

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**

**May 9, 2016**

**PRESENT:**

MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR NEIL KROG  
COUNCILLOR COLLEEN ROSS  
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER  
CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
MANAGER OF OPERATIONS  
DEPUTY MANAGER OF OPERATIONS

D. Allin  
D. Heinrich  
R. Shepherd  
D. Sheets  
D. Reid  
D. Drexler

GALLERY

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**1. CALL TO ORDER**

- a) The Mayor called the May 9th, 2016, Regular meeting to order at 7:00 pm.

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**2. ADOPTION OF AGENDA**

The Mayor advised that he was amending the agenda to include the audited financial statements for Council's consideration to adopt, and for the removal of item 8 (d) from the agenda.

He announced that there will be a Public Works Day to be held at the Public Works Yard on May 19th from 9:30 am to 1:00 pm and that everyone is welcome to come and visit. Further, the Mayor announced that there will be a Road Closure on Central Avenue and 6th Street this Wednesday, May 11th, from 5:00 am to 5:00 pm.

- a) Adopt agenda  
May 9th, 2016, Regular Meeting agenda

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council adopts the May 9th, 2016, Regular Meeting agenda as amended.**

CARRIED.

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3. **MINUTES**

- a) Adopt minutes  
April 5th, 2016, Special Meeting of Council minutes

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council adopts the April 5th, 2016, Special Meeting of Council minutes as presented.**

CARRIED.

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- b) Adopt minutes  
April 11th, 2016, Committee of the Whole Meeting minutes

MOTION: KROG / HAMMETT

**RESOLVED THAT Council adopts the April 11th, 2016, Committee of the Whole Meeting minutes as presented.**

CARRIED.

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- c) Adopt minutes  
April 11th, 2016, Special Meeting to go In-Camera minutes

MOTION: KROG / HAMMETT

**RESOLVED THAT Council adopts the April 11th, 2016, Special Meeting to go In-Camera minutes as presented.**

CARRIED.

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- d) Adopt minutes  
April 11th, 2016, Regular Meeting minutes

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council adopts the April 11th, 2016, Regular Meeting minutes as presented.**

CARRIED.

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- e) Adopt minutes  
April 19th, 2016, Special Meeting of Council minutes

MOTION: ROSS / THOMPSON

**RESOLVED THAT Council adopts the April 19th, 2016, Special Meeting of Council minutes as presented.**

CARRIED.

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**4. REGISTERED PETITIONS AND DELEGATIONS**

- a) BC Wildlife Federation  
Wetlands Education Program - significance of protecting natural areas and wetlands

Graham Watt, Engineering Technologist for the City of Grand Forks, introduced Neil Fletcher, MRM, Wetlands Program Manager, of the BC Wildlife Federation, who made a presentation on the value of wetlands. He recommended that access to the Johnson Flats wetlands should be balanced where there are spots for public access and spots for privacy to the wildlife. Council questioned where cattle graze on or near wetlands and he advised that it's important to have stewardship groups to work in partnership.

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council receives for information a presentation from Neil Fletcher on behalf of the BC Wildlife Federation - Wetlands Education Program for information.**

CARRIED.

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**5. UNFINISHED BUSINESS**

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**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Mayor Konrad's verbal report regarding the Water Rates Committee.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council determines to dissolve the Water Rates Committee and to direct staff to send out letters thanking the proponents for their participation.**

CARRIED.

Councillor Butler opposed the motion.

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- b) Corporate Officer's Report  
Written reports of Council  
Councillor Hammett spoke with regard to the Grand Forks International and the importance that the event provides for the community. She advised that she suggested to Mr. Foster, to supply t-shirts at cost to businesses to sell to persons who visit the community and go to the event.

Councillor Butler advised that she was going to put forward a motion at the next meeting with regard to bacterial agents in the City's sludge ponds and further to strike a committee. Mayor Konrad advised that no new committees are to be struck at this time.

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Councillor Ross spoke about the sustainable community's convention which she attended, and advised that the anaerobic applications are still in the experimental stage and advised that further data is needed.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT all written reports of Council be received.**

CARRIED.

