

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**  
**MONDAY, JANUARY 13TH, 2014**

**PRESENT:**

MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER  
CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
DEPUTY CORPORATE SECRETARY

D. Allin  
D. Heinrich  
R. Shepherd  
S. Bird  
S. Winton

GALLERY

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**CALL TO ORDER**

- a) 7:00 pm Call to Order

**The Mayor called the meeting to order at 7:01pm**

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**ADOPTION OF AGENDA**

- a) January 13th, 2014 Regular Meeting Agenda

**MOTION: O'DOHERTY / WIRISCHAGIN**

**RESOLVED THAT THE AGENDA OF THE REGULAR MEETING OF COUNCIL HELD ON  
MONDAY, JANUARY 13TH, 2014 BE ADOPTED AS CIRCULATED.**

**CARRIED.**

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**MINUTES**

- a) December 16th, 2013

**MOTION: SMITH / KROG**

**RESOLVED THAT THE DECEMBER 16TH, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES BE ADOPTED AS CIRCULATED.**

CARRIED.

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**b) December 16th, 2013**

**MOTION: KENDEL / O'DOHERTY**

**RESOLVED THAT THE DECEMBER 16TH REGULAR MEETING MINUTES BE ADOPTED AS CIRCULATED.**

CARRIED.

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**REGISTERED PETITIONS AND DELEGATIONS**

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**UNFINISHED BUSINESS**

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

Corporate Officer's Report - Verbal Reports of Council

Reports, Questions and Inquiries from members of Council

- a) Councillor Smith:**  
He reported on the following items:
- He reported that he attended the January 9th Deer Committee meeting where the new Wildsafebc coordinator was in attendance. He noted that the Metis Society was awarded a permit to collect road kill on Eholt.
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- b) Councillor Krog:**  
He advised that he did not have a report this evening
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- c) Councillor Kendel:**  
He reported on the following items:
- He reported on his attendance at the Boundary Country Regional Chamber of Commerce board meeting and informed Council that a positive relationship is building between the Greenwood Board of Trade and the Chamber. He further advised that there are several new initiatives that the Chamber is planning to bring forward for 2014.

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- d) Councillor O'Doherty  
He reported on the following items:
- He reported on his attendance at several Christmas parties over the holidays and in particular the Community Christmas Dinner at the Gospel Chapel. He advised that there were over 400 people in attendance.
  - He reported that the downtown businesses were very pleased with the snow removal in the downtown core
  - He reported that the Border Bruins are doing well this season and will likely make it to the playoffs.

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- e) Councillor Wirischagin  
He reported on the following items:
- He reported that the Border Bruins are now in a playoff position
  - He wished everyone a Happy New Year

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- f) Mayor Taylor  
He reported on the following items:
- He reported that a meeting room at the arena has been opened up for program use and is taking the pressure off the weight and other rooms in the two buildings as space is limited. He further advised that the recreation commission is currently working on budgets and capital developments and improvements for the outside of the recreation buildings.

**MOTION: O'DOHERTY / KENDEL**

**RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

**CARRIED.**

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**REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Report from Council's Representative to the Regional District of Kootenay Boundary

Corporate Officer's Report - RDKB Representative to the Regional District Board

Mayor Taylor spoke with regards to:

- Regional District of Kootenay Boundary and advised that the committees for 2014 have been struck. He further advised that he sits on the Finance Committee, the Education and Delegation Committee, the Environment Committee and is the Chair of the Policy and Personnel Committee.
- The proposed Animal Control Bylaw. He encouraged Councillors to review the Bylaw carefully and provide feedback before it is made public.

**MOTION: WIRISCHAGIN / SMITH**

**RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL**

**DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

CARRIED.

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**RECOMMENDATIONS FROM STAFF FOR DECISIONS**

**a) Chief Financial Officer**

**Fire Department Ladder Truck**

The Fire Chief and the Chief Financial Officer spoke with regard to the process that was undertaken in the bidding process for the Fire Truck. The Fire Chief advised of next steps in the building of the truck and length of time before the building of the truck will be complete.

The Chief Financial Officer spoke with regard to the options for financing and made the recommendation that Council approve the 5 year short term financing which she advised will save the City almost \$1,000,000 in interest as well as the administrative costs of an Alternate Approval Process.

