

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COMMITTEE OF THE WHOLE MEETING**

**Monday, January 30, 2017**

**PRESENT:** MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR NEIL KROG (joined the COTW Mtg. at 9:29 am "with notice")  
COUNCILLOR COLLEEN ROSS  
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	J. Rhodes
DEPUTY MANAGER OF OPERATIONS	D. Drexler
MANAGER OF DEVELOPMENT AND ENGINEERING	D. Sheets
MANAGERS OF BUILDING AND BYLAW SERVICES	D. Bruce W. Kopan
BYLAW ENFORCEMENT OFFICER	B. Alcock
MANAGER OF OPERATIONS	D. Reid
FIRE CHIEF	D. Heriot
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff

GALLERY

**ABSENT:** COUNCILLOR CHRISTINE THOMPSON "with notice"

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**1. CALL TO ORDER**

- a) Mayor Konrad called the January 30, 2017, Committee of the Whole Meeting to order at 9:02 am.

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**2. COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda  
January 30th, 2017, COTW

MOTION: ROSS

**RESOLVED THAT the COTW adopts the January 30, 2017, agenda as presented.**

CARRIED.

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**3. REGISTERED PETITIONS AND DELEGATIONS**

- a) Grand Forks Art Gallery Society  
Presentation of quarterly financial report
- Terry Woodruff gave an overview of the Grand Forks Art Gallery Society year in review
  - introduced Operating Budget year-to-date as of December 31, 2016
  - spoke in regards to funding sources for the Gallery, budgeting for 2017-2018, and financially combining the position of Director/Curator

MOTION: ROSS

**RESOLVED THAT the COTW receives for information the quarterly report from the Grand Forks Art Gallery Society and refers the Fee for Service request to the 2017 budgeting process.**

CARRIED.

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- b) Grand Forks and District Fall Fair  
Request to consider supporting the Grand Forks and District Fall Fair by providing items and services listed on their Request Form
- Danna O'Donnell gave an overview of the Grand Forks and District Fall Fair to be held this year September 9&10
  - spoke in regards to having a Demolition Derby on September 9th, headed by Wes Tetlock
  - Fair exhibits still showcasing local talent, farmers, and artists
  - Derby would require a temporary permit, fencing perimeter and spectator fencing, environmental consideration, insurance to protect the City harmless, entrant fee for participating in Derby, spectator gate fee, and Silver Kettle resident awareness
  - recommendation for the Fair to be in touch with the Manager of Operations, David Reid, put all components in place, and then bring report back to Council

MOTION: TRIPP

**RESOLVED THAT the COTW receives for information and discussion the request to consider supporting the Grand Forks and District Fall Fair by providing items and services listed on their Request Form.**

CARRIED.

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- c) The Grand Forks Downtown Business Association  
Request for funding for a heritage project for the downtown business core to celebrate Canada's 150th birthday
- John McNamara gave an overview and requests of the Grand Forks Downtown Business Association which included items such as: reinstating the Parking Bylaw and

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limiting parking hours, speed limit reductions, sidewalk signage of no cycling, RV parking signage, downtown business building signage, and speakers on Market Avenue

- heritage portion ideas to help support Canada's 150th Birthday would include acquiring old photos, identifying previous businesses, period costumes, agricultural aspects, and Farmers' Market

MOTION: ROSS

**RESOLVED THAT the COTW refers the request for funding of a heritage project for the downtown business core to celebrate Canada's 150th birthday from The Grand Forks Downtown Business Association to the January 30th Regular Meeting;  
AND FURTHER RESOLVED THAT the COTW authorizes the City to apply for the Canada 150 Grant on the Downtown Business Association's behalf and refers the approval to the January 30th Regular Meeting.**

CARRIED.

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**4. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

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**5. PRESENTATIONS FROM STAFF**

a) Manager of Development and Engineering  
Memorandum regarding the Official Community Plan Theme 2 update

- Graham Watt gave an overview of the Official Community Plan Survey, how the survey was presented, results of surveys submitted, panel workshop, and public session discussion

MOTION: TRIPP

**RESOLVED THAT the COTW receives for information the memorandum from the Manager of Development and Engineering regarding the Official Community Plan Theme 2 update.**

CARRIED.

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b) Monthly Highlight Reports from Department Managers  
Staff request for Council to receive the monthly activity reports from department managers

Discussion:

- commercial development - Tim Hortons - still working through various development components
- highway commercial subdivision at 6401 Highway 3 - still in process
- Expo signage

MOTION: ROSS

**RESOLVED THAT the COTW receives the monthly activity reports from department managers.**

CARRIED.

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6. **REPORTS AND DISCUSSION**

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7. **PROPOSED BYLAWS FOR DISCUSSION**

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8. **INFORMATION ITEMS**

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9. **CORRESPONDENCE ITEMS**

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10. **LATE ITEMS**

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11. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

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12. **QUESTION PERIOD FROM THE PUBLIC**

- a) - Sonja Gartner introduced her water meter installation concerns and her letter submission to Mayor and Council

Councillor Butler recused herself from the January 30, 2017, Committee of the Whole Meeting at 10:16 am.

- Mayor Konrad advised that this issue, according to Ms. Gartner's letter, is a legal matter and no further discussion may take place here

Councillor Butler returned to the January 30, 2017, Committee of the Whole Meeting at 10:17 am.

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- b) - Nigel James spoke in regards to cycle lanes and sharrow signage, proposed electrical substation, last Regular Meeting 'brief recess', and inquired as to an In-Camera Meeting ~~beginning~~ clarification
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- c) - Scott Davis began speaking in regards to disputing his utility bill regarding water meter charges

Councillor Butler recused herself from the January 30, 2017, Committee of the Whole Meeting at 10:30 am.

- CAO stated that the proper procedure, according to the bylaw, would be to write a letter to the City in regard to the dispute to be heard by Council

Councillor Butler returned to the January 30, 2017, Committee of the Whole Meeting at 10:32 am.

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- d) - Gloria Koch spoke in regards to rental housing, landlords, rising utility and tax payments affecting new residents
- encouragement to attend public processes
  - Gloria also suggested a heritage aspect for the Fall Fair by using old-fashioned machinery, if available, for a harvest

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### 13. ADJOURNMENT

- a) Mayor Konrad adjourned the January 30, 2017, Committee of the Whole Meeting at 10:49 am.

MOTION: KROG

**RESOLVED THAT the January 30, 2017, Committee of the Whole Meeting be adjourned at 10:49 am.**

CARRIED.

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**CERTIFIED CORRECT:**

  
MAYOR FRANK KONRAD

  
CORPORATE ADMINISTRATIVE  
ASSISTANT - DAPHNE POPOFF