

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**  
**MONDAY, JULY 20, 2015**

**PRESENT:** MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR COLLEEN ROSS  
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER D. Allin  
CORPORATE OFFICER D. Heinrich  
MANAGER OF OPERATIONS D. Reid

GALLERY

ABSENT: COUNCILLOR NEIL KROG  
COUNCILLOR MICHAEL WIRISCHAGIN

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**CALL TO ORDER**

a) The Mayor called the meeting to order at 7:00 PM

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**ADOPTION OF AGENDA**

a) Adopt agenda  
Amendment to the July 20th, 2015, Regular Meeting agenda

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council amend the July 20th, 2015, Regular Meeting agenda to include Council's consideration and decision regarding Bylaw No. 1973, and further to consider the decision of Stage 2 Watering Restrictions which was discussed earlier today at the Committee of the Whole Meeting as late items.**

CARRIED.

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council amends the July 20th, Regular Meeting agenda to include the two sets of minutes from the Deer Committee, and a presentation from Gary Smith of the Deer Committee, to be included as unfinished business in tonight's agenda.**

CARRIED.

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**MINUTES**

- a) Adopt minutes  
June 24th, 2015, Special-Meeting-to-go-In-Camera minutes

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council amend the June 24th, 2015, Special-Meeting-to-go-In-Camera minutes to indicate that Councillor Wirischagin was absent from the meeting, and subsequently adopt, as amended.**

CARRIED.

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- b) Adopt minutes  
June 29th, 2015, Regular Meeting minutes

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council adopt the June 29th, 2015, Regular Meeting minutes as presented.**

CARRIED.

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- c) Adopt minutes  
July 8th, 2015, Special-Meeting-to-go-In-Camera minutes

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council amend the July 8th, 2015, Special-Meeting-to-go-In-Camera minutes to indicate that Councillor Wirischagin was absent from the meeting, and subsequently adopt, as amended.**

CARRIED.

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**REGISTERED PETITIONS AND DELEGATIONS**

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**UNFINISHED BUSINESS**

- a) Deer Committee Minutes as presented by Gary Smith  
The Mayor called a recess at 7:04 pm and called the meeting back to order at 7:05 pm

Mr. Smith advised that the Deer Committee made a recommendation to Council that an application for a Special Permit with the intention to harvest up to 80 deer within the City limits utilizing clover traps be implemented. He advised that it will potentially take about three months to obtain the permit and further advised that there is no obligation to Council either financially, or any binding to Council for a cull.

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council receives the report from Gary Smith of the Deer Committee and authorizes the Deer Committee to commence obtaining a special permit with the intention of harvesting up to 80 deer within the City.**

CARRIED.

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report  
Written reports of Council

Councillor Butler asked if the Mayor would consider striking a Standing Committee intending to invite representatives from the Grand Forks Irrigation District, Sion Irrigation District and Covert Irrigation District to collaborate with the City of Grand Forks on water conservation and protection issues within our common aquifer.

Councillor Hammett spoke with regard to including other stakeholders in this standing committee.

The Chief Administrative Officer spoke to how the City can be more pro-active in the watershed management plan, and further commented that if the City could wait until Mr. Graham Watt's information comes back to Council, would be helpful, prior to striking this committee.

Councillor Butler's commented that her idea was to have the collaboration meet fairly quickly, where the group could focus on a smaller area of information and then grow on this as other people to come on board. Councillor Ross advised that it would be really helpful to have an information workshop between Council and the water districts as a starting point prior to developing a committee.

It was discussed that a standing committee consists of at least half of Council to make up this type of committee, as per legislation.

Councillor Hammett wanted to comment on the wonderful work that the volunteers did for the Grand Forks International, and well as offering kudos to the City works crew who provided excellent service throughout the tournament.

Council Butler spoke of her need to be able to access all of the City's bylaws. The Chief Administrative Officer advised that the organization, as per of the strategic plan, is reviewing its records management. Staff advised that in the meantime, there is the existing Bylaw Listing document for reference purposes, and that the original bylaws are located in the basement of City Hall for access.

MOTION: BUTLER / HAMMETT

**RESOLVED THAT all written reports of Council be received.**

CARRIED.

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council have access to the bylaws of the City either in written form or in electronic format.**

CARRIED.

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**REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report  
Verbal report from Council's representative to the Regional District of Kootenay Boundary  
As Councillor Krog was absent from the meeting, no report was forthcoming from the Regional District of Kootenay Boundary.

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**RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Manager of Development & Engineering Services  
Application for a Development Variance Permit to request an interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet), in order to construct a carport

MOTION: BUTLER / THOMPSON

**RESOLVED THAT the Council directs Staff to proceed with the statutory requirements necessary for a Development Variance Permit application with regard to an interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet), in order to construct a carport at the property known as 5955-19th Street.**

CARRIED.

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- b) Manager of Development & Engineering Services  
Application for a Development Variance Permit to request an increase in accessory building height and an increase in overall floor area of all accessory buildings, in order to construct a garage.

