

THE CORPORATION OF THE CITY OF GRAND FORKS

**COMMITTEE OF THE WHOLE MEETING
MONDAY, AUGUST 17TH, 2015**

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
CORPORATE OFFICER
DEPUTY CORP. OFFICER/COMMUNICATIONS
MANAGER OF BUILDING AND
BYLAW SERVICES
MANAGER OF OPERATIONS
FIRE CHIEF
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin
R. Shepherd
D. Heinrich
S. Winton

W. Kopan
D. Reid
D. Heriot
D. Popoff

GALLERY

ABSENT: COUNCILLOR CHRIS HAMMETT

1. CALL TO ORDER

RESOLVED THAT the Mayor called the COTW Meeting to order at 9:01 am

CARRIED.

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- b)** The Mayor, on behalf of the City of Grand Forks, thanked the Grand Forks Fire Dept. and all other crews, groups, and organizations for all of their hard work and help during the Rock Creek fire. He acknowledged the community of Rock Creek and the tragedy of those impacted by the fire and said that our thoughts are with them. He also thanked Chuck Varabioff for the great well organized Cannafest Event. He thanked Melodie and Lawrence, organizers of the Park in the Park Car Show, for being such dedicated volunteers and for bringing another fantastic event to Grand Forks. He invited everyone to attend the Ponderosa Music Festival at the Rock Creek Fall Fair Grounds this weekend, which is dedicated in support of the people impacted by the fire.
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2. **COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda
August 17th, 2015, COTW

MOTION: THOMPSON

RESOLVED THAT the COTW adopt the August 17th, 2015, COTW agenda as presented.
CARRIED.

3. **REGISTERED PETITIONS AND DELEGATIONS**

4. **PRESENTATIONS FROM STAFF**

- a) Chief Financial Officer
Rescind Policy #1205

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to rescind Policy #1205 Public Works - Electrical Utility Rate increases at the September 14, 2015, Regular Meeting of Council.

CARRIED.

- b) Chief Financial Officer
Travel Policy #112 Amendment

Discussion:

- thank you to staff for clarity on this Policy
- easier submission of expenses
- carpooling, City vehicle, assets, liabilities and cost effective means

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to adopt Policy #112-A1 - Travel Allowances Expenses at the September 14, 2015, Regular Meeting of Council.

CARRIED.

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- c) Manager of Operations
Grand Forks Dog Park update

Discussion:

- Point 1, \$1600 is for wages
- good project for community
- budget amendment concern for this year, perhaps next year's budget for better planning
- would the Dog Park group be contributing any funding?
- shelter part of project, each item point is a separate choice
- recommended to stay in current Asset Mgmt. works
- actual \$3700 total

MOTION: ROSS

RESOLVED THAT the COTW recommends to Council to postpone this recommendation for budget time and funds for this year and forward the project to the 2016 budget process.

DEFEATED.

MOTION: KROG

RESOLVED THAT the COTW recommends to Council to refer the matter regarding the Dog Park improvements back to staff for more information.

CARRIED.

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- d) Manager of Operations
EV Charging Station

Discussion:

- three stations in total - two on 72nd Ave., possibly by back door of City Hall and one by the Public Works Yard
- a payment process could be added later
- Hwy 3 Mayors' Coalition was part of this project and is a good project
- private sector, possibility of solar, private ownership of charging units - competing with public sector
- power requirements? Can City handle this? Yes, City Electrical utility can handle this
- once City acquires these units, they own them? Yes; however, install must be done in a time limit
- charging times

MOTION: KROG

**RESOLVED THAT the COTW recommends to Council to proceed with the EV Charging Stations Project in the downtown area of Grand Forks; and
FURTHER RESOLVED THAT the COTW recommends that Council approves amending the 2015 Financial Plan from Surplus to include the installation costs of \$5,000.00**

CARRIED.

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- e) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity report from department managers

Discussion:

- paving project on Hwy 3
- Stage 2 Water restrictions, what would Stage 3 entail?
- methane gas emissions at City Park
- Observation Mtn. bench installation
- water required to run the City sewage system
- Nutrient Mgmt. Plan, meetings with Gilpin Grasslands
- current river safety status, can testing be done?, Provincial Government monitoring
- RFP for grinder has not been awarded yet, two bids received

MOTION: BUTLER

RESOLVED THAT the COTW receive the monthly activity reports.

CARRIED.

5. REPORTS AND DISCUSSION

6. PROPOSED BYLAWS FOR DISCUSSION

- a) Chief Financial Officer
Community Works Reserve Fund Establishment

MOTION: BUTLER

RESOLVED THAT the COTW recommends to Council to give first three readings to Community Works Reserve Fund Establishment Bylaw 2020, 2015, at the September 14, 2015, Regular Meeting of Council.

CARRIED.

7. INFORMATION ITEMS

- a) Fire Chief and CAO presented updates on fire situations around Grand Forks
- overview of the Emergency Response Centre (EOC) Organizational Chart
 - Grand Forks called out for mutual aid support Thursday, August 13th, for Rock Creek fire, 29 homes lost, multiple vehicles, some animals, very limited injuries
 - Deputy Fire Chief in Curlew to receive updates re Stickpin Fire

Discussion:

- more current updates regarding the fires on the City website required; perhaps posts and links to the RDKB, Wildfire.ca, U.S. fire updates, etc.
- radio communication broadcasts, also Les from gftv has - Instaweb for US, put together a how-to video to get to information
- City of Grand Forks communication is handled differently, the Rock Creek fire is in the RDKB jurisdiction and people should be referring to their website for up-to-date information
- thank you to all crews
- stress counselling
- meeting and safe place in town would be useful for people to get updated information and communication; however, from experience, people will do this naturally
- Paulson fire updates
- any advantage of having a group of volunteers from this area attend the Rock Creek fire? Fire Chief stated that volunteers could not be provided with enough information; therefore, this would hinder operations
- insurance coverages and rates

Roly Russell (RDKB, Area D Director) - thanked those working on the Rock Creek fire, reminded everyone that the City of Grand Forks is part of the RDKB, communications is a key issue, RDKB prepared to issue an evacuation notice if required.

8. **CORRESPONDENCE ITEMS**

9. **LATE ITEMS**

10. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

11. **QUESTION PERIOD FROM THE PUBLIC**

12. **IN-CAMERA RESOLUTION**

- a) Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: KROG

THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1)(e)

the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;

BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

13. **ADJOURNMENT**


a) Motion to adjourn

MOTION: ROSS

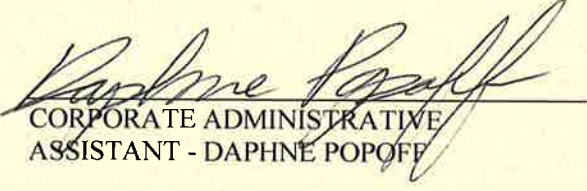
RESOLVED THAT the COTW Meeting be adjourned at 10:57 am.

CARRIED.

CERTIFIED CORRECT:



MAYOR FRANK KONRAD



CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF