

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday July 21st 2014, 9:00 AM

PRESENT: MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER  
CHIEF FINANCIAL OFFICER  
CORPORATE OFFICER  
DEPUTY CORPOARATE OFFICER  
MANAGER OF DEVELOPMENT AND  
ENGINEERING  
MANAGER OF OPERATIONS  
MANAGER OF BUILDING AND  
BYLAW SERVICES

D. Allin  
R. Shephard  
D. Heinrich  
S. Winton  
  
S. Bird  
R. Huston  
  
W. Kopan

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**CALL TO ORDER**

MOTION: O'DOHERTY

**RESOLVED THAT THE MAYOR CALLED THE COMMITTEE OF THE WHOLE MEETING  
OF JULY 21ST, 2014 TO ORDER AT 9:01AM**

CARRIED.

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**COMMITTEE OF THE WHOLE AGENDA**

Adopt Agenda

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW ADOPTS THE JULY 23RD, 2014 COMMITTEE OF THE  
WHOLE AGENDA AS PRESENTED.**

CARRIED.

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**REGISTERED PETITIONS AND DELEGATIONS**

Benson Musaev - Mural Committee

Mural Committee presentation of the theme for the mural project.

Mr. Musaev spoke with regard to themes and placement of the murals.

- Propose to paint four sides of the lift station buildings that are located in City Park
- Theme will be the river (a river runs through it)
- Wrapping the river around the lift station

MOTION: O'DOHERTY

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECEIVES THE PRESENTATION FROM THE MURAL COMMITTEE REGARDING THE THEME FOR THE MURAL PROJECT AND REFER TO THE JULY 21ST REGULAR MEETING FOR DISCUSSION AND DECISION.**

CARRIED.

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James Wilson, Executive Director of the Boundary Country Regional Chamber of Commerce

(BCRCC) report

Mr. Wilson advised that:

- There was a biz after biz at Neighbours Computers
- The Ambassador Program has started
- The Boundary BC website was revamped and up and running

The Mayor spoke with regard to the All Candidates forums and running them with a different format, as discussed at the Community Engagement session in April.

MOTION: WIRISCHAGIN

**THAT THE COMMITTEE OF THE WHOLE RECEIVES THE QUARTERLY REPORT FROM JAMES WILSON, EXECUTIVE DIRECTOR OF THE BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE.**

CARRIED.

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Urban Systems - Scott Shepherd and Peter Gigliotti

**Presentation to take place at the end of the meeting after a short recess.**

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**PRESENTATIONS FROM STAFF**

Monthly Highlight Reports from Department Managers

The Chief Administrative Officer reviewed the Manager Reports with Council.

MOTION: SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE MONTHLY ACTIVITY REPORTS.**

CARRIED.

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Chief Financial Officer  
Community Works Fund Agreement 2014-2024

The Chief Administrative Officer advised that the document was provided by the Union Of British Columbia Municipalities and identifies changes to the program. He further advised that the full amount of the cost for water meter installation will be covered by Gas Tax Dollars; pit meters could drive the cost up, and pit meters do increase the cost of the meter installation.

The Mayor advised that the previous two Councils made the decision to put the Gas Tax Funding away over the long term to pay for water meter installation and has saved 1.3 million dollars to date.

The Chief Administrative Officer advised that, if there were to be an injunction and an attempt to nullify the water meter contract, there would be extensive costs associated with this and the subject would be addressed by the City's legal team.

The Mayor received a document from Ms. Karin Bagn.

The Chief Administrative Officer advised that with regard to the Water Regulations Bylaw:

- It was introduced at the COTW meeting on June 23rd
- It has since had one month rest period
- It was open for public feedback at that time
- Typically bylaws do not go onto the website in draft form other than in the agenda packages
- The bylaw has gone through extensive review legally
- The bylaw will receive three readings at the July 21st Regular Meeting and then rest for another month and be brought back for final reading at the August 18th Regular Meeting

MOTION: SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL AUTHORIZE THE CITY OF GRAND FORKS TO ENTER INTO THE COMMUNITY WORKS FUND AGREEMENT 2014-20124 WITH THE UNION OF BRITISH COLUMBIA MUNICIPALITIES AT THE REGULAR MEETING OF JULY 21ST, 2014.**

CARRIED.

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Manager of Development and Engineering  
Riverside Drive Partial Road Closure, disposal and consolidation with 7330 Riverside Drive, to alleviate a 1.8 meter building and canopy encroachment onto the City's right of way.

The Manager of Development and Engineering advised that:

- this is a request for a strata conversion
- this piece of land encroaches onto City property
- the recommendation is to close that piece of land for sidewalk and consolidate it with the owners land as the owner wishes to have strata on it.
- this does not impact the use of the sidewalk as a user agreement would be drafted to keep the use of the sidewalk available to the public.

MOTION: O'DOHERTY

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO APPROVE THE REQUEST TO CLOSE A 3 METER WIDTH OF THAT PORTION OF RIVERSIDE DRIVE (PORTION BUILDING AND SIDEWALK), BY THE LENGTH OF THE BUILDING BEING 24.4 METERS, LOCATED IN FRONT OF 7330 RIVERSIDE DRIVE AND DIRECT STAFF TO PROCEED WITH THE STATUTORY REQUIREMENTS NECESSARY TO START AND COMPLETE THE ROAD CLOSURE AND CONSOLIDATE, WITH THAT PORTION OF CLOSED ROAD MEASURING 73.2 SQUARE METERS (0.018 ACRES) AND TO CONSOLIDATE THAT PORTION OF CLOSED ROAD WITH PROPERTY LEGALLY DESCRIBED AS LOT 1, DISTRICT LOT 108 & 339"S", S.D.Y.D., PLAN 34642, AND REFER IT TO THE JULY 21ST, 2014, REGULAR MEETING FOR CONSIDERATION.**

CARRIED.

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Manager of Development and Engineering  
Royal Canadian Legion Branch #51 Development Variance Permit Application

The Manager of Development and Engineering reviewed the request with Council and advised that the surrounding property owners were informed of the request and invited to share any concerns with the City and that no one stepped forward to voice any concerns regarding the Royal Canadian Legion Branch #51 Development Variance Permit Application.

MOTION: O'DOHERTY

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL APPROVES THE DEVELOPMENT VARIANCE PERMIT, REQUESTING A SETBACK VARIANCE FROM 20 FEET TO 2 FEET, TO THE ROYAL CANADIAN LEGION BRANCH #51, LOCATED AT 7353-6TH STREET, IN ORDER TO CONSTRUCT A ROOF OVER THE EXISTING OUTDOOR PATIO AREA AND REFER IT TO THE JULY 21ST, 2014 REGULAR MEETING FOR CONSIDERATION.**

CARRIED.

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Chief Financial Officer  
Policy 804 Tangible Capital Asset revision

The Chief Financial Officer advised of the changes and clarification to the policy.

MOTION: WIRISCHAGIN

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL ADOPT POLICY #804-A1-TANGIBLE CAPITAL ASSETS AT THE AUGUST 18TH, 2014, REGULAR MEETING OF COUNCIL.**

CARRIED.

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**REPORTS AND DISCUSSION**

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**PROPOSED BYLAWS FOR DISCUSSION**

Chief Financial Officer  
Repeal Revitalization Bylaw 1780

This bylaw expires this year and this repeal is a housekeeping exercise to remove the bylaw from the books.

MOTION: SMITH

**THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1780R, AT THE AUGUST 18TH, 2014, REGULAR MEETING.**

CARRIED.

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Chief Financial Officer  
Repeal Revitalization Bylaw 1881

MOTION: SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1881R AT THE AUGUST 18TH, 2014, REGULAR MEETING OF COUNCIL.**

CARRIED.

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Chief Financial Officer  
Repeal Revitalization Bylaw 1912

MOTION: SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL GIVE FIRST THREE READINGS TO REPEAL REVITALIZATION BYLAW 1912R AT THE AUGUST 18TH, 2014, REGULAR MEETING**

CARRIED.

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**INFORMATION ITEMS**

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**CORRESPONDENCE ITEMS**

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**LATE ITEMS**

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

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**QUESTION PERIOD FROM THE PUBLIC**

The Mayor advised that comments will be limited to 2 minutes

Karin Bagn

She spoke with regard to:

- water meters

She was advised that she had exceeded her 2 minutes to speak.

The Mayor advised that Council looks forward to receiving her correspondence regarding this matter.

Bill Pepin

He spoke with regard to:

- Strata at Riverside Gardens
- Opposition to the Basic Fee Residential Electricity
- Request for the City to cancel the charge

Mayor Taylor requested a copy of the letter that Mr. Pepin referred to in order for Council and staff to review the document and address concerns appropriately.



Mr. Paul Pinard

He spoke with regard to:

- Thanking the City and Council for their good work around the Good Sam Samboree event
- He requested that Council consider allowing the Good Sam Club to return to the community in 2016

Mayor Taylor complimented Paul on his good work with the Samboree.

Ms. Julia Butler

She spoke with regard to:

- Meters

The Chief Administrative Officer reviewed a report provided by the City's Electrical Engineer on electric and water meters.

Ms. Donna Semenoff

She spoke with regard to:

- Meters and measuring of radiation emitted

Mr. Tom Tripp

He spoke with regard to:

- Radiation levels throughout the Country

Mrs. Beverley Tripp

She spoke with regard to:

- Meters and the reading of her meter when using an electro smog meter to read the meter.

Mr. James Hamilton

he spoke with regard to:

- Water meters

The Mayor recessed the meeting at 10:26am

The Mayor reconvened the meeting at 10:42am

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### **SPECIAL PRESENTATION**

Urban Systems - Peter Gigliotti

Waste Water Treatment Plant Assessment

Mr. Gigliotti spoke with regard to the Waste Water Treatment Plant Assessment and advised:

- the approach for the assessment
- the components of the mechanical plant
- lagoons

- condition assessment
- capacity assessment
- compliance assessment
- sludge issues
- the recommended action plan
- cost

MOTION: O'DOHERTY

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECEIVES THE WASTE WATER STRATEGY AND ASSET MANAGEMENT PROGRAM REPORT, AS PRESENTED BY PETER GIGLIOTTI FOR INFORMATION.**

CARRIED.

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The Mayor recessed the meeting at 11:44am  
The Mayor reconvened the meeting 12:15pm

Urban Systems - Scott Shepherd  
Asset Management Program Update

Mr. Shepherd advised that:

- this is an update
- this is information to be considered for the 2015 budget process
- the City owns \$127 million in assets
- infrastructure replacement deficit of \$32 million
- the average annual replacement value is \$3.85 million

He spoke with regard:

- to what the City has accomplished to date
- the amount required to be put into reserves each year in order to maintain City assets
- to the financial sustainability gap
- balancing costs and revenues to meet levels of service and plan properly
- essential projects
- risk assessment on linear assets
- next steps; policy direction, capital improvements, financing - closing funding gaps, communications plan

MOTION: SMITH

**RESOLVED THAT COUNCIL RECEIVES THE ASSET MANAGEMENT REPORT FROM SCOTT SHEPHERD OF URBAN SYSTEMS FOR INFORMATION.**

CARRIED.

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**ADJOURNMENT**

The meeting was adjourned at 1:04pm.

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**CERTIFIED CORRECT:**

  
MAYOR BRIAN TAYLOR

  
DEPUTY CORPORATE OFFICER -  
SARAH WINTON