Council advised that they would like to know if there is a suite upstairs - carriage house

MOTION: THOMPSON / BUTLER

**RESOLVED THAT the development variance permit regarding 6135 - 18th Street be referred to the August 17th, 2015 Regular Meeting so that Staff could provide information regarding any upstairs development.**

CARRIED.

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- c) Manager of Development and Engineering Services  
Council to adopt the attached Terms of Reference for the Transition Housing Project Steering Committee

Councillor Thompson asked if the previous Council was aware of their intention to put housing on top of the restore.

MOTION: ROSS / BUTLER

**RESOLVED THAT Council adopt the attached Terms of Reference for the Transition Housing Project Steering Committee (THPSC).**

CARRIED.

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- d) Manager of Development & Engineering Services  
Approval from Council to transfer the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for Humanity requesting withdrawal from the lease. Not changing the language of the lease, just the ownership change.

MOTION: BUTLER / ROSS

**RESOLVED THAT Council support transferring the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for humanity requesting withdrawal from the lease and direct staff to proceed with revising the lease agreement**

CARRIED.

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- e) Manager of Operations  
2015 Capital Project - JD bleachers

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council revise the 2015 Financial Plan to include \$2,890 additional funding for the JD bleachers capital project, to be funded from the current operating budget.**

CARRIED.

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- f) Manager of Operations  
Water restrictions and Yellow Flag Program  
The Manager of Operations spoke to the changes to the sprinkling system. Council asked if staff would provide a friendly advertisement addition asking if residents would voluntarily water their lawns only once per week.

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council implement Stage 2 Water restrictions immediately and implement the Yellow Flag Program to increase public awareness and further prohibits the washing of vehicles and driveways except for commercial car washes, and to encourage members of the public to purchase timers to police their sprinkler systems to work within Stage 2 perimeters.**

CARRIED.

COUNCILLOR BUTLER OPPOSED THE MOTION.

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**REQUESTS ARISING FROM CORRESPONDENCE**

- a) Chief Financial Officer  
Memo regarding Habitat for Humanity request for 2015 permissive tax exemption. Councillor Thompson asked how much the tax loss would be and the Chief Administrative Officer advised that it was around \$990. Councillor Thompson further advised that they are asking for the past 2015 tax exception, and that would be regarded as a grant in aid.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council receive the request from Habitat for Humanity for 2015 permissive tax exemption for discussion.**

CARRIED.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council regrets that the City is not able to grant the 2015 property tax exemption or to provide any refund with regard to the 2015 taxes as requested by the Habit for Humanity Southeast British Columbia.**

CARRIED.

COUNCILLORS ROSS AND BUTLER OPPOSED THE MOTION.

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- b) Chief Administrative Officer  
Topics for Ministers' Meetings at UBCM  
Councillor Ross advised that she would like to see something more creative and that Council should discuss getting together with the Regional District of Kootenay Boundary to discuss collaboratively, community forests management, climate change, low snow load cap and watershed management, and advised that Council should talk to the Area D director about this. The Chief Administrative Officer advised that Council needs to have specific asks and have a plan in order prior to meeting with the Ministers. Councillor Thompson advised that she would appreciate meeting with Interior Health Association with regard to local services or lack thereof.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council direct staff to set up meetings at UBCM, with Ministers to discuss four topics of importance, as identified by Council; and further, direct staff to prepare reports to be submitted to the appropriate Minister in advance of UBCM.**

MOTION DEFEATED

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council to direct Staff to make an appointmentS to arrange meetings with Premier Christy Clark with regard to the Slag Pile, and Minister Coralee Oakes with regard to the City's Asset Management Plan, and further determines to hold a Council workshop with regard to the other meetings at the UBCM with Ministers to determine other topics for discussion.**

CARRIED.

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- c) Manager of Operations  
Memo regarding the power purchase forecast - 2015 Q2

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receive for information.**

CARRIED.

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**INFORMATION ITEMS**

- a) BC Seniors Games  
Request for Zone 6 banner displays

MOTION: ROSS / THOMPSON

**RESOLVED THAT Council discuss if they would like to display a banner in the community.**

CARRIED.

MOTION: HAMMETT / BUTLER

**RESOLVED THAT Council determines to display a banner for the BC Senior Games in the community.**

CARRIED.

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- b) Taylor Charlong  
Thank you letter to the City of Grand Forks for scholarship

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receive for information.**

CARRIED.

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- c) R. Hamilton  
Amendment to Bylaw 1973 regarding fines

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council receive for information.**

CARRIED.

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- d) Nadine Heiberg  
Letter regarding fence height restrictions

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive for information.**

CARRIED.

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- e) Tom & Beverley Tripp  
Letter regarding Bylaw 1973 deadline concerns

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council receive for information.**

CARRIED.

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- f) Cherylle Smuland  
Letter regarding advertising and awarding process of the City Pit job on the Granby Road

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive for information.**

CARRIED.

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- g) Mayor Konrad - Letter of Support  
Letter of Support to Recreation Sites and Trails BC

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council receive for information.**

CARRIED.

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- h) Manager of Development & Engineering Services



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Minutes of June 11th, 2015, Transition Housing Project Steering Committee  
Councillor Butler advised that the minutes taken at this meeting were excellent minutes.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive for information.**

CARRIED.

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- i) Manager of Development & Engineering Services  
Draft minutes of June 23rd, 2015, Transition Housing Project Steering Committee (THPSC)

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council receive for information.**

CARRIED.

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- j) Grand Forks Slow Pitch Tournament  
Request from the Grand Forks Slow Pitch regarding setting up a beer garden during their tournament of July 24-26, 2015, at Dick Bartlett Park

MOTION: THOMPSON / ROSS

**RESOLVED THAT Council approve the issuing of a special occasion liquor license to the Slow Pitch Tournament and Lee Makortoff, from July 24 to July 26th, 2015, at Dick Bartlett Park, and further that the beer garden will be open from 5:00 pm to 11:00 pm on July 24th, and 11:00 am to 11:00 pm July 25th and 26th, 2015, subject to the beer garden being situated between the concession and park number 2 at Dick Bartlett. The beer garden to be surrounded by a temporary fence, and subject to the organizers obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Servers of liquor to hold a "Serving It Right" license certificate; and ICBC "drinking and driving" warning posters to be displayed.**

CARRIED.

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### **BYLAWS**

- a) Manager of Development & Engineering Services  
To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) Zone to R-4 (Rural Residential) Zone

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council chooses not to proceed with rezoning the property located at 832-64th Avenue from the current R-1 (Single and Two-Family Residential) to R-4 (Rural Residential) Zone.**

CARRIED.

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- b) Deputy Corporate Officer  
Extension to Noise Control Bylaw No. 1963 for Cannafest Event  
Councillor Butler wanted to make sure that the organizers did not contravene the in-field as per City policy.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council determines to approve the request from Chuck Varabioff, to extend the Noise Control Bylaw No. 1963 to 12:30 am, on August 7th and 8th, 2015, for the Cannafest Event.**

CARRIED.

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- c) Manager of Bldg. Insp. & Bylaw Services  
Introduction of the Schedule 12 - A3, amendment to the Municipal Ticketing & Information Bylaw No. 1957

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive the report from the Bylaw Enforcement Officer and gives the first three readings of Bylaw No. 1957, Schedule 12 A-3, Amendment to the Municipal Ticketing & Information Bylaw.**

CARRIED.

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- d) Manager of Bldg. Insp. & Bylaw Services  
Introduction of the Noise Control Bylaw Amendment

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive the report from the Bylaw Enforcement Officer and gives the first three readings of Bylaw No. 1963 A-1, 2015, "Grand Forks Noise Control Amendment Bylaw No. 1963 A-1, 2015".**

CARRIED.

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- e) Chief Financial Officer  
Bylaw 2016 - Year 2014-2018 Financial Plan Amendment 2

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council give final reading to Bylaw No. 2016 - Year 2014-2018 Financial Plan Amendment 2.**

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**LATE ITEMS**

- a) Water Rates Bylaw No. 1973 from the COTW of this morning.  
The Mayor recused himself at 9:35 PM, and Councillor Hammett performed the acting chair duties  
It was discussed at the COTW in the morning that Council was going to extend the timeline for the meter installation program to December 31st, 2015. Council advised that there would not be any punitive repercussions against those who do not have their water meters in by July 31st, 2015.

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council determines to extend the time line for the extension of the Water Meter Program to December 31st, 2015 and further to amend the timeline in Section 10.7 and anywhere else that's required within the Bylaw No. 1973, and further that first three readings of the bylaw be given to reflect the timeline change; AND FURTHER RESOLVED THAT, if the Municipal Ticketing Bylaw No., 1957 contains any reference to the July 31st, 2015 deadline for the installation of water meters, to be changed to reflect the deadline of December 31st, 2015, and forms a part of the first three readings, as previously given by Council this evening.**

CARRIED.

The Mayor returned to the meeting at 9:45 PM

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**QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Les Johnson - Inquired as to how many meetings Councillor Wirischagin has missed. He was advised that Councillor Wirischagin is on approved leave

Phil Mauro - He asked what conflict of interest the Mayor has with regard to Water Meters. The CAO advised that the corporation's lawyer provided the statement from the legal component that determined conflict.

Murray Rennie - Spoke about people who live by the Mill - and advised they have no grounds for complaint.

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**ADJOURNMENT**


- a) The meeting was adjourned at 9:50 PM

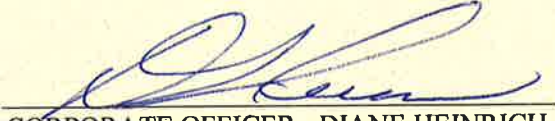
MOTION: ROSS

**RESOLVED THAT the meeting be adjourned at 9:50 PM**

CARRIED.

**CERTIFIED CORRECT:**

  
MAYOR FRANK KONRAD

  
CORPORATE OFFICER - DIANE HEINRICH