

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, September 6th, 2016

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CHIEF FINANCIAL OFFICER	J. Rhodes
ACTING CORPORATE OFFICER	S. Winton
MANAGER OF DEVELOPMENT AND ENGINEERING	D. Sheets
MANAGER OF BUILDING AND BYLAW SERVICES	W. Kopan
MANAGER OF OPERATIONS	D. Reid
FIRE CHIEF	D. Heriot
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff

GALLERY

1. CALL TO ORDER

a) Mayor Konrad called the COTW Meeting to order at 9:02 am.

MOTION: ROSS

RESOLVED THAT Mayor Konrad called the Committee of the Whole Meeting to order at 9:02 am.

CARRIED.

2. COMMITTEE OF THE WHOLE AGENDA

a) Adopt agenda
September 6th, 2016, COTW

MOTION: ROSS

RESOLVED THAT the COTW adopts the agenda as presented.

CARRIED.

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- b) Reminder of the In-Camera Meeting directly following COTW Meeting
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3. REGISTERED PETITIONS AND DELEGATIONS

- a) Paul Pinard - Good Sam RV Club
Presenting an update regarding the BC Good Sam RV Club visit to Grand Forks

MOTION: ROSS

RESOLVED THAT the COTW receives for information an update from Paul Pinard regarding the BC Good Sam RV Club visit to Grand Forks.

CARRIED.

- b) The Grand Forks Downtown Business Association
Requesting share funding for a highway banner promoting the downtown business area, providing signage for directing RV's to approved parking areas, and Parking Bylaw for downtown.

- Lynn Relph gave the presentation
- Councillor Thompson requested that staff make available to Council the previously set Parking Bylaw

MOTION: BUTLER

RESOLVED THAT the COTW receives for information and discussion the request from The Grand Forks Business Association for share funding for a highway banner promoting the downtown business area, providing signage for directing RV's to approved parking areas, and a Parking Bylaw for downtown.

CARRIED.

- c) Grand Forks Flying Club
Request to consider delegating the establishment of a Grand Forks Airport Commission or Society as per the recommendation in the November 2000 Airport Master Plan.

- David Brown and Ben Peach gave the presentation
- topics regarding misconceptions, self-sustainability, successful community airport, Airport Master Plan, issues, resources, responsibilities, challenges for new developments, members, City staff savings
- proposing an Airport Society, which is the same as an Authority, an Airport Commission is better suited to larger communities
- airport would have to become certified in order to have commercial flights, currently only registered for charter flights for hire only

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information and discussion the request from the Grand Forks Flying Club to consider to delegate the establishment of a Grand Forks Airport Commission or Society as per the recommendation in the November 2000 Airport Master Plan.

CARRIED.

- d) Grand Forks Art Gallery Society
Presentation of financial quarterly update as per the Fee for Service Funding Agreement
- Terry Woodruff and William Calley gave the presentation
 - official financial statements will be approved and included in the Oct. 11th COTW Meeting

MOTION: ROSS

RESOLVED THAT the COTW receives for information the presentation from the Grand Forks Art Gallery Society of the financial quarterly update as per the Fee for Service Funding Agreement.

CARRIED.

- e) Mayor Konrad recessed the September 6th, 2016, Committee of the Whole Meeting at 10:20 am.
Mayor Konrad reconvened the September 6th, 2016, Committee of the Whole Meeting at 10:34 am.
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4. PRESENTATIONS FROM STAFF

- a) Corporate Services
Volunteer Appreciation Night - Call for Nominations - Policy No. 204

MOTION: BUTLER

RESOLVED THAT the COTW recommends Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy No. 204 at the September 6th, 2016, Regular Meeting.

CARRIED.

- b) Corporate Services
Memorandum regarding Community Engagement - Pop-up Town Halls

MOTION: ROSS

RESOLVED THAT the COTW receives for information the memorandum regarding Community Engagement - Pop-up Town Halls from Corporate Services.

CARRIED.

- c) Acting Corporate Officer / Communications
Memorandum regarding the Citizen Satisfaction Survey

- discussion and input of ideas took place regarding the Citizen Satisfaction Survey

MOTION: THOMPSON

RESOLVED THAT the COTW receives the memorandum regarding the Citizen Satisfaction Survey from the Acting Corporate Officer/Communications.

CARRIED.

- d) Acting Corporate Officer & Manager of Operations
Community Signs Project and the future of the Expo Sign

- for information, there is no City water at the current Expo Sign location
- discussion and input of ideas took place regarding the future of the Expo Sign
- discussion took place regarding other possible signage and locations, downtown business input

MOTION: ROSS

RESOLVED THAT the COTW recommends that Council receives the Community Signs Project report and refers to the September 19th, 2016, Regular Meeting for decision; AND BE IT FURTHER RESOLVED THAT the COTW receives the request and further directs staff on the direction of the future of the Expo Sign at the September 19th, 2016, Regular Meeting for decision.

DEFEATED.

MOTION: BUTLER

RESOLVED THAT Council recommends that staff works with the Downtown Business Association, Chamber of Commerce, and Boundary Economic Development Committee for feedback on signage options and brings the information forward at the earliest time possible.

CARRIED.

- e) Manager of Operations
Early Budget approval for 2016 for Holder replacement

MOTION: THOMPSON

RESOLVED THAT the COTW receives the report and that Council provides a decision for the early Budget approval for September 2016 in the amount of up to \$200,000 from the Equipment Reserve fund for the Holder replacement as slated for 2017 in the 20-year capital plan at the September 6th, 2016, Regular Meeting.

CARRIED.

- f) Manager of Development & Engineering
Memorandum regarding the Sustainable Community Plan Update Status Report

MOTION: ROSS

RESOLVED THAT the COTW receives for information the memorandum regarding the Sustainable Community Plan Update Status Report from the Manager of Development & Engineering.

CARRIED.

- g) Manager of Development & Engineering
Natural Resources Canada Energy Innovation Program: Clean Energy Innovation Grant

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to direct staff to submit the information form and prepare a report to Council on scope, budget requirements and administration of the Clean Energy Innovation Grant, at the September 6th, 2016, Regular Meeting for decision.

CARRIED.

Councillor Butler opposed this motion.

- h) Manager of Development & Engineering
Development Permit application to place two sea cans with a roof overtop on property located at 7920 Donaldson Drive.

MOTION: BUTLER

RESOLVED THAT the COTW recommends to Council that they receive the report and approve the Development Permit application for property legally described as Lot 1, Block 14, D.L. 520, Plan KAP1339, located at 7920 Donaldson Drive subject to compliance with City bylaws and in substantial compliance with plans presented in the application and refers the report to the September 6th, 2016, Regular Meeting for decision;

AND BE IT FURTHER RESOLVED THAT the COTW recommends to Council that they waive the Development Permit fee of \$200.

DEFEATED.

MOTION: BUTLER

RESOLVED THAT the COTW recommends to Council that they receive the report and approve the Development Permit application for property legally described as Lot 1, Block 14, D.L. 520, Plan KAP1339, located at 7920 Donaldson Drive subject to compliance with City bylaws and in substantial compliance with plans presented in the application and refers the report to the September 6th, 2016, Regular Meeting for decision.

CARRIED.

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- i) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers
- welcome to new CFO, Juliette Rhodes
 - discussion took place regarding Well #3 update and structure fires
 - Bylaw presentation and slideshow

MOTION: ROSS

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

5. REPORTS AND DISCUSSION

6. PROPOSED BYLAWS FOR DISCUSSION

- a) Chief Financial Officer
2017 Annual Permissive Tax Exemption Bylaw

MOTION: BUTLER

RESOLVED THAT the COTW recommends that Council give first three readings to Bylaw No. 2033 '2017 Permissive Tax Exemptions' at the September 19th, 2016, Regular Meeting of Council.

CARRIED.

Councillor Krog opposed this motion.

7. INFORMATION ITEMS

8. CORRESPONDENCE ITEMS - UNFINISHED BUSINESS

- a) Mayor Konrad
Signing of Policy No. 308 - Code of Conduct by each member of Council
- Councillor Tripp read a statement that she did not vote for the implementation of Policy 308 and will not be signing this Policy
 - Councillor Butler appreciates and agrees with Councillor Tripp's statement and would like her name added to the statement
 - discussion and opinions took place regarding Policy 308

MOTION: THOMPSON

RESOLVED THAT the COTW requests Council to sign Policy 308 - Council Code of Conduct as presented.

CARRIED.

MOTION: BUTLER

RESOLVED THAT Councillor Tripp's written statement regarding the Council Code of Conduct Policy 308 be included in the September 6th, 2016, Committee of the Whole minutes under Item 8 a).

DEFEATED.

9. LATE ITEMS

10. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

11. QUESTION PERIOD FROM THE PUBLIC

- a) - Dwayne Panter, resident of Brycen Place along with other residents in the audience, spoke regarding concerns for the proposed transition housing project

- b) Councillor Butler left the September 6th, 2016, Committee of the Whole meeting at 12:36 pm and returned at 12:41 pm.

Councillor Butler left the September 6th, 2016, Committee of the Whole meeting at 12:45 pm.

12. **IN-CAMERA RESOLUTION**

- a) Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: KROG

RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; Section 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

13. **ADJOURNMENT**

- a) Mayor Konrad adjourned the September 6th, 2016, Committee of the Whole meeting at 12:47 pm.

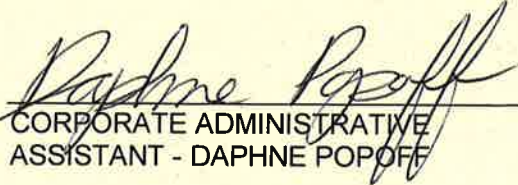
MOTION: THOMPSON

RESOLVED THAT Mayor Konrad adjourned the September 6th, 2016, Committee of the Whole Meeting at 12:47 pm.

CARRIED.

CERTIFIED CORRECT:


MAYOR FRANK KONRAD


CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF