

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 15TH, 2014

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

ACTING CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
MANAGER OF OPERATIONS

D. Heinrich
S. Winton
R. Shepherd
S. Bird
R. Huston

GALLERY

CALL TO ORDER

Call the December 15th, 2014, Regular Meeting to order

- a) The Mayor called the meeting to order at 7PM

ADOPTION OF AGENDA

- a) Adopt the Agenda
December 15th, 2014

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the December 15th, 2014, Regular Meeting Agenda as presented.

CARRIED.

MINUTES

- a) Adopt the Special Meeting to go In-Camera Minutes
November 21st, 2014

MOTION: BUTLER / ROSS

RESOLVED THAT Council adopt the November 21st, 2014, Special Meeting to go In-Camera Minutes as presented.

CARRIED.

- b) Adopt the Special Meeting to go In-Camera Minutes
December 8th, 2014

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council adopt the December 8th, 2014, Special Meeting to go In-Camera Minutes as presented.

CARRIED.

- c) Adopt the Inaugural Meeting Minutes
December 1st, 2014

MOTION: KROG / HAMMETT

RESOLVED THAT Council adopt the December 1st, 2014, Inaugural Meeting Minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

- a) Corporate Officer's Report
Verbal Reports of Council

Councillor Butler's report is attached

Councillor Ross provided an overview of CETA to Council. She advised that the City can opt out of CETA by writing a letter to the federal government informing them that the City would like to opt out. Councillor Ross advised that she will provide staff with the information necessary.

She further advised that it is time sensitive.

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council refer documents and information with regard to CETA to staff with a direction to prepare a report for Council.

CARRIED.

b) Councillor Thompson's report is attached

c) Councillor Krog
He reported:
. That he attended the RDKB Inaugural Meeting, where Grace McGregor was elected Chair of the Board. He advised that he was appointed as Vice Chair of Kootenay Boundary Hospital District, where there is one more meeting to go and then the committee will be dissolved.

d) Councillor Hammett
She reported:
. That she attended the new council workshop in Christina Lake with three other communities and other members of Council.
. She participated in the Santa Claus parade and Christmas party.

e) Colleen Ross
She reported:
. That she attended the Grand Forks and Regional Agricultural Society Meeting and advised that she stepped down from her Vice Chair role. She further advised that the GFBRAS indicated the society would like to have a council liaison.

MOTION: THOMPSON / ROSS

RESOLVED THAT all reports of members of Council, given verbally at this meeting, be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a) Corporate Officer's Report
RDKB Representatives Verbal Report

Councillor Krog's report was included above.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Acting Chief Administrator
Corporate Strategic Plan 2015-2018

The Acting CAO provided options for Strategic Planning facilitators.

Council discussion regarding public consultation for the purposes of the strategic planning session.

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council directs staff to choose a facilitator to hold a workshop session that will define Council's strategic plan for 2015-2018 term in accordance with the City's Purchasing Policy.

CARRIED.

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- b) Mr. Bill Powell - waste water treatment
Mr. Powell spoke with regard to:
- His business - Acti-Zyme, microbial granulation technology
 - This technology speeds up the decomposition of waste water
 - It is a cost effective approach to cleaning up waste water and the disposal of sludge
 - How the product works
 - More information can be found on his website www.actizyme.ca

MOTION: BUTLER / ROSS

RESOLVED THAT Council determine to have Mr. Bill Powell speak with regard to his business, Acti-Zyme, and further, provide information on how the system works.

CARRIED UNANIMOUSLY.

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- c) Manager of Development and Engineering
City Hall rebuild approval for use of contingency fund

The Manager of Development and Engineering advised Council that some upgrades to the 2nd floor lighting were done at the same time as the renovation. \$30,000 of the lighting was included in the 2014 Budget, however insurance would not cover the new lighting. The upgrades were essential as the lighting was 30 years old.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council approve the use of \$15,000 of the contingency amount for the City Hall rebuild which is included in the 2014 financial plan amendment and is to

be funded from surplus.

CARRIED.

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- d) Manager of Development and Engineering Services
Preparation of applications for the Small Communities Fund (SCF) and Strategic Priorities Fund (SPF) grants.

The Manager of Development and Engineering advised Council of the projects that she is recommending be put forward for use if the applications are successful. She further advised that she is looking for support to move forward with the applications but would not move forward with the specific projects until Council provided direction to do so.

MOTION: ROSS / THOMPSON

RESOLVED THAT Council directs staff to proceed with the preparation of grant applications for the Small Communities Fund (SCF) and Strategic Priorities Fund (SPF) grants.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) AKBLG - Arlene Parkinson, Secretary/Treasurer
Notice of Annual General Meeting and first call for resolutions for debate 2015

MOTION: THOMPSON / ROSS

RESOLVED THAT Council receive for information.

CARRIED.

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- b) Boundary Museum
2015 Boundary Museum Service Agreement

MOTION: BUTLER / ROSS

RESOLVED THAT Council receive the 2015 Boundary Museum Service Agreement for information - documentation referred to Finance for inclusion in budget discussions.

CARRIED.

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- c) BC Transit - Manuel Achadinha - President and CEO
BC Transit opportunity for discussion and presentation regarding potential services in

the community.

MOTION: BUTLER / KROG

RESOLVED THAT Council determines to accept the offer from BC Transit to make a presentation.

CARRIED.

- d) Staff Sgt. Jim Harrison - Citizens on Patrol
Request for the donation of an older MAC laptop to Citizens on Patrol.

MOTION: THOMPSON / KROG

RESOLVED THAT Council determines to provide an old mac laptop to Citizens on Patrol for their use.

CARRIED.

- e) Paula Wolkosky and George Longden - Co-coordinators, Community Christmas Dinner
Donation to the Community Christmas Dinner

CAO advised that traditionally Council has donated \$500 towards the dinner.

MOTION: THOMPSON / ROSS

RESOLVED THAT Council to receive for information and contribute \$500 from the community services fund for the dinner.

CARRIED.

- f) Rob Botterell - Legal Counsel to the District of Hudson's Hope
District of Hudson's Hope Letter regarding proposed Site C Dam Project to BC Utilities Commission

Council discussed the letter

MOTION: BUTLER / ROSS

COUNCILLOR'S KROG AND HAMMETT OPPOSED THE MOTION.

RESOLVED THAT Council receive the request for information and direct staff to write a letter to the Mayor of Hudson's Hope in support of a one year moratorium on the proposed site C Dam Project to BC Utilities.

CARRIED.

- g) Chris Moslin, President - Grand Forks Trails Society

Letter of congratulations

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council receive for information.

CARRIED.

BYLAWS

- a) Manager of Development and Engineering Services
Road Closure Bylaw No. 2003, being the Riverside Drive Road Closure Bylaw

MOTION: THOMPSON / KROG

RESOLVED THAT Council give final reading to Bylaw No. 2003, being the Riverside Drive Road Closure Bylaw.

CARRIED.

- b) Manager of Operations
Electrical Utility Repeal Bylaw No. 1543-R, 2014

Alex Love - Electrical Engineer for the City reviewed changes to the Electrical Utility Bylaw with Council. He advised that section 11.1 of the new bylaw, addresses the conversion from KVA to KVWC and that section 11.3 is an added provision for commercial and non-residential use. Section 11.3 is open so as to include all forms of independent power.

Mr. Love spoke with regard to the "opt out" program or equal payment plan that could be implemented.

The A / CAO advised that as the Bylaw is at 2nd reading it can be amended and the third reading given at a later date.

MOTION: BUTLER / ROSS
COUNCILLOR KROG OPPOSED THE MOTION.

RESOLVED THAT Council refer the Electrical Utility Repeal Bylaw No. 1543-R, 2014 to the January 12th, 2015 Regular meeting for third reading.

CARRIED.

- c) Manager of Operations
Electrical Utility Regulatory Bylaw No. 1975, 2014

Council discussed giving the Bylaw third reading or allowing more time to familiarize

themselves with the bylaw before proceeding with third reading.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council defer the Electrical Utility Regulatory Bylaw No. 1975, 2014 to the January 12th, 2014, Regular meeting for third reading.

CARRIED.

- d) Manager of Development and Engineering
Subdivision and Development Repeal Bylaw No. 1424-R, 2014

MOTION: THOMPSON / KROG
COUNCILLOR BUTLER OPPOSED THE MOTION.

RESOLVED THAT Council receive Subdivision and Development Repeal Bylaw No. 1424-R, 2014, and give the bylaw third reading.

CARRIED.

- e) Manager of Development and Engineering
Subdivision, Development and Servicing Bylaw No. 1970

MOTION: THOMPSON / KROG
COUNCILLOR BUTLER OPPOSED THE MOTION.

RESOLVED THAT Council give third reading to Subdivision, Development and Servicing Bylaw No. 1970, 2014.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Mr. Gene Koch
He spoke with regard to facilitating the hearing impaired at the new building.
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ADJOURNMENT

MOTION: BUTLER


RESOLVED THAT Council adjourn the meeting at 9:06pm

CARRIED.

CERTIFIED CORRECT:



MAYOR FRANK KONRAD



ACTING CORPORATE OFFICER - SARAH WINTON

Dec 15 Report

Julia Butler

Recently, I attended the AGM of the Boundary Youth Soccer Assoc. They received enough volunteers to fill their board but are still needing people to step forward to help out with coaching and field set up in the 2015 spring season.

On Dec 4 & 5 I attended a workshop at Christina Lake put on by Paragon Strategic Services Ltd. The workshop focussed on Council's roles and procedures but more importantly it was a chance for team building within our new council. It afforded those of us in attendance a chance to get to know each other, as well as the councils from Nelson, Rossland and Castlegar, who also attended.

On Dec 8 council met with staff to learn our new computer system and orientation manual. I've spent a lot of time in the past week reading contracts and minutes from previous in-camera meetings to familiarize myself with pertinent issues.

Today, council decided to post the position for a permanent CAO with submissions being closed as of Jan 31st.

I'd also like to discuss with council and staff the possibility of opting out of CETA. This was brought up briefly at our training session at the Lake and I am wondering if it is possible, if it would help us to support local businesses more often?

M E M O R A N D U M

TO: Mayor and Council

FROM: Councillor Christine Thompson

DATE: December 15, 2014

SUBJECT: Report to Council

On December 4th and 5th I along with other members of Council attended an orientation workshop for new Councils facilitated by Tracey Lorensen. Ms. Lorensen practiced municipal law at one time, but now is a consultant to municipalities across British Columbia. Also in attendance at this workshop were Council members and Administrator from the City of Nelson; Council members and Administrator from Rossland, and a newly elected Councillor and Administrator from Castlegar. This orientation workshop was very informative and will be useful to me in going forward as a Councillor.

I enjoyed riding on the City's float in the Santa Claus Parade the evening of December 5th and tossing out candies to the children who were there to watch. The Christmas Lights displayed at Gyro Park are absolutely beautiful, and I have heard many, many comments echoing that. I attended the employee Christmas Dinner on December 12th, and must compliment those who organized this most enjoyable evening. The food was good and so was the company.

I have reviewed The City of Grand Forks Procedure Bylaw No. 1946 and offer the following comments. Clause 12.3 (1)(f) provides that reports, questions and inquiries from members of Council are verbal. It was always my practice when I served on Council previously to write my reports and then e-mail them to the Deputy Corporate Officer. I believe that this assisted her in that she did not have to interpret what I reported. When members of Council attend educational seminars and/or conferences (UBCM, AKBLG, FCM) there are often concurrent workshops that different members of Council attend and subsequently report on. When these reports are given verbally, it is open to interpretation when recorded in the minutes and may not accurately reflect the Councillor's intention. Further there there is no back-up documentation for future use should an individual want to refer to should they want clarification on a specific item in a Councillor's report. Therefore, I wish to give notice that at the January 12, 2015 Regular Meeting I will be bringing forward a proposed amendment to the Procedure Bylaw that will require written reports of a Councillor's attendance at a publically funded conference or educational workshop be provided no later than the second Regular Meeting of Council following such conference or workshop.

Respectfully submitted,

Christine Thompson,
Councillor