**MOTION: O'DOHERTY / SMITH**

**RESOLVED THAT COUNCIL GIVES EARLY BUDGET APPROVAL FOR THE PURCHASE OF THE LADDER TRUCK FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$1,300,000 TO BE FINANCED THROUGH A 5 YEAR SHORT TERM BORROWING AND FUNDED BY A FIVE YEAR PARCEL TAX.**

CARRIED.

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**b) Kettle River Mountain Biker's Association**

**Request for a stewardship agreement with the City**

The Chief Administrative Officer advised Council that the stewardship agreement would identify the City in a save harmless clause in order to relieve the City of any liability.

**MOTION: SMITH / KENDEL**

**RESOLVED THAT COUNCIL DIRECT STAFF TO PROCEED WITH THE STEWARDSHIP AGREEMENT.**

CARRIED.

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c) Corporate Officer

Proposed Council remuneration Policy revision, Policy No. 305

The Chief Administrative Officer advised that the Council Remuneration Policy establishes a process to review and make recommendations with respect to Council Remuneration for the incoming Council during an election year.

**MOTION: KROG / SMITH**

**RESOLVED THAT COUNCIL DETERMINES TO RESCIND THE CURRENT COUNCIL INDEMNITY REVIEW POLICY NO. 305, DATED FEBRUARY 16, 2009.**

**BE IT FURTHER RESOLVED THAT COUNCIL ADOPTS THE NEWLY REVISED POLICY NO. 305, COUNCIL REMUNERATION, DATED JANUARY 13TH, 2014.**

CARRIED.

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d) Chief Financial Officer - Employees - Training (Educational Courses), Policy No. 61

The Chief Administrative Officer advised that any training requests from staff will be approved by both the manager and him to ensure and identify that the training request meets the requirements of the job description.

**MOTION: O'DOHERTY / KROG**

**RESOLVED THAT COUNCIL ADOPT POLICY NO. 610, EMPLOYEES - TRAINING (EDUCATIONAL COURSES).**

CARRIED.

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e) Chief Financial Officer - Vehicle Use - City Owned, Policy No. 613

**MOTION: KROG / SMITH**

**RESOLVED THAT COUNCIL ADOPT POLICY NO. 613, VEHICLE USE - CITY OWNED.**

CARRIED.

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f) Chief Financial Officer

Bank Signing Authorization, Policy No. 801

**MOTION: O'DOHERTY / KENDEL**

**RESOLVED THAT COUNCIL ADOPT POLICY NO. 801, BANK SIGNING AUTHORIZATION.**

CARRIED.

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g) Chief Financial Officer

Payment processing Policy No. 801.1

As requested by Council the Chief Financial Officer will report back with further information with regard to payment plans between customers and the City.

**MOTION: O'DOHERTY / SMITH**

**RESOLVED THAT COUNCIL ADOPT POLICY NO. 801.1, PAYMENT PROCESSING.**

CARRIED.

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h) Chief Financial Officer

Contracting Authority & Purchasing, Policy No. 802

The Chief Administrative Officer advised that facsimilies are no longer an acceptable way to transmit information as they create many problems with regard to the receiving information in a timely manner.

**MOTION: SMITH / KENDEL**

**RESOLVED THAT COUNCIL ADOPT POLICY NO. 802, CONTRACTING AUTHORITY & PURCHASING.**

CARRIED.

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i) Chief Administrative Officer

Schematic layout for City Hall

**MOTION: KROG /O'DOHERTY**

**RESOLVED THAT COUNCIL RECEIVE THE SCHEMATIC DESIGNS OF CITY HALL FOR INFORMATION PURPOSES.**

CARRIED.

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**REQUESTS ARISING FROM CORRESPONDENCE**

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**INFORMATION ITEMS**

a) BC Assessment

News release of property values remaining stable for 2014 after assessment notices sent to property owners in South Okanagan

**MOTION: O'DOHERTY / SMITH**

**RECEIVE FOR INFORMATION**

CARRIED.

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**b) D.A.R.E. BC Society**

Request for funding to support Grand Forks Drug Abuse Resistance Education Program (D.A.R.E) to Grand Forks' Grade 5 and 6 students.

As there is no Grant In Aid Policy this does not fit within the criteria for financial support.

In the past the program was supported by the PAC and other community groups.

**MOTION: O'DOHERTY / SMITH**

**RECEIVE FOR INFORMATION**

CARRIED.

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**c) Grand Forks Baptist Church**

Request for City to extend lease grace period.

**MOTION: O'DOHERTY / SMITH**

**RESOLVED THAT COUNCIL APPROVE TO PROVIDE THE GRAND FORKS BAPTIST CHURCH WITH A LEASE GRACE PERIOD FOR A FURTHER SIX MONTHS.**

CARRIED.

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**d) Lifeforce Society**

Advising of a regulation change to the permit regulation of deer hazing with dogs to be permitted.

**MOTION: SMITH / KENDEL**

**RECEIVE FOR INFORMATION**

CARRIED.

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**e) Ministry of Community, Sport and Cultural Development**

Letter of follow up to meeting at this year's UBCM Convention regarding summary of investments, support and partnership.

**MOTION: WIRISCHAGIN / KENDEL**

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**BYLAWS**

- a) Manager of Building Inspections & Bylaw Services - Bylaw 1963, Noise Control Amendment

Bylaw 1963 - Noise Control Bylaw Amendment

The Chief Administrative Officer spoke with regard to the Noise Control Amendment Bylaw and advised that:

- Noise mitigation was expected from Industry in the community, and is something that Interfor has been successful with
- Industry in the community pays a substantial amount of tax and plays a key role in the success of the community
- A standard for noise levels will not be established, but issues will be considered on a case by case basis
- Homeowners may also implement noise mitigating measures
- The RCMP has agreed to respond on behalf of the City to any noise complaints that are reported if they are available
- Construction, as identified in Section 6, is done by permit and the Building Inspector can and will reinforce the building construction rules and regulations
- This Bylaw is standard and used by several other communities

Council identified areas in the Bylaw that they would like to see revised. These are:

- Section 5.1 (f), 6.1 (c) and (d), 6.2

The Chief Administrative Officer advised that Staff will bring the bylaw back to the Committee of the Whole for review and discussion at the February 11th meeting.

**MOTION: SMITH / WIRISCHAGIN**

**RESOLVED THAT COUNCIL DIRECT STAFF TO AMEND THE NOISE CONTROL AMENDMENT BYLAW NO. 1963, SECTIONS 5.1 (F), 6.1 (C) AND (D), AND 6.**

MOTION NEGATED.

**MOTION: O'DOHERTY / SMITH**

**RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO THE AMENDMENT TO THE NOISE CONTROL BYLAW NO. 1963.**

BYLAW DEFEATED.



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b) Chief Financial Officer - Bylaw 1993, Electrical Utility Regulatory Amendment

Bylaw 1993 - Electrical Utility Regulatory amendment

**MOTION: SMITH / WIRISCHAGIN**

**RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO BYLAW 1993 - ELECTRICAL UTILITY REGULATORY AMENDMENT BYLAW.**

CARRIED.

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c) Chief Financial Officer - Bylaw 1994, Revenue Anticipation Borrowing

Bylaw No. 1994 - The City of Grand Forks Revenue Anticipation Borrowing

**MOTION: O'DOHERTY / WIRISCHAGIN**

**RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO BYLAW 1994 - REVENUE ANTICIPATION BYLAW.**

CARRIED.

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**LATE ITEMS**

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**QUESTIONS FROM THE PUBLIC AND THE MEDIA**

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**ADJOURNMENT**

a) Adjournment of the meeting

The meeting was adjourned at 8:25pm

**MOTION: SMITH**

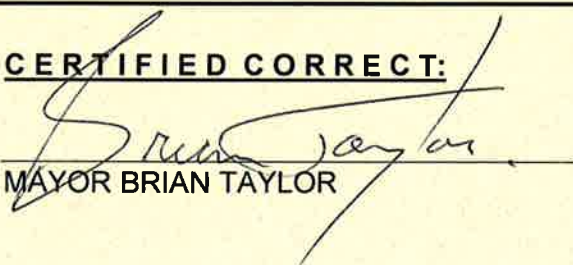
**RESOLVED THAT THE MEETING BE ADJOURNED AT 8:25pm.**


CARRIED.

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**CERTIFIED CORRECT:**

  
MAYOR BRIAN TAYLOR

  
DEPUTY CORPORATE SECRETARY -  
SARAH WINTON