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**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report  
Verbal report from Council's representative to the Regional District of Kootenay Boundary

The Mayor advised that he attended a May 3rd BEDC (Boundary Economic Development Committee) meeting, where the Trails Society provided a presentation, and further that a capital upgrade draft was formed. He advised that Area D has committed funds of \$100,000 towards this upgrade. He commented that a Mr. Mac Crowell, representative of "Get in the Loop" Application for I-Phone made a presentation to the committee and that Kathy Wright of the Boundary District Chamber of Commerce discussed their strategic plan. Further he advised that Community Futures presented their monthly report and currently there are 82 ads listed seeking animal vets for various areas.

Further, the Mayor advised that he was pleased that he will be receiving quarterly RCMP reports for the area, from the new Staff Sergeant, Jim Fenske.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.**

CARRIED.

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**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Deputy Corporate Officer/Communications  
Social Media Policy 207

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council adopts the Social Media Policy 207.**

CARRIED.

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- b) Deputy Corporate Officer  
Rural Dividend Fund / Economic Development

The Chief Administrative Officer advised that the original Showcase initiative brought in approximately \$700,000 as the current land sales deals close, and further has generated a lot of interest in community development. He further advised that the original amount allocated to the project was \$15,000, and with the application for additional funds will allow the opportunity to expand the project for economic development for the community.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council approves the application to the Rural Dividend Fund for the Land Development Showcase Project and further that Council approves amending the Financial Plan to fund the City's portion of \$10,250 from surplus.**

CARRIED.

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- c) Chief Financial Officer  
Presentation of 2015 Financial Statements

The Chief Financial Officer presented a brief summary on the audited financial statements. She spoke with regard to the Balance Sheet amounts, and further spoke with regard to the Income Statement. The Chief Administrative Officer advised that the independent auditor substantiated that the City and the Chief Financial Officer did an exceptional job on the preparation and delivery of the statements.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council receives the presentation made by the Chief Financial Officer with regard to the 2015 audited financial statements;**

**AND FURTHER RESOLVED THAT Council approves and accepts the 2015 audited financial statements as required under the Community Charter.**

CARRIED.

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A note that 8 (d) was removed from the agenda as per the amended agenda resolution.

- e) Manager of Development & Engineering  
Financial Plan amendment for pickleball in Grand Forks: convert one tennis court at Barbara Ann Park into four pickleball courts and resurface the entire compound

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council amends the 2016 Financial Plan to include the capital cost of \$34,556 to be funded by Slag Fund (\$7,256) and donations (\$27,300) for the conversion of one tennis court at Barbara Ann Park into four pickleball courts and resurfacing of the entire compound;**

**AND FURTHER RESOLVED THAT Council supports the efforts of the pickleball players and their substantial contribution to this project by allowing the use of the pickleball courts for a minimum of ten hours per week for a period of at least five years.**

CARRIED.

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- e) Manager of Development & Engineering Services  
Agricultural Land Commission (ALC) application for subdivision of property legally described as Lot 1, District Lot 382, Plan KAP88504 except Plan KAP89680 located at 6370 - 12th Street.

MOTION: ROSS / THOMPSON

**RESOLVED THAT Council supports the subdivision application and completes the Local Government Report and sends a copy of the resolution to the Agricultural Land Commission.**

CARRIED.

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- f) Manager of Development & Engineering  
Innovative Housing Development in Grand Forks  
Small Home, Cluster Development and Eco (Green) Homes

MOTION: ROSS / THOMPSON

**RESOLVED THAT Council directs staff to further explore the possibility of permitting innovative housing (small home, cluster home, and/or eco home) developments in Grand Forks; develop and implement a public engagement process regarding potential options for innovative housing; and to identify changes necessary to accommodate innovative housing, including potential amendments to the SCP - Sustainable Community Plan, Zoning Bylaw and any other bylaws or regulations which may be identified.**

CARRIED.

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- g) Manager of Development & Engineering  
Protected Natural Area Zoning and dedication of the Johnson Flats Wetland

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council directs staff to draft the appropriate amendment bylaws to the Sustainable Community Plan Bylaw and the Zoning Bylaw to create the 'Protected Natural Area' zone and proceed with statutory requirements for amending bylaws; to draft an amendment to rezone the property legally described as District Lot 382, Plan KAP4892B and owned by the City of Grand Forks, from the current R-4 (Rural Residential) zone to the Protected Natural Area zone; and to prepare referral request packages and initial public outreach.**

CARRIED.

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- h) Manager of Development & Engineering  
Municipal Natural Capital Initiative Letter of Intent

The Chief Administrative Officer advised that Council has the choice to disembark from the initiative at any time should it not fit in with the City's strategic plans.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council directs staff to proceed with developing a letter of intent and drafting a Memorandum of Understanding with the Municipal Natural Capital Initiative and the Regional District of Kootenay Boundary for participation in the Phase 2 Pilot Project.**

CARRIED.

Councillor Butler opposed the motion.

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- i) Manager of Operations  
Electric Vehicle Purchase

The Manager of Operations spoke with regard to the carry forward of \$30,000 for the truck from last year; and that Public Works staff has recommended that to purchase an electric truck, was to stay in compliance with Council's strategic plan. In order to get the electric vehicle, the City would need a total of \$45,000 to complete the purchase. Council queried if this vehicle is going to meet the City's requirements and was advised that yes it would for inner City business.

MOTION: THOMPSON / KROG

**RESOLVED THAT Council approves amending the 2016 Financial Plan from the equipment replacement fund to include the additional costs of up to \$15,000 for the purchase of a Might-E Truck.**

CARRIED.

Councillor Butler opposed the motion.

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**9. REQUESTS ARISING FROM CORRESPONDENCE**

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**10. INFORMATION ITEMS**

- a) Public Works Association of BC  
Letter regarding seeking support to recognize and promote the acknowledgment of National Public Works Week, May 15-21, 2016

MOTION: THOMPSON / KROG

**RESOLVED THAT Council receives for information and Mayor Konrad sends a letter to our local Public Works department recognizing the crews for their work.**

CARRIED.

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- b) Good Sam Club  
Letter of invitation to Mayor Konrad regarding attending the Opening Ceremonies and an extended invitation for a complimentary banquet on June 25th

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council receives for information and Mayor Konrad advises that he plans to speak at the Opening Ceremonies, and to further attend the June 25th banquet.**

CARRIED.

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- c) Grand Forks International Baseball Tournament Society  
Requesting permission to sell liquor at James Donaldson Park during the 2016 GFI Baseball Tournament from June 28-July 3, 2016

MOTION: THOMPSON / KROG

**RESOLVED THAT Council approves the issuing of a Special Occasion Liquor License to the Grand Forks International for their 2016 baseball tournament from June 28th-July 3rd, 2016, at James Donaldson Park from 11:00 am-11:00 pm, subject to the Grand Forks International obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Grand Forks International liquor providers to hold a Serving It Right license certificate; and ICBC 'drinking and driving' warning posters to be displayed.**

CARRIED.

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- d) Elections BC  
Appointment of staff member to act as the designated local authority officer

MOTION: ROSS / THOMPSON

**RESOLVED THAT Council determines to appoint the Chief Election Officer, Diane Heinrich, as the designated local authority officer, for the 2016 Local Government and By-Election process.**

CARRIED.

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- e) Grand Forks ATV Club  
Request for support of funding application for partnership with Columbia Western Rail Trail Society

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council receives the request for support of funding application for partnership with Columbia Western Rail Trail Society from the Grand Forks ATV Club for discussion and decision and further determines that Staff provide a letter of support, in principle, for the organization.**

CARRIED.



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- f) Boundary Museum Society  
Invitation to AGM on Saturday, May 14th, 2016, from 1:00-3:00 pm

The Mayor advised that he recommends that Council does not provide a liaison to the Boundary Museum.

MOTION: THOMPSON / KROG

**RESOLVED THAT Council receives the invitation for the AGM on May 14th, 2016, from The Boundary Museum Society for discussion and decision.**

CARRIED.

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11. **BYLAWS**

- a) Chief Financial Officer  
Tax Sale Properties Reserve Fund amendment

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council gives final reading to 'Sale of Tax Sale Properties Moneys Amendment Bylaw 419-A1, 2016'.**

CARRIED.

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- b) Chief Financial Officer  
Capital Reserve Fund Amendment Bylaw

MOTION: THOMPSON / KROG

**RESOLVED THAT Council gives final reading to 'Capital Reserve Fund Amendment Bylaw 1854-A1, 2016'.**

CARRIED.

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- c) Manager of Development & Engineering  
To amend the current Sustainable Community Plan (SCP) Bylaw by adding a policy statement for Temporary Use Permits.

MOTION: BUTLER / KROG

**RESOLVED THAT Council gives first and second reading to the 'City of Grand Forks Sustainable Community Amendment Bylaw No. 1919-A1, 2016' and proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.**

CARRIED.

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- d) Chief Financial Officer  
Slag Sales Reserve Fund - repeal and new bylaw

MOTION: THOMPSON / KROG

**RESOLVED THAT Council gives final reading to 'The City of Grand Forks Slag Sale Reserve Fund, 1977 Repeal Bylaw No. 1005-R, 2016';  
AND FURTHER RESOLVED THAT Council gives final reading to 'Slag Sale Reserve Fund Bylaw 2027, 2016'.**

CARRIED.

Councillor Butler opposed the motion.

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- e) Chief Financial Officer  
New Capital Reserves Bylaw

MOTION: THOMPSON / KROG

**RESOLVED THAT Council gives final reading to 'Capital Reserve Funds Establishment Bylaw 2028, 2016'.**

CARRIED.

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- f) Chief Financial Officer  
Land Sales Reserve - repeal old bylaw, adopt new bylaw

Councillor Hammett left the meeting at 8:38 pm

A recess was called at 8:47 pm; the meeting reconvened at 8:49 pm

MOTION: THOMPSON / KROG

**RESOLVED THAT Council gives final reading to 'Land Sales Reserve Fund, 1999 Repeal bylaw No. 1609-R, 2016';  
AND FURTHER RESOLVED THAT Council gives final reading to 'Land Sale Reserve Fund Bylaw 2029, 2016'.**

CARRIED.

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- g) Chief Financial Officer  
Fire Truck Parcel Tax Preparation Bylaw 2030  
Fire Truck Parcel Tax Imposition Bylaw 2031

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council gives final reading to the Fire Truck Parcel Tax Roll Preparation Bylaw 2030, 2016;  
AND FURTHER RESOLVED THAT Council gives final reading to the Fire Truck Parcel Tax Roll Imposition Bylaw 2031, 2016.**

CARRIED.

Councillor Butler opposed the motion.

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- h) Chief Financial Officer  
2016 Tax Rates Bylaw 2032

MOTION: THOMPSON / KROG

**RESOLVED THAT Council gives final reading to 2016 Tax Rates Bylaw 2032.**

CARRIED.

Councillor Butler opposed the motion.

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**12. LATE ITEMS**

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**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

DELLA MALLETTE - Queried where Johnson Flats were and was advised of its location.

LES JOHNSON - Spoke about the fire protection and the situation at Fort McMurray and that water doesn't necessarily create a fire break. Councillor Butler commented that some of the greener properties were not affected in Rock Creek fire.

GENE KOCH - Spoke with regard to the electric vehicle - concerns with maintenance costs and the overall life of the vehicle.

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**14. ADJOURNMENT**

- a) The meeting was adjourned at 8:59 pm

MOTION: BUTLER

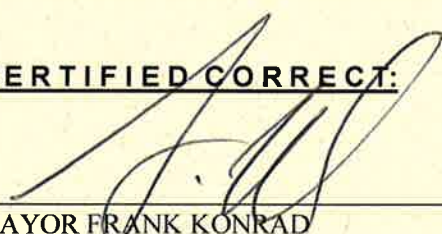
**RESOLVED THAT the meeting be adjourned at 8:59 pm**

CARRIED.

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**CERTIFIED CORRECT:**

  
MAYOR FRANK KONRAD

  
CORPORATE OFFICER - DIANE HEINRICH