

# THE CORPORATION OF THE CITY OF GRAND FORKS

## REGULAR MEETING OF COUNCIL

Monday, June 13, 2016

### PRESENT:

MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR COLLEEN ROSS  
COUNCILLOR CHRISTINE THOMPSON  
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
ACTING CORPORATE OFFICER	S. Winton
CHIEF FINANCIAL OFFICER	R. Shepherd
ACTING DEPUTY CORPORATE OFFICER	D. Drexler
MANAGER OF DEVELOPMENT & ENGINEERING	D. Sheets
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff

GALLERY

### ABSENT:

COUNCILLOR NEIL KROG

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## 1. CALL TO ORDER

- a) Mayor Konrad announced that Councillor Thompson will be participating in the Regular Meeting via telephone speakerphone.

Mayor Konrad thanked the firefighters for their services with the recent events and commended the Public Works department for a wonderful job on Public Works Day.

Mayor Konrad called the Regular Meeting to order at 7:02 pm.

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## 2. ADOPTION OF AGENDA

- a) Adopt agenda  
June 13th, 2016, Regular Meeting agenda

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council adopts the June 13th, 2016, Regular Meeting agenda as presented.**

CARRIED.

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**3. MINUTES**

- a) Adopt minutes  
May 30th, 2016, Public Hearing Meeting minutes

MOTION: BUTLER / ROSS

**RESOLVED THAT Council adopts the May 30th, 2016, Public Hearing Meeting minutes as presented.**

CARRIED.

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- b) Adopt minutes  
May 30th, 2016, Regular Meeting minutes

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council adopts the May 30th, 2016, Regular Meeting minutes as presented.**

CARRIED.

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**4. REGISTERED PETITIONS AND DELEGATIONS**

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**5. UNFINISHED BUSINESS**

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**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report  
Written reports of Council

MOTION: ROSS / HAMMETT

**RESOLVED THAT all written reports of Council be received.**

CARRIED.

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- b) Corporate Officer's Report  
Written reports of Council

From Councillor Butler's Report, Motion #2 regarding the Recreation and Culture Committee of Council for discussion:

- CAO inquired as to when this report is expected to be ready for?

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- Councillor Hammett stated that this looks like a Committee of Council, then would RDKB not be making this request?
  - Councillor Butler stated that the Recreation Commission has a limited mandate and therefore that is why she is bringing this to Council, opportunities are also being missed, Director Russell sits on the Recreation Commission Board, report could be kept simple
  - Councillor Ross inquired as to when the last Recreation and Culture Committee was a part of Council? Increase in economic development and suggested looking at previous mandate
  - Councillor Thompson stated that an idea of a committee has merit and suggested to defer this issue until Council had the opportunity to meet with Area D Director Russell at the July 18, 2016, COTW Meeting
  - CAO spoke in regards to other communities' feedback, could be part of Sustainable Community Plan, understand what mandate is from public input
  - Councillor Ross suggested finding the records of previous reports/minutes on this issue at City Hall

MOTION: BUTLER / TRIPP

**RESOLVED THAT Council appoints Councillor Butler to the Recreation Commission as the representative of the Recreation and Culture Committee of Council;  
AND FURTHER THAT the Recreation Commission has asked for the re-establishment of this committee to facilitate other program opportunities for the City outside of the Recreation Commission mandate;  
BE IF FURTHER RESOLVED THAT, as per Policy 307, staff bring back a report on the implications of such committee including membership, appointment methods, staff participation, financial resources, legislative and political authorities for discussion.**

This motion was not voted on.

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council amends the above motion and has staff bring back a report on the history of the Recreation and Culture Committee of Council to the July 18, 2016, COTW Meeting.**

CARRIED.

