

**THE CORPORATION OF THE CITY OF GRAND FORKS  
COMMITTEE OF THE WHOLE**

**Monday, June 19, 2017**

**PRESENT:** Mayor Frank Konrad  
Councillor Julia Butler  
Councillor Chris Hammett  
Councillor Neil Krog  
Councillor Christine Thompson  
Councillor Bev Tripp

**ABSENT:** Councillor Colleen Ross ("with notice")

**ADMINISTRATION:** Diane Heinrich - Chief Administrative Officer - interim /  
Corporate Officer  
Daniel Drexler - Deputy Corporate Officer  
Juliette Rhodes - Chief Financial Officer  
Cavan Gates - Deputy Manager of Operations  
Graham Watt - Planner

**GALLERY**

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**1. CALL TO ORDER**

The Committee of the Whole Meeting was called to order at 9:00 am

**2. COMMITTEE OF THE WHOLE AGENDA**

a. Adopt agenda

June 19, 2017, COTW

Two amendments to the agenda:

1. Remove Item 3.c.- Grand Forks Disc Club Delegation – will be presenting at the July COTW Meeting.

2. Addition to Item 13.a. – to go in-camera resolution - to include Section 90 (1) (a) personal information about an identifiable individual who holds

or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

MOVED BY: THOMPSON

**RESOLVED THAT the agenda be amended by**

**1. Referring Item 3.c.- Grand Forks Disc Club Delegation – to the July COTW meeting.**

**2. Addition to Item 13.a. – to go in-camera resolution - to include Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality**

CARRIED

MOVED BY: THOMPSON

**RESOLVED THAT the COTW adopts the agenda as amended.**

CARRIED

b. In-Camera Reminder

In-Camera Meeting directly following the COTW Meeting.

**3. REGISTERED PETITIONS AND DELEGATIONS**

a. Grand Forks Parades Committee

Request for support of Canada Day 150 celebration

Beverly Osachoff gave a short presentation and discussion ensued regarding:

- parade route
- liability insurance needs

MOVED BY: BUTLER

**RESOLVED THAT the COTW receives for information the presentation from the Grand Forks Parades Committee regarding support for the Canada Day 150 celebration.**

CARRIED

b. The Boundary Museum Society

Quarterly Report presentation

Cher Wyers gave a short presentation regarding the quarterly update and discussion ensued:

- operations update
- upcoming projects
- collaborations with other organizations
- funding and grant applications

MOVED BY: THOMPSON

**RESOLVED THAT the COTW receives for information the Quarterly Report presentation from The Boundary Museum Society.**

CARRIED

4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

a. Roly Russell RDKB Director

RDKB Director Roly Russell gave an update on:

- Agricultural and Food Security Plan
- Trails Master Plan
- Kettle Valley Watershed meetings
- Boundary Community Development Committee name change and mandate (previously Boundary Economic Development Committee)
- Disc Golf - opportunity for joint Community Development funding
- Rural Dividend Fund - explore developments in Rural Area D regarding Hardy Mountain Doukhobor Heritage site
- Strategic Priority Funds applications from the City and collaborations and strong partnerships with RDKB, especially flood protection application
- RDKB strategic planning process refinement

- UBCM is upcoming - valuable to see a regional representation from collaborative Regional District and municipality working together

5. **PRESENTATIONS FROM STAFF**

a. Corporate Administrative Department

Emergency Operations Centre (EOC) Activation Wage Reimbursement

Discussion ensued regarding:

- possible union input for policy
- reimbursement processes and banked time
- best practices model, same as RDKB policy

MOVED BY: BUTLER

**RESOLVED THAT THE COTW recommends to Council to receive the report regarding EOC wage reimbursement for City employees and the proposed Policy No. 617, Emergency Operations Centre (EOC) Activation Wage Reimbursement, and refers the Policy to the June 26, 2017, Regular Meeting for approval consideration.**

CARRIED

b. RFD - Policy 1207 - Temporary Use of City Property or Facility

Deputy Manager of Operations

Discussion ensued regarding:

- comparison between Policies 114, 1201, 1203, and this Policy 1207
  - Policy 1207 is a broad event request procedure
  - amend Policy 1207 to include link to other policies
  - combination of all policies into one folio for easy access for the public.
- The Deputy Manager of Operations advised that he would take the policy number change to the July 17th meeting.

MOVED BY: THOMPSON

**RESOLVED THAT the COTW recommends to Council to adopt "Policy 1207 – Use of City Property or Facilities" at the July 17, 2017, Regular Meeting.**

CARRIED

- c. Memo - CARIP Report June 2017

Deputy Manager of Operations

Discussion ensued regarding solar options and related meetings.

MOVED BY: THOMPSON

**RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations regarding the Climate Action Revenue Incentive Program Public Report.**

CARRIED

- d. Memo - Community Satisfaction Survey June 2017

Deputy Manager of Operations

Discussion ensued regarding using the report as a tool for the future.

MOVED BY: THOMPSON

**RESOLVED THAT the COTW receives for information the memorandum from the Deputy Manager of Operations regarding the Citizen Satisfaction Survey update.**

CARRIED

- e. RFD - Agricultural Land Commission application for subdivision on 75th Ave

Manager of Development & Engineering

MOVED BY: THOMPSON

**RESOLVED THAT the COTW recommends to Council to pass a resolution to support the application for subdivision of Lot 2, District Lot 520, Plan 5090 except Plan 5210, 8653, 11971, 12795, 13376, 19535, 21583, 23494 and 38138, excluding portions outlined red on Plans B7375 and E10098, located north of 75th Avenue at 25th Street, and direct staff to complete the Local Government Report, which forms part of the ALC application process;**

**FURTHER THAT Staff present the request for decision at the July 17, 2017, Regular Meeting of Council.**

CARRIED

f. **Monthly Highlight Reports from Department Managers**

Staff request for Council to receive the monthly activity reports from department managers

Discussion ensued regarding:

- the Expo Sign site and potential cleanup
- 2nd Street valve repair
- Way-finding Signage update

MOVED BY: THOMPSON

**RESOLVED THAT the COTW receives the monthly activity reports from department managers.**

CARRIED

**6. REPORTS AND DISCUSSION**

**7. PROPOSED BYLAWS FOR DISCUSSION**

**8. INFORMATION ITEMS**

**9. CORRESPONDENCE ITEMS**

**10. LATE ITEMS**

**11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

**12. QUESTION PERIOD FROM THE PUBLIC**

Kendra Begg was introduced as the new Executive Director for the Boundary Country Regional Chamber of Commerce

**13. IN-CAMERA RESOLUTION**

a. **Chief Administrative Officer**

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting.

MOVED BY: THOMPSON

**RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and Section 90 (1)(c) labour relations or other employee relations;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

CARRIED

**14. ADJOURNMENT**

The Meeting was adjourned at 10:11 am.

MOVED BY: THOMPSON


**RESOLVED THAT the COTW meeting be adjourned at 10:11 am.**

CARRIED



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MAYOR FRANK KONRAD



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DEPUTY CORPORATE OFFICER –  
DANIEL DREXLER