

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, November 7, 2016

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
ACTING CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
SERVICES
MANAGER OF OPERATIONS
DEPUTY MANAGER OF OPERATIONS
FIRE CHIEF
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin
J. Rhodes
S. Winton

D. Sheets
D. Reid
D. Drexler
D. Heriot
D. Popoff

GALLERY

1. CALL TO ORDER

- a) Mayor Konrad called the November 7, 2016, Committee of the Whole Meeting to order at 9:00 am.

2. COMMITTEE OF THE WHOLE AGENDA

- a) Adopt agenda
November 7, 2016, COTW

- Late Item suggestion for discussion regarding the City letter on the pit meter charges

MOTION: TRIPP

RESOLVED THAT a Late Item for discussion be added to the November 7, 2016, COTW agenda regarding the City letter on the pit meter charges.

DEFEATED.

MOTION: THOMPSON

RESOLVED THAT the COTW adopts the November 7, 2016, agenda as presented.

CARRIED.

Councillors Tripp and Butler opposed the motion.

- b) Reminder of the In-Camera Meeting directly following the COTW Meeting
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3. REGISTERED PETITIONS AND DELEGATIONS

- a) TELUS
Update on the current TELUS PureFibre build
- Trisha Vroom from TELUS gave the verbal presentation
 - discussion and overview regarding the new TELUS fibre service with many positive comments

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the presentation from TELUS.

CARRIED.

- b) The Phoenix Foundation of the Boundary Communities
Update on the October 24th Community Conversation and activities; and Club vision and plans
- Gary Smith gave the verbal presentation on behalf of the Phoenix Foundation of the Boundary Communities
 - discussion and comments on activities and overview

 - Avery Nordman, Youth Coordinator of the Boundary Youth in Philanthropy Club gave the verbal presentation with an overview of who the group is, what they do, goals, and upcoming events
 - this group is supported by the Phoenix Foundation
 - discussion and comments

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the presentation from The Phoenix Foundation of the Boundary Communities and the Boundary Youth in Philanthropy Club.

CARRIED.

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- c) Boundary District Arts Council
Quarterly report presentation

- Samantha Mercer-White, President, gave the verbal presentation from the Boundary District Arts Council
- suggestion was given for the Arts Council to approach the RDKB Directors for funding as well
- discussion and comments

MOTION: HAMMETT

RESOLVED THAT the COTW receives for information the verbal quarterly report from the Boundary Arts Council and refers the Fee for Service request to the 2017 budgeting process.

CARRIED.

4. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

5. PRESENTATIONS FROM STAFF

- a) Manager of Development & Engineering Services
Clean Water and Wastewater Fund - Wastewater Treatment Plant Upgrade Grant Application

MOTION: KROG

**RESOLVED THAT the COTW recommends to Council to direct staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves;
AND FURTHER RESOLVED THAT the COTW recommends to Council to direct staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves.**

CARRIED.

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- b) Deputy Manager of Operations
BCAAP Grant and Early Budget Approval

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to give early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the application for the BCAAP Grant for 2017/2018 and refers the report to the November 7,

2016, Regular Meeting for decision.

CARRIED.

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- c) Chief Financial Officer
Memorandum regarding the Quarter 3, 2016, Financial Reports

- discussion and questions regarding some items in the Financial Reports

MOTION: THOMPSON

RESOLVED THAT the COTW receives the memorandum from the Chief Financial Officer regarding the Quarter 3, 2016, Financial Reports.

CARRIED.

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- d) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers

Discussion:

- land purchase by the City has completed at 7114 - 2nd St.
- excavation - fibre upgrades
- building permits
- LED lights for pilot project (street lighting)
- three projects completed for Unsightly Premises

MOTION: TRIPP

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a) - Gloria Koch inquired regarding the sewer phasing plan - can the public have input in the near future?
CAO replied that the public will be able to have input
- Gloria Koch also inquired into the sludge treatment and input from the public.
CAO replied that the public will be able to have input in the application; however, some is federally mandated and no consultation will then be permitted
- Nigel James inquired regarding the budgetary process and dates for public participation
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13. IN-CAMERA RESOLUTION

- a) Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: TRIPP

**RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

CARRIED.

14. ADJOURNMENT

- a) Mayor Konrad adjourned the November 7, 2016, Committee of the Whole Meeting at 10:29 am.

MOTION: ROSS

RESOLVED THAT the November 7, 2016, Committee of the Whole Meeting be adjourned at 10:29 am.

CARRIED.

CERTIFIED CORRECT:



MAYOR FRANK KONRAD



CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF