly report as set out in the 2016 Fee-For-Service Agreement between the Corporation of the City of Grand Forks and the Boundary Museum Society.

- Cher Wyers introduced Lee Derhousoff as the newly elected President
- Lee gave an overview of the Boundary Museum activities, revenue generators, summer students, projects, and upcoming events

MOTION: ROSS

**RESOLVED THAT the COTW receives for information the quarterly report presentation from the Boundary Museum Society.**

CARRIED.

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- b) **Grand Forks Art Gallery Society**  
Presenting quarterly report as set out in the 2016 Fee-For-Service Agreement between the Corporation of the City of Grand Forks and the Grand Forks Art Gallery Society.

- Steve Hollett and Terry Woodruff gave an overview of Gallery 2 activities, art features, budget, summer students, art rental program and upcoming events

MOTION: THOMPSON

**RESOLVED THAT the COTW receives for information the quarterly report presentation from the Grand Forks Art Gallery Society.**

CARRIED.

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- c) **Boundary Country Regional Chamber of Commerce**  
Presenting quarterly report as set out in the 2016 Fee-For-Service Agreement between the Corporation of the City of Grand Forks and the Boundary Country Regional Chamber of Commerce.

- Sylvia Burch and Kathy Wright gave an overview of the Boundary Country Regional Chamber of Commerce activities, projects, fundraisers, website, advertising and upcoming events

MOTION: BUTLER

**RESOLVED THAT the COTW receives for information the quarterly report presentation from the Boundary Country Regional Chamber of Commerce.**

CARRIED.

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- d) Mayor Konrad called a recess of the Committee of the Whole Meeting at 9:57 am.  
Mayor Konrad reconvened the Committee of the Whole Meeting at 10:11 am.
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4. REGIONAL TOPICS FOR DISCUSSION

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5. PRESENTATIONS FROM STAFF

- a) Chief Administrative Officer  
Presentation of the Draft Corporate Business Plan

- the Chief Administrative Officer provided an overview, as a guiding document for the future, the Corporate Business Plan, role responsibilities and departments, and spoke in regards to no staff compensations for belonging to various organizations
- discussion took place regarding projects, timelines, processes, clarifications of presentation points, Conflict of Interest, and Community input
- Donald Pharand spoke on community engagement, transparency, Communications Policy
- Nigel James spoke regarding a Corporate Business Plan and other 'Plans'

MOTION: ROSS

**RESOLVED THAT the COTW recommends to Council to receive the Draft Corporate Business Plan from the Chief Administrative Officer for information.**

CARRIED.

MOTION: BUTLER

**RESOLVED THAT the COTW directs staff to table the adoption of the Corporate Business Plan until a workshop for Council focusing on the Corporate Business Plan has been carried out.**

CARRIED.

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- b) Acting Deputy Corporate Officer  
Council Meeting Recording

- discussion of options presented, Asset Management, other options, data storage
- Les Johnson spoke on his recording of Council meetings

MOTION: TRIPP

**RESOLVED THAT the COTW receives for information the report from the Acting Deputy Corporate Officer regarding the Council meeting recordings;  
AND FURTHER RESOLVED THAT the COTW recommends to Council to proceed with Option 1 in the interim and reassess the process over time;**

**AND FURTHER** refers this decision to the August 15th, 2016, Regular Meeting.

CARRIED.

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- c) Chief Financial Officer  
Memo regarding the Quarter 2 Financial update

- discussion regarding report presentation, grants and donations, capital

MOTION: ROSS

**RESOLVED THAT the COTW receives for information the memo from the Chief Financial Officer regarding the Quarter 2 Financial update.**

CARRIED.

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- d) Fire Chief  
Protective Services - Fire Service Operations Level, Policy No. 901

MOTION: ROSS

**RESOLVED THAT the COTW receives for information the report from the Fire Chief with regard to the proposed Fire Service Operations Level Policy; AND FURTHER RESOLVED THAT the COTW refers the policy to the July 18, 2016, Regular Meeting.**

CARRIED.

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- e) Manager of Development & Engineering Services  
Temporary Use Permit renewal request from the Church of Jesus Christ of Latter-Day Saints, agents for Crem Holdings Ltd., owners of the property

- discussion regarding tax exemption and application

MOTION: HAMMETT

**RESOLVED THAT the COTW recommends to Council to approve the renewal request of the Temporary Use Permit for a further 3 year term from the Church of Jesus Christ of Latter-Day Saints, agents for Crem Holdings Ltd., owners of the property, in accordance with the Local Government Act; AND FURTHER RESOLVED THAT the COTW refers the matter to the August 15th Regular Meeting for decision.**

DEFEATED.

MOTION: THOMPSON

**RESOLVED THAT the COTW recommends staff prepare a report in respect to tax**

exemption and more information on the property of the Church of Jesus Christ of Latter-Day Saints, agents for Crem Holdings Ltd., owners of the property;  
**AND FURTHER RESOLVED THAT the COTW refers the matter to the August 15th Regular Meeting for decision.**

CARRIED.

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- f)     Manager of Development & Engineering  
       Slag Remediation Fund

- discussion regarding the Slag use prior to remediation and what type of remediation

MOTION: THOMPSON

**RESOLVED THAT the COTW recommends to Council to establish a Slag Remediation Fund in the name of the City and held in trust for the benefit of the City and Granby River Mining Company Inc. Authorized signatories on the fund to be the Chief Administrative Officer, Chief Financial Officer, Corporate Officer, Mayor and/or a member of Council;**  
**AND FURTHER RESOLVED THAT the COTW refers the matter to the July 18th Regular Meeting for decision.**

CARRIED.

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- g)     Monthly Highlight Reports from Department Managers  
       Staff request for Council to receive the monthly activity reports from department managers

- discussion regarding website, Facebook, RFP's on capital projects, water meter installations, Spray Park, electric vehicle, Well 3 replacement, 3rd Street repair, and headworks grinder

MOTION: ROSS

**RESOLVED THAT the COTW receives the monthly activity reports from department managers.**

CARRIED

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6.     REPORTS AND DISCUSSION

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7.     PROPOSED BYLAWS FOR DISCUSSION

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8.     INFORMATION ITEMS

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9. CORRESPONDENCE ITEMS

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10. LATE ITEMS

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11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

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12. QUESTION PERIOD FROM THE PUBLIC

- a) - Laurie Grant, WildSafeBC Coordinator, gave an update on the program and activities
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- b) - Brent Hummel spoke in regards to the rainbow crosswalks
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13. IN-CAMERA RESOLUTION

- a) Chief Administrative Officer  
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: ROSS

**RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

CARRIED.

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14. ADJOURNMENT

- a) Mayor Konrad adjourned the COTW Meeting at 12:19 pm.

MOTION: ROSS


**RESOLVED THAT the COTW Meeting be adjourned at 12:19 pm**

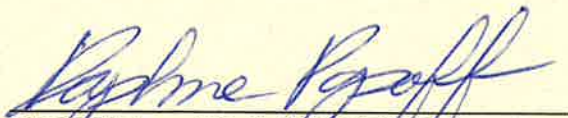
CARRIED.

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**CERTIFIED CORRECT:**

  
MAYOR FRANK KONRAD

  
CORPORATE ADMINISTRATIVE  
ASSISTANT - DAPHNE POPOFF