

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, JUNE 15, 2015

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
DEPUTY CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
FIRE CHIEF
DEPUTY FIRE CHIEF
MANAGER OF OPERATIONS
MANAGER OF BUILDING AND BYLAW SERVICES
GALLERY

D. Allin
S. Winton
S. Bird
D. Heriot
K. McKinnon
D. Reid
W. Kopan

AB
ABSENT:

MS
COUNCILLOR MICHAEL WIRISCHAGIN

*as amended by Council
on June 29th, 2015*

CALL TO ORDER

- a) The Mayor called the meeting to order at 7:00pm

ADOPTION OF AGENDA

- a) Adopt agenda
June 15th, 2015, Regular Meeting agenda

MOTION: ROSS / HAMMETT

RESOLVED THAT Council adopts the June 15th, 2015 Regular Meeting Agenda, as presented.

CARRIED.

MINUTES

- a) Adopt minutes
May 25th, 2015, Special Meeting to go In-Camera minutes

MOTION: ROSS / HAMMETT

RESOLVED THAT Council adopt the May 25th, 2015, Special Meeting to go In-Camera minutes as presented.

CARRIED.

- b) Adopt minutes
May 25th, 2015, Regular Meeting minutes

MOTION: BUTLER / KROG

RESOLVED THAT Council adopt the May 25th, 2015, Regular Meeting minutes as presented.

CARRIED.

- c) Adopt minutes
June 1st, 2015, Special Meeting to go In-Camera minutes

MOTION: ROSS / BUTLER

RESOLVED THAT Council adopt the June 1st, 2015, Special Meeting to go In-Camera minutes as presented.

CARRIED.

- d) Adopt minutes
June 4th, 2015, Special Meeting of Council minutes

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the June 4th, 2015, Special Meeting of Council minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports from Council
Councillor Hammett brought forward information regarding the Regional Chambers

Business Forum that is taking place on Tuesday June 16th at Gallery2 from 6-8pm. It is a roundtable discussion on Economic Development. She further advised that Councillor Thompson and her attended the May 27th Newly Elected Officials Emergency Preparedness Workshop in Castlegar. She recommended that there be an Emergency Preparedness Committee formed. If there is an existing committee then she would really appreciate a presentation to Council so they understood the procedures and policies.

The CAO advised that a workshop is planned for July to share with Council information on Council's roles and responsibilities in certain instances as well as speaking to any other issues or questions that Council may have. He recommended that the EOC information be presented in the fall.

Councillor Bulter commented on the awarding of the contract for the gravel pit. She asked the CAO if in the future these types of bids and tenders will be posted for a longer period of time and included on BC Bid and in the newspaper.

The CAO advised that the purchasing policy was followed and in this case the expectations outlined in the purchasing policy were met. Staff will be hosting a workshop for contractors that is an orientation session regarding the bidding process. He advised that often the City only receives one bid.

Councillor Ross spoke with regard to her report. She advised that she attended the BEDC meeting, where the Explore BC publication is focusing on the Kettle Valley. She felt this is an opportunity for Grand Forks to put in information. They want to know in the next month so they can take photos for the publication. She further advised that there is a group in the community who would like to have chickens in the City, and she would like Council to consider having chickens in the City.

Councillor Ross advised that there was a meeting for the transitional housing steering committee and that it was a meeting to establish a terms of reference for the committee. There may be a public meeting as the committee moves forward.

Mayor Konrad advised that the transitional housing steering committee meeting took place without his knowledge and that he would like notice next time. The CAO advised that at the Regular meeting on May 25th Council was advised that this meeting would take place. Mayor Konrad advised that he would like to see it on the Council calendar in the future.

Councillor Butler advised that it is in the Community Charter that committee meetings be posted and minutes available to the public.

Councillor Thompson advised that she has some concerns with this process that Councillor Butler is referring to and has difficulty understanding this conversation as she has not heard from any members of the public that they have not attended meetings of the Deer Committee or transitional housing meeting.

The CAO advised that Councillor Butler is right in terms of the Community Charter and explained where the adhoc committees come into play. He advised that Council determined to have adhoc meetings so that they would be less formal and to make

recommendations to the COTW.

The Mayor suggested that the Transitional Housing Steering Committee be turned into a select committee of Council and be more formalized.

Councillor Ross advised this topic is difficult for people and is intimidating for people to come into the meeting.

The Mayor would like to attend the meeting.

Councillor Butler asked that the minutes be emailed out to Council.

Councillor Hammett advised that the Deer Committee is an adhoc committee and that the Chair of that committee will provide the minutes.

Councillor Krog advised that as an adhoc committee the expense of advertising, staff time, etc is removed. An adhoc committee can be reported out on through Council reports.

The CAO advised that through our procedure bylaw standing committees and committees of Council follow the process. Adhoc committees bring all recommendations to Council for all of Council to participate in making decisions on.

Council Thompson has concerns about adding to the workload of staff.

Councillor Hammett feels that the Council reports fulfil this.

Councillor Butler withdrew her motion regarding following the Community Charter for committee reporting and posting.