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c) Corporate Officer's Report  
Written reports of Council

From Councillor Butler's Report, motion #1 regarding the sludge remediation in the sewer ponds for discussion:

- Councillor Hammett said that this issue was brought up at the last Council Meeting and that staff are looking into alternatives
- Mayor Konrad stated that staff is working to take care of this at this time
- Councillor Ross suggested that information can be passed onto staff, but not sure if a committee is required
- Mayor Konrad agreed with Councillor Ross
- Councillor Butler stated that staff has looked into this and made their decision, she would like to see more time invested into looking at alternatives, that is where a

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committee could help

- CAO - a Request for Proposal could be put out, heard from professional engineers, First Nations Agreement, process recommended
- Councillor Butler stated that previous Councils have had many committees
- Councillor Hammett does not disagree with having a committee; however, if the City put out an RFP, let the people in the business come to the City, let the contractors do the work
- Councillor Ross suggested perhaps staff could just bring back information on sludge
- Councillor Butler suggested just removing her original motion if the seconder, Councillor Ross, was in agreement and making a new motion

MOTION: BUTLER / ROSS

**RESOLVED THAT Council ask staff to bring back a report to Council for the July 18, 2016, COTW Meeting of the update in progress made to the sludge removal from the sewer ponds and if any other options, other than geotubes, are being considered.**

CARRIED.

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**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report  
Verbal report from Council's representative to the Regional District of Kootenay Boundary

Mayor Konrad gave a verbal report on the Regional District of Kootenay Boundary:

- attended the Boundary Economic Development Meeting with a delegation from Columbia Basin Alliance for Literacy (CBAL) from Sheila Dobie
- 'Get in the Loop' discussed and referred to the Chamber of Commerce for further analysis
- boundary trails master plan being put out for proposal for a contractor and then going to Phase 1
- discussion on shared agriculture responsibilities
- letter from Boundary Horse Association for a mixed animal vet in our area
- Councillor Ross acknowledged all of the great work that Sheila Dobie has done and that she is leaving the area

MOTION: ROSS / HAMMETT

**RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

CARRIED.

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8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Chief Election Officer  
2016 Local Government By-Election Report

MOTION: ROSS / TRIPP

**RESOLVED THAT Council receives the attached report on the 2016 Local Government By-Election for the City of Grand Forks, as submitted by Chief Election Officer, Diane Heinrich.**

CARRIED.

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- b) Mayor / Chief Administrative Officer  
Policy 308 - Council Code of Conduct

MOTION: ROSS / BUTLER

**RESOLVED THAT Council refers the Council Code of Conduct Policy No. 308 to the July 18, 2016, Regular Meeting.**

CARRIED.

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- c) Chief Financial Officer  
Financial Plan amendment for Water Rates Analysis

- Councillor Hammett inquired if the Water Rates Analysis replaces the Water Rates Committee?
- CAO explained the Water Rates Analysis in more detail
- Councillor Tripp inquired as to why the Water Rates Committee was disbanded? Quoted Urban Systems report for input.
- Mayor Konrad responded because of the timelines
- CAO stated that analyzing of the rates and the impact on industry, requires comprehensive analysis, and recommends Council consider whether they require more feedback from community. Rates should be set by professionals
- Councillor Butler spoke in regards to mock billing, public consultation is important and could this be put out for tender, would like to see the Water Rates Committee be re-established with a consultant
- Councillor Ross spoke in regards to a Water Ambassador such as in Nelson
- Councillor Hammett stated that there would still be a need for professional consultation for rates, and spoke in regards to the breakdown between businesses, also different residential properties
- Councillor Thompson stated that Urban Systems is very familiar with Grand Forks and would not want to see this put out to tender
- Councillor Butler spoke in regards to the budget and tax increase this year
- CAO explained the process of where the recommendations for spending the money is going and why
- Councillor Thompson stated that the Water Rates Analysis is being funded from Water Surplus

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council amends the 2016 Financial Plan to include a comprehensive water rates analysis for \$25,000 to be funded by water surplus.**

CARRIED.

Councillor Butler and Councillor Tripp are opposed.

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- d) Manager of Development & Engineering Services  
Strategic Community Energy and Emissions Plan (SCEEP)

MOTION: HAMMETT / TRIPP

**RESOLVED THAT Council accepts the presentation from Community Energy Association and Fortis BC for information; endorses the Strategic Community Energy and Emissions Plan (SCEEP) and incorporates SCEEP actions into the City policy framework to support the community in reducing emissions; directs staff to proceed with implementation of high priority actions through planning processes (Sustainable Community Plan and Zoning Bylaw) and community partnerships.**

CARRIED.

