

**THE CORPORATION OF THE CITY OF GRAND FORKS
COMMITTEE OF THE WHOLE
Tuesday, November 14, 2017, 9:00 am
7217 - 4th Street, City Hall Council Chambers**

PRESENT: Mayor Frank Konrad
Councillor Julia Butler
Councillor Chris Hammett
Councillor Colleen Ross
Councillor Christine Thompson
Councillor Beverley Tripp

ABSENT: Councillor Neil Krog

ADMINISTRATION: Diane Heinrich - Chief Administrative Officer - interim /
Corporate Officer
Daphne Popoff, Corporate Administrative Assistant
Juliette Rhodes - Chief Financial Officer
David Reid - Manager of Operations
Dolores Sheets - Manager of Development & Engineering
Services
Cavan Gates - Deputy Manager of Operations & Sustainability
Graham Watt - Senior Planner

Roly Russell - RDKB Area D Director

GALLERY

1. CALL TO ORDER

The November 14, 2017, Committee of the Whole Meeting was called to order at 9:00 am.

2. COMMITTEE OF THE WHOLE AGENDA

a. Adopt agenda

November 14, 2017, Committee of the Whole

MOVED BY: ROSS

RESOLVED THAT the COTW adopts the November 14, 2017, agenda as presented.

CARRIED

b. In-Camera Reminder

In-Camera Meeting directly following the COTW Meeting.

3. **REGISTERED PETITIONS AND DELEGATIONS**

4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

a. Roly Russell, Area D Director

Director Russell gave an update regarding the RDKB activities:

- agricultural planning process is in the final draft, next step is the food security piece of the plan
- trails master planning process and phase one of data gathering should be available soon, next phases are consultation and boundary trails
- watershed management and a meeting with the Ministry
- fire services in rural Grand Forks

Discussion:

- Les Johnson inquired as to how many residences will be impacted with one less fire hall in the Nursery area? Director Russell responded approximately 10-12 homes; however, there will still be fire service response to these homes
- public input event and alternative approval process

Councillor Tripp left the COTW Meeting at 9:19 am with prior notice.

- Recreation Commission programs and services, RDKB budget processes, referendums

5. **PRESENTATIONS FROM STAFF**

a. Memorandum - OCP and Zoning Bylaw Update

Development and Engineering Services

Overview:

- long-range planning changes update to the OCP and Zoning Bylaw
- Sustainable Community Plan to Official Community Plan
- sustainability and 'smart growth'
- affordable housing policies

- Zoning Bylaw changes - size, density, height, parking
- next steps - Public Hearing Nov. 27th

Discussion:

- suggestion for staff to update schedule to include form and character components
- environmental protection
- tiny housing, pocket housing, rental units
- recycling bin concerns during rain and snow, less contamination now than when using blue bags

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives for information from the Development and Engineering Services an update presentation on the Official Community Plan and Zoning Bylaw feedback.

CARRIED

b. Monthly Highlight Reports from Department Managers

Staff request for Council to receive the monthly activity reports from department managers.

Director Russell left the COTW Meeting at 10:12 am.

Discussion:

- inquiry as to the 7 developers? Manager of Dev. & Eng. stated that information cannot be released until a public process is triggered
- Silver Kettle sidewalk status? Manager of Dev. & Eng. stated that this project, for best pricing of materials, has to be tied in with other projects to be feasible
- 22nd Street update
- Manager of Operations spoke in regards to decommissioning a water line and leak in City Park
- Kate from the Gazette inquired as to the removal of a camp and what 'uninhabitable' meant? Also inquired why the Bylaw Officer recovered two bicycles? The Interim CAO responded that the Ministry of Transportation and Infrastructure (MOTI) would have to explain the meaning of

'uninhabitable' and that the Bylaw Officer simply assisted only in returning the two bicycles to their owners

MOVED BY: THOMPSON

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED

c. Water Rates Study

Outside Works

John Weninger from Urban Systems gave an overview presentation:

- 2018 mock billing
- review rate setting objectives - conservation, equity, revenue stability, affordability, simplicity
- overview of water use data - residential accounts 1744 and non-residential accounts 290, meter sizes, equivalency, annual water consumption, fixed vs variable component charge

Councillor Tripp returned to the COTW Meeting at 10:37 am.

- reviewed three rate options - Flat Rate, Fixed Charge, Minimum Charge

Discussion:

- rate options, consumption, and comparisons
- mock billing timeframe
- infrastructure upgrades/replacement, water meter replacement costs
- varying water times
- Kate from the Gazette inquired as to the Urban Systems average figure if based on water meters? John, from Urban Systems, responded yes, from Nov. 2016-Sept. 2017
- Les Johnson spoke in regards to social engineering and being more positive and recognized

MOVED BY: ROSS

RESOLVED THAT the COTW accepts the presentation provided by Urban Systems Ltd. regarding water rates for information;

AND FURTHER RESOLVED THAT the COTW refers further decision on which water rate structure to select for the mock billing process to the November 27, 2017, Regular Meeting.

CARRIED

6. **REPORTS AND DISCUSSION**
7. **PROPOSED BYLAWS FOR DISCUSSION**
8. **INFORMATION ITEMS**
9. **CORRESPONDENCE ITEMS**
10. **LATE ITEMS**
11. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**
12. **QUESTION PERIOD FROM THE PUBLIC**

- Stan Halluck spoke in regards to unsightly premises on 10th Street and Kettle River Drive and having contacted Bylaw Services since mid July

13. **IN-CAMERA RESOLUTION**

- a. Chief Administrative Officer - In-Camera

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting.

MOVED BY: HAMMETT

RESOLVED THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

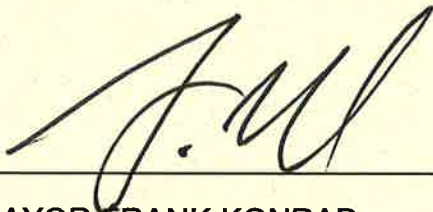
CARRIED

14. ADJOURNMENT

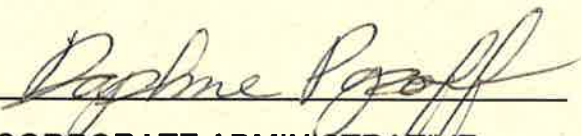
The November 14, 2017, Committee of the Whole Meeting was adjourned at 11:56 am.

MOVED BY: ROSS

CARRIED



MAYOR FRANK KONRAD



CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF