

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, October 11, 2016

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CHIEF FINANCIAL OFFICER	J. Rhodes
MANAGER OF DEVELOPMENT & ENGINEERING	D. Sheets
MANAGER OF BUILDING & BYLAW SERVICES	W. Kopan
MANAGER OF OPERATIONS	D. Reid
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff

GALLERY

ABSENT: COUNCILLOR COLLEEN ROSS

1. CALL TO ORDER

- a) Mayor Konrad called the October 11, 2016, Committee of the Whole Meeting to order at 9:01 am.

2. COMMITTEE OF THE WHOLE AGENDA

- a) Adopt agenda
October 11th, 2016, COTW

MOTION: TRIPP

RESOLVED THAT the COTW adopts the agenda as presented.

CARRIED.

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- b) Reminder of the In-Camera Meeting directly following the COTW Meeting
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3. **REGISTERED PETITIONS AND DELEGATIONS**

a) The Boundary Museum Society
Quarterly report presentation

- Lee Derhousoff gave the verbal presentation from The Boundary Museum Society
- discussion and comments

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the verbal quarterly report from The Boundary Museum Society and refers the Fee for Service request to the 2017 budgeting process.

CARRIED.

b) Boundary Country Regional Chamber of Commerce
Quarterly report presentation

- Alan Cooper and Kathy Wright gave the verbal presentation from the Boundary Country Regional Chamber of Commerce
- discussion and comments

MOTION: KROG

RESOLVED THAT the COTW receives for information the verbal quarterly report from the Boundary Country Regional Chamber of Commerce and refers the Fee for Service request to the 2017 budgeting process.

CARRIED.

c) Grand Forks Art Gallery Society
Quarterly report presentation

- Deanna Ludowicz and Terry Woodruff gave the verbal presentation from the Grand Forks Art Gallery Society
- discussion and comments

MOTION: KROG

RESOLVED THAT the COTW receives for information the quarterly report from the Grand Forks Art Gallery Society and refers the letter of request to the October 24th, 2016, Regular Meeting Summary of Information Items for decision.

CARRIED.


4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

- a) Roly Russell, Area D Director
Topics for discussion: Boundary Area Agricultural Plan and Food Security Project Update
- spoke in regards to communication internally and externally
 - requesting financial contribution from member municipalities to the Boundary Area Agricultural Plan/Food Security Project
 - discussion took place regarding the Project and the purchase of the Hardy Mountain Doukhorbor Museum
 - spoke in regards to budget process, strategic plan and shared services

MOTION: BUTLER

RESOLVED THAT the COTW receives for information and discussion the presentation from Area D Director, Roly Russell, regarding the Boundary Area Agricultural Plan and Food Security Project Update.

CARRIED.

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- b) Councillor Butler left the October 11, 2016, Committee of the Whole Meeting at 10:45 am.
Councillor Butler returned to the October 11, 2016, Committee of the Whole Meeting at 10:46 am. 

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- c) Mayor Konrad recessed the October 11, 2016, Committee of the Whole Meeting at 10:55 am.
Mayor Konrad reconvened the October 11, 2016, Committee of the Whole Meeting at 11:07 am.

5. **PRESENTATIONS FROM STAFF**

- a) Manager of Development & Engineering Services
Floodplain exemption request for property located at 6116 - 12th Street, legally described as Lot 1, District Lot 382, Plan KAP90023

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to approve the Site Specific Exemption request to vary the Flood Construction level from 516.600 meters to 515.600 meters to install a hot water tank and heating source 0.6096 meters off the floor of the first level of the home, mounted on a metal stand, subject to the applicant registering a Section 219 covenant on title, saving the City harmless in case of flooding, and refer the decision to the October 11th, 2016, Regular Meeting.

CARRIED.

- b) Manager of Development & Engineering Services
Subdivision application for 6370 - 12th Street and 6380 - 12th Street

MOTION: TRIPP

RESOLVED THAT the COTW recommends that Council approves the two subdivision applications for 6370 - 12th Street and 6380 - 12th Street at the October 11th, 2016, Regular Meeting.

CARRIED.

- c) Manager of Development & Engineering Services
Memorandum update on progress in the PetroMaxX-Esso and Tim Hortons development

MOTION: BUTLER

RESOLVED THAT the COTW receives for information the memorandum update on progress in the PetroMaxX-Esso and Tim Hortons development from the Manager of Development and Engineering Services.

CARRIED.

- d) Manager of Development and Engineering Services
Memorandum update on the Sustainable Community Plan Presentation
- Graham Watt gave an overview presentation on the status, strategies for environmental protection, municipal natural assets initiative, Strategic Community Energy & Emissions Plan, and food security & sustainable agriculture

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the memorandum update on the Sustainable Community Plan Presentation from the Manager of Development and Engineering Services.

CARRIED.

- e) Manager of Development and Engineering Services
Memorandum update on the Energy Innovation Grant

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the memorandum update on the Energy Innovation Grant from the Manager of Development and Engineering Services.

CARRIED.

- f) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers

Discussion:

- downtown business association
- database for the bylaws
- Ministry of Natural Resources regarding the river camp
- water main across 5th Street
- sewer service repair on 22nd Street
- unsightly premise update regarding resident from last Regular Meeting extension to end of November 2016
- sewer lift station at City Park

MOTION: HAMMETT

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

- a) Chief Financial Officer
Bylaw 2034 - 2017 Revenue Anticipation Borrowing Bylaw

MOTION: BUTLER

RESOLVED THAT the COTW recommends that Council gives the first three readings to Bylaw No 2034 "2017 Revenue Anticipation Borrowing Bylaw" at the October 24th, 2016, Regular Meeting of Council.

CARRIED.

- b) Manager of Development & Engineering Services
Johnson Flats Wetland Protected Natural Area Dedication

MOTION: THOMPSON

RESOLVED THAT the COTW receives the report and recommends that Council gives first and second readings of the proposed "Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016", at the October 11th, 2016, Regular Meeting.

CARRIED.

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a) - Les Johnson inquired into the proposed Highway 3 access for the Esso/Tim Hortons development

13. IN-CAMERA RESOLUTION

- a) Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: THOMPSON

RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

14. **ADJOURNMENT**

- a) Mayor Konrad adjourned the October 11, 2016, Committee of the Whole Meeting at 12:11 pm.

MOTION: TRIPP

RESOLVED THAT the October 11, 2016, Committee of the Whole Meeting be adjourned at 12:11 pm.

CARRIED.

CERTIFIED CORRECT:


MAYOR FRANK KONRAD


CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF