

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday, April 10, 2017

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

ABSENT: COUNCILLOR CHRIS HAMMETT ("with notice")
COUNCILLOR NEIL KROG ("with notice")

CHIEF ADMINISTRATIVE OFFICER - Interim/ CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	J. Rhodes
DEPUTY CORPORATE OFFICER	D. Drexler
MANAGER OF DEVELOPMENT AND ENGINEERING	D. Sheets
MANAGER OF OPERATIONS	D. Reid
SENIOR PLANNER	G. Watt
DEPUTY MANAGER OF OPERATIONS AND SUSTAINABILITY	C. Gates

AREA D DIRECTOR - ROLY RUSSELL

GALLERY

1. **CALL TO ORDER**

- a) Mayor Konrad called the April 10, 2017, Committee of the Whole Meeting to order at 9:00 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda
April 10th, 2017, COTW

MOTION: BUTLER

RESOLVED THAT the COTW adopts the April 10, 2017, agenda as presented.

CARRIED.

3. REGISTERED PETITIONS AND DELEGATIONS

a) Grand Forks Art Gallery Society

Terry Woodruff gave a short presentation and discussion ensued regarding:

- final financial report for the 2016/2017 budget year for the Gallery 2.
- events planned at Gallery 2 this year
- staff departures
- organizational structure changes
- other expected financial budget differences for the upcoming year

MOTION: BUTLER

THAT the COTW receives for information the final quarterly report for the 2016-2017 fiscal year from the Grand Forks Art Gallery Society.

CARRIED.

4. REGIONAL TOPICS FOR DISCUSSION WITH AREA D

a) Roly Russell, Area D Director

Director Russell spoke regarding:

- Kettle River Watershed update and roundtable meeting
- Interfor tour at Jewel Lake and dinner meeting
- Update to Agricultural plan for Boundary and Food Security plan meeting
- Trails Master plan development process
- Okanagan Film Commission - Animation Festival event proposed for the area.
- Hotel Tax moving ahead, tax revenue to fund destination marketing enterprise

MOTION: TRIPP

THAT the COTW receives for information the verbal report from the Area D Director.

CARRIED.

5. PRESENTATIONS FROM STAFF

**a) Manager of Development & Engineering Services
Application for a Development Variance Permit to vary the exterior side setback from 15 feet to 5 feet to rebuild an existing deck at the same location**

Brief discussion ensued regarding the proposal

MOTION: BUTLER

RESOLVED THAT the COTW receives the report and recommends to Council to approve the Development Variance Permit application by allowing an exterior side setback variance from 15 feet to 5 feet for property located at 6408 - 5th Street, legally described as Lot 1, District Lot 534, SDYD, Plan KAP52745, to rebuild an existing deck at the same location, and refer the report to the April 24, 2017, Regular Meeting for decision.

CARRIED.

- b) **Manager of Development & Engineering**
Development Variance Permit regarding lot line setbacks and parking requirements for a Habitat for Humanity development

MOTION: TRIPP

RESOLVED THAT the COTW receives the report and recommends that Council approves the Development Variance Permit application by allowing a front setback variance from 6 m to 4.5 m for properties located at the north side of 72nd Ave. at Kettle River Drive, legally described as Lot 3 and Lot 4, District Lot 108, SDYD, Plan KAP 92057, and a variance of the east interior parcel setback from 1.5 m to 0.0 m on Lot 3, with one of the parking spaces for Lot 3 to be met with a Parking Access Easement on a portion of Lot 4;

AND FURTHER RESOLVED THAT the COTW refers the report to the April 24, 2017, Regular Meeting for decision.

CARRIED.

- c) **Deputy Manager of Operations**

Brief discussion ensued regarding the memorandum and survey results

MOTION: BUTLER

THAT the COTW receives for information the Memorandum regarding the Business Survey Results.

CARRIED.

- d) **Monthly Highlight Reports from Department Managers**
Staff request for Council to receive the monthly activity reports from department managers.

Discussion ensued regarding:

- Transient camps update
- RCMP involvement with cleanups of camps
- Urban Systems projects meeting update
- Snowpack and snowfall update
- 22nd Street Water and Sewer Infrastructure replacement updates
- Snow removal budget update, already 92% used for 2017 budget year due to longer than anticipated winter conditions.

MOTION: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

- a) Chief Financial Officer
2017 Tax Rates Bylaw No. 2018

Discussion ensued regarding:

- Tax rates and other financial information updates by the Chief Financial Officer
- Mill rate calculations explanation, based on total revenues and requirements for the City for funding infrastructure replacements.
- Grant funding received by the City and impact on tax rates.
- 5 year financial plan
- COTW recommends Option 2 for the Tax Rates Bylaw for 2017

MOTION: BUTLER

**RESOLVED THAT the COTW selects option 2 for the 2017 property tax rates and instructs staff to include option 2 in the 2017 Tax Rates Bylaw 2038;
AND FURTHER RESOLVED THAT the COTW presents the 2017 Tax Rates Bylaw No. 2038 for first three readings at the April 24, 2017, Regular Meeting.**

CARRIED.

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a) Nigel James - Discussion ensued:
- Information on tax and mill rates from past historical data and revenue requirements for this year
 - Cost of Utilities (Water, Sewer, Garbage, Electrical) for the year.
 - Satisfied with services provided, especially snow clearing, and road sweeping
 - Infrastructure replacement necessities
 - Tourism opportunities including winter activities and promotion of cycling options and routes throughout the City
- Les Johnson - Discussion ensued:
- Cycling safety and riding rules
 - Options for tax rates

13. ADJOURNMENT

- a) Mayor Konrad adjourned the April 10, 2017, Committee of the Whole Meeting at 10:22 am.


MOTION: ROSS

RESOLVED THAT the Committee of the Whole meeting be adjourned at 10:22 am
CARRIED.

14. IN-CAMERA RESOLUTION

CERTIFIED CORRECT:


MAYOR FRANK KONRAD


DEPUTY CORPORATE OFFICER – DANIEL DREXLER