

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 28, 2016

PRESENT: MAYOR FRANK KONRAD
 COUNCILLOR JULIA BUTLER
 COUNCILLOR CHRIS HAMMETT
 COUNCILLOR NEIL KROG
 COUNCILLOR COLLEEN ROSS
 COUNCILLOR CHRISTINE THOMPSON
 COUNCILLOR BEVERLEY TRIPP

ABSENT:

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
MANAGER OF DEVELOPMENT & ENGINEERING	D. Sheets
DEPUTY MANAGER OF OPERATIONS	D. Drexler
BUILDING INSPECTOR/BYLAW SERVICES OFFICER	W. Kopan
CONTRACTED BYLAW ENFORCEMENT SERVICES	B. Alcock
ENGINEERING TECHNOLOGIST	G. Watt

GALLERY

1. **CALL TO ORDER**

- a) Mayor Konrad called the November 28, 2016, Regular Meeting to order at 7:00 pm.

2. **ADOPTION OF AGENDA**

- a) Adopt agenda
 November 28, 2016, Regular Meeting agenda
 The Mayor advised that he was amending the agenda to add a late item with regard to a presentation from the Chief Administrative Officer on a UBCM update of the current state of Asset Management in British Columbia.

MOTION: THOMPSON / TRIPP

RESOLVED THAT Council adopts the November 28, 2016, Regular Meeting agenda as amended.

CARRIED.

3. MINUTES

- a) Adopt minutes
November 7, 2016, Committee of the Whole Meeting minutes

MOTION: TRIPP / KROG

RESOLVED THAT Council adopt the November 7, 2016, Committee of the Whole Meeting minutes as presented.

CARRIED.

- b) Adopt minutes
November 7, 2016, Regular Meeting minutes

MOTION: KROG / THOMPSON

RESOLVED THAT Council adopts the November 7, 2016, Regular Meeting minutes as presented.

CARRIED.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports of Council
Councillor Butler advised that the formatting on a portion of her report wasn't correct and that there was a section missing and further asked if the complete report could be put into the next agenda Council reports.
Councillor Butler advised that she wished to speak on the Recreation Commission portion of her report and was advised by the Mayor that the intention of written Council reports was not to engage in verbal dialogue. At this point, Councillor Butler motioned to challenge the Chair by Council vote. The Chair was supported by a 4:3 vote, at which time the Chair decided to allow Councillor Butler to speak.

MOTION: TRIPP / HAMMETT

RESOLVED THAT all written reports of Council be received.

CARRIED.

MOTION: BUTLER / TRIPP

RESOLVED THAT Chair be challenged in order to allow Councillor Butler to speak with regard to the Recreation Commission recommendations contained within her report.

MOTION DEFEATED.

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary

- Mayor Konrad advised he had no report tonight. Councillor Butler asked if the Mayor could provide his report in writing; whereas the Mayor advised that he would consider a written report in the future. The Chief Administrative Officer spoke with regard Regional District participation at Council meetings and that perhaps that Regional District Staff provide a report on RDKB activities periodically.

MOTION: HAMMETT / ROSS

RESOLVED THAT the verbal discussion with regard to the Regional District of Kootenay Boundary reporting process to Council be received.

CARRIED.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Corporate Services
Appointments of Acting Mayor for Council Year 2016-2017

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council designates members of Council to serve on a rotating basis as Acting Mayor during the year 2016-2017:

Councillor Butler - December 2016 and January 2017

Councillor Hammett - February 2017 and March 2017

Councillor Krog - April 2017 and May 2017

Councillor Ross - June 2017 and July 2017

Councillor Thompson - August 2017 and September 2017

Councillor Tripp - October 2017 and November 2017

CARRIED.

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- b) Corporate Services
2017 Regular and Committee of the Whole Meeting Schedule

MOTION: ROSS / HAMMETT

**RESOLVED THAT Council adopts the meeting dates as presented, provides notice to the public of the 2017 Regular Council Meeting schedule and the schedule for the Committee of the Whole meetings;
AND FURTHER directs staff to publish the notice in the Gazette in accordance with the Community Charter.**

CARRIED.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a) Grand Forks Community Christmas Dinner Coordinators
Letter of support and request for contribution for the 35th Annual Community Christmas Dinner

Councillor Tripp advised that she is the co-chair of the Annual Christmas Dinner coordination this year. She further advised that even though she does not receive any monies for this position, there could be a perceived conflict of interest and thereby advised that she would excuse herself from this agenda item. Councillor Tripp left Council Chambers at 7:16 PM, and returned at 7:17 pm after the vote was concluded.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council receives for information the letter from the Grand Forks Community Christmas Dinner coordinators;
AND FURTHER THAT Council contributes \$500 from the Community Services Fund towards the dinner.**

CARRIED.

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- b) Bylaw Officer
Verbal report and Power Point presentation on updates of Unsightly Premises

Bylaw Enforcement services for the City gave a brief presentation to Council with regard to the progress of some of the unsightly premises.

MOTION: HAMMETT / THOMPSON

RESOLVED THAT Council receives for information, the verbal report and power point presentation from the Bylaw Enforcement Officer regarding updates on unsightly premises.

CARRIED.

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- c) Deputy Manager of Operations
Memorandum regarding the City Park Campground review

The Deputy Manager of Operations spoke with regard to the successes with the Campground this year and that by hiring a campground host proved to be beneficial to its success.

MOTION: TRIPP / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Deputy Manager of Operations regarding the City Park Campground review.

CARRIED.

- d) Manager of Development & Engineering
Memorandum regarding Wetland Nature Parks - Future Dedications overview

The Manager of Development and Engineering introduced Graham Watt, Engineering Technologist, for the City, who made the presentation to Council with regard to the wetlands presentation.

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an overview of the wetland nature parks future dedications.

CARRIED.

- e) Manager of Development and Engineering
Memorandum update on Sustainable Community Plan process

The City's Engineering Technologist spoke with regard to the Sustainable Community Plan process and further provided a presentation to Council; he further advised that a report would be presented to Council at the December 12th Committee of the Whole.

MOTION: TRIPP / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the Sustainable Community Plan process.

CARRIED.

- f) Manager of Development and Engineering
Memorandum regarding PetroMaxx/Tim Hortons - Esso Development update

The Manager of Development and Engineering made a presentation to Council with regard to the progress of the PetroMaxx project.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the PetroMaxx and Tim Hortons - Esso Development.

CARRIED.

- g) Manager of Development and Engineering
Memorandum regarding the infrastructure grants update

The Management of Development and Engineering made a presentation to Council on the update of the infrastructure grants.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the infrastructure grants.

CARRIED.

- h) Manager of Development and Engineering
Memorandum regarding an update on Municipal Natural Assets Initiative

The Engineering Technologist made the presentation to Council with regard to the pilot program on the Municipal Natural Assets Initiative. The Manager of Development and Engineering advised that the City's expense on this project is \$5000 for each of two years - 2016 and 2017, and that the return to the City in free technical and knowledge base could be calculated upward of \$300,000 if the City had to paid for this.

MOTION: TRIPP / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on Municipal Natural Assets Initiative.

CARRIED.

- i) Manager of Development and Engineering
Memorandum regarding an update on the Priede Water Main

The Manager of Development and Engineering made a presentation to Council regarding an update on the Priede Water Main project. She advised that the new water main is installed on either side of the Priede Bridge, and that it is only the bridge main piping left to complete.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the Priede Water Main.

CARRIED.

11. BYLAWS

12. LATE ITEMS

- a) Chief Administrative Officer - Presentation on a UBCM Update on the current state of Asset Management in British Columbia
The Chief Administrative Officer provided a presentation to Council with regard to an update of the Asset Management Program in British Columbia. In his presentation, the Chief Administrative Officer, showed through charts, that the majority of municipalities have not engaged in the Asset Management process as of yet.

MOTION: ROSS / HAMMETT

RESOLVED THAT Council receives the presentation made by the Chief Administrative Officer with regard to a Union of British Columbia Municipalities (UBCM) update on the current state of Asset Management in the Province of British Columbia.

CARRIED.

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

14. ADJOURNMENT

- a) Mayor Konrad adjourned the November 28, 2016, Regular Meeting at 8:40 pm.


MOTION: ROSS

RESOLVED THAT the November 28, 2016, Regular Meeting be adjourned at 8:40 pm.

CARRIED.

CERTIFIED CORRECT:


MAYOR FRANK KONRAD


CORPORATE OFFICER - DIANE
HEINRICH