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- e) Manager of Development & Engineering Services  
Sustainable Community Plan and Zoning Bylaw Update

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council directs staff to undertake a 5-year review of the Sustainable Community Plan (SCP) and authorizes staff to proceed with a public and stakeholder engagement program as per the statutory requirements and best management practices.**

CARRIED.

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- f) Manager of Development & Engineering Services  
Approval to proceed with applying for grant funding

- Councillor Butler inquired if the City portion of \$40,000 was in the budget this year and in the 20-yr Financial Plan?
- CAO replied no it is not in the budget
- Councillor Tripp inquired if there was an estimated amount for the projects? She expressed her views towards the projects
- CAO replied that because of multiple projects, there would be donations, staff time and would have to, by law, amend the Financial Plan to include this funding
- Councillor Butler inquired as to the bank reinforcement and cost, not far enough testing for Dog Park near the cemetery
- Mayor Konrad stated that people are looking into the historic data of this near the cemetery

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- Manager of Development and Engineering - bank does not have to be reinforced, trail will be far back from the bank
  - Councillor Butler inquired as to what the City is then spending \$80,000 on?
  - Manager of Development and Engineering replied for trail enhancement, signage, kiosks, interpretive documents, First Nations consulting, shelter, fencing, parking area improvements, cleanup and restoration, viewing platform/boardwalk

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council supports staff in proceeding with preparing and submitting an application for the Canada 150 Community Infrastructure Program with the 50% portion of funds, ~\$40,000, required of the City coming from Capital Reserves and Donations.**

CARRIED.

Councillor Tripp and Councillor Butler are opposed.

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**9. REQUESTS ARISING FROM CORRESPONDENCE**

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**10. INFORMATION ITEMS**

**a) Chief Administrative Officer  
Appointment of positions**

- Councillor Butler inquired as to the details of when the Corporate Officer will be returning and if she is being paid while away?
- CAO responded that the Corporate Officer is on indefinite leave and that the details of her contract will not be shared at this point
- Councillor Butler inquired if there will there be extra costs to train the Acting Corporate Officer and the Acting Deputy Corporate Officer?
- CAO responded no

MOTION: HAMMETT / ROSS

**RESOLVED THAT Council receives for information the memorandum from the CAO regarding the Acting Corporate Officer and the Acting Deputy Corporate Officer for information.**

CARRIED.

Councillor Butler is opposed.

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**b) Chief Financial Officer  
Memo on Slag Fund Reserve activity from 1977 to year end 2015**

- Councillor Thompson thanked the CFO for an excellent report and information

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- Councillor Tripp agreed with Councillor Thompson and was very interested to see what was funded by the Slag. She inquired if the contributions to Reserves fluctuate with interest rates and will this be an ongoing amount?
  - CAO responded that this was not an indefinite revenue stream for the City, is effected by various factors
  - CFO stated that there is approximately 20 years on the lease and contributions are based on whether they sell their materials, what they take out of the site, if they stay in business
  - Councillor Hammett stated that she really appreciated all the hard work put into this information by the CFO

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receives the memorandum from the Chief Financial Officer regarding the Slag Fund Reserve activity from 1977 to year end 2015 as requested by Council.**

CARRIED.

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- c) Chief Financial Officer  
Climate Action Revenue Incentive Program (CARIP) Public Report for 2015

MOTION: HAMMETT / BUTLER

**RESOLVED THAT Council receives the Climate Action Revenue Incentives Program (CARIP) Public Report for 2015 for information.**

CARRIED.

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- d) Community Energy Association  
Information concerning 'Fueling the Kootenays', a comprehensive collaborative approach to a Kootenay-wide electric vehicle charging station network

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receives the information from the Community Energy Association regarding 'Fueling the Kootenays', a comprehensive collaborative approach to a Kootenay-wide electric vehicle charging station network for information.**

CARRIED.

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- e) Boundary Women's Fastball  
Requesting permission for a Special Occasion Liquor Licence on Saturday, June 25th and Sunday, June 26th at Angus McDonald Park for the Boundary Women's Fastball Annual Year End Wind Up Tournament

- Councillor Hammett commented that it was great to see that this Park and facility are so well used



MOTION: HAMMETT / BUTLER

**RESOLVED THAT Council approves the issuing of a Special Occasion Liquor Licence to the Boundary Women's Fastball Tournament on June 25th and June 26th, 2016, at Angus McDonald Park, subject to the Boundary Women's Fastball obtaining third party (party alcohol) liability insurance naming the City of Grand Forks as an additional insured on that policy; all Boundary Women's Fastball liquor providers to hold a Serving It Right Licence Certificate; and ICBC "Drinking and Driving" warning posters to be displayed.**

CARRIED.

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11. **BYLAWS**

- a) Manager of Development & Engineering Services  
To amend the current Sustainable Community Plan Bylaw by adding a policy statement for Temporary Use Permits

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council gives third reading to the 'City of Grand Forks Sustainable Community Amendment Bylaw No. 1919-A1, 2016'.**

CARRIED.

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- b) Chief Financial Officer  
2016 Water Rates Amendment

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council gives final reading to Bylaw 1973-A2 Water Regulation Amendment 2016.**

CARRIED.

Councillor Butler is opposed.

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- c) Chief Financial Officer  
2016 Waste Water Rates Amendment

- Councillor Butler inquired as to why the City would not have a flat rate for sewer?
- Councillor Thompson stated that Council is getting ahead of themselves as to discussing potential metered rates and that the rates being discussed are for this year
- Councillor Butler replied that some places are already on metered rates
- Councillor Thompson inquired if the City is charging metered rates for sewer at this time?
- CFO replied yes for some places
- CAO stated that all will be determined in the Water Rates Analysis

MOTION: THOMPSON / TRIPP

**RESOLVED THAT Council gives final reading to Bylaw 1974-A1 Sewer Regulations Amendment 2016.**

CARRIED.

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**12. LATE ITEMS**

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**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

- a)
- Councillor Thompson thanked Mayor Konrad and Council for allowing her to participate via telephone speakerphone
  - Mayor Konrad thanked Councillor Thompson for her participation as well
  
  - Fred Scott inquired as to the water rates for an apartment vs a condo, condo rates very high, letter from Ombudsperson regarding rates adjustment  
CAO responded that the City is not privileged to speak in regards to an Ombudsperson report, looking at a comprehensive process is a fair way, rates analysis  
Councillor Tripp inquired if this information and concern could be passed onto Urban Systems and take this into consideration?  
Councillor Ross stated that there must be a model that Council could refer to for a fair process
  
  - Gene Koch inquired if the report by the CFO regarding the Slag Fund is available to the public? Is it part of the agenda?  
Mayor Konrad stated that the Slag Fund information was in the agenda
  
  - Gene Koch would like to see an honest report of how much water is lost into the ground, are we getting all of the product that we are paying for? How soon can a water leaks report be done for the public?  
Mayor Konrad responded that this is work in progress and the metering rates are mock billing  
Councillor Butler suggested that the Manager of Operations would perhaps have some information  
CAO stated that metering and pump data will help determine leaks
  
  - Gloria Koch inquired about the 20-year Financial Plan and if a copy of this report was available?in the agenda package?  
Mayor Konrad stated that the 20-year Financial Plan was in the agenda
  
  - Kate Saylor, Grand Forks Gazette, inquired that the Code of Conduct Policy was referred to staff and if the policy will be brought back to Council and the projected timeline?  
Mayor Konrad responded yes, the policy will be looked at again, and brought back to Council for the July 18, 2016, Regular Meeting

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14. ADJOURNMENT

a) Mayor Konrad adjourned the Regular Meeting at 9:07 pm.

MOTION: ROSS / TRIPP

**RESOLVED THAT the Regular Meeting be adjourned at 9:07 pm.**

CARRIED.

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CERTIFIED CORRECT:

  
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MAYOR FRANK KONRAD

  
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CORPORATE ADMINISTRATIVE  
ASSISTANT - DAPHNE POPOFF