MOTION: ROSS / HAMMETT

RESOLVED THAT all reports of members of Council, given verbally at this meeting be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Written report from Council's representative to the Regional District of Kootenay Boundary
Councillor Krog's report is attached.

MOTION: ROSS / HAMMETT

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of

Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Corporate Services
Selkirk College Partnership for Mural Project

Councillor Krog advised that he would like to see the financials from the project to ensure the funding is used for art supplies as requested.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receive the request regarding a partnership with the City and funding for the Mural Project , and further that the budget for the program be presented to staff to show that the \$2000 is used for art supplies.

CARRIED.

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- b) Manager of Development & Engineering
Support from Council to transfer the lease of 7212 Riverside Drive in the event that Habitat for Humanity Southeast BC should decide to withdraw from the lease

The Manager of Development and Engineering advised that Habitat for Humanity has advised the City verbally, that they wish to withdraw from the lease, but have not submitted the letter. They are asking Council to guarantee support for the lease after the transferring of the lease to Whispers of Hope and BETHS.

Councillor Krog advised that he feels this is backwards and that he would like to see a letter of request first.

Councillor Butler advised that they are looking for assurance before they proceed.

MOTION: HAMMETT / BUTLER

RESOLVED THAT Council choose to support transferring the lease of 7212 Riverside Drive in the event that Habitat for Humanity Southeast BC decides to withdraw from the lease.

DEFEATED.

MOTION: KROG / THOMPSON

RESOLVED THAT Council determines to send the request back to staff to inform Habitat for Humanity that a letter of request be presented to the City regarding the transfer of the lease.

CARRIED.

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- c) Manager of Operations
Solid Waste Collection Agreement with RDKB

MOTION: BUTLER / ROSS

RESOLVED THAT Council formalize the Solid Waste Collection Agreement with the Regional District of Kootenay Boundary.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Bernice Tetreault
Retirement announcement from Music in the Park

MOTION: KROG / HAMMETT

RESOLVED THAT Council receive for information and note Bernice's retirement from Music in the Park and direct staff to send a letter to Bernice thanking her for her years of work regarding Music in the Park.

CARRIED.

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- b) Civic Info.
2015 UBCM Convention - Meeting requests with Premier Christy Clark & Provincial Cabinet Ministers

Councillor Hammett spoke with regard to an issue that could be brought forward; that Council craft a resolution in collaboration with Graham Watt, Area D and other stakeholders with regard to the reinforcement and repair of riparian areas.

Councillor Thompson felt that this is a premature topic to take forward to the Premier. Councillor Hammett spoke with regard to the project and work that this group have been working on. She felt that waiting throughout the summer months and then taking it to AKBLG will take a long time. This could be brought forward to the group for discussion.

Councillor Krog advised that there is no deadline. He wants to take the time but also wants to make sure that the City does not miss out on the meetings. He would like to take the opportunity to meet with the Premier and other ministers.

The CAO advised that there is a deadline of August 15th and briefs will need to be prepared by the end of July. He spoke with regard to other topics that have been brought forward to the Ministers meeting. He recommended having a definitive ask when going into the meetings. He explained the process for meeting with the ministers.

Councillor Butler spoke with regard to Mr. Smith speaking to a minister regarding the deer Issue.

Councillor Hammett advised that she could bring it forward to the Deer Committee at the next meeting.

Councillor Ross spoke with regard to the minister meetings. She felt nutrient management - activities close to water ways was a regional issue and this would be a good topic. She felt that Council could take the lead on this. Requesting the Premier support a nutrient management plan for this area.

Councillor Thompson did not think that there is time to meet with other communities to put this together in time for the deadline. She felt that they needed to take their time on deciding the topics.

MOTION: HAMMETT/ BUTLER

RESOLVED THAT Council receive for information and discuss if they would like to meet with the Premier and direct staff on a preferred topic.

CARRIED.

- c) Correspondence from Friday, June 5th
Support and non-support letters for Councillor Butler

MOTION: ROSS / HAMMETT

RESOLVED THAT Council receive for information.

CARRIED.

BYLAWS

- a) Manager of Development & Engineering
To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) Zone to R-4 (Rural Residential) Zone.

Councillor Krog advised that after a public hearing has ended additional information nullifies the original public hearing.

Councillor Thompson advised that she believed the first public hearing was compromised and that is why she put forth the resolution.

CAO advised of further options and costs associated with a second public hearing, which would be paid for by the City.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council direct staff to advertise for a second public hearing.

CARRIED.

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- b) Manager of Operations
Bylaw No. 2015, 2015 - Electrical Utility Regulatory Bylaw

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council give final reading to Bylaw No. 2015, 2015 - Electrical Utility Regulatory Bylaw.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Craig Lindsay
Spoke with regard to voting numbers on the lease transfer

Fil Mauro

Spoke with regard to the letters supporting Councillor Butler
Spoke with regard to the new purchasing bylaw for Council computers and that the voting on this policy put all of Council in a conflict of interest. He spoke further to Conflict of interest amongst all of Council other than two members of Council.

Councillor Krog spoke with regard to the above comments.
He advised that he has a catering business and is in support of user pay.

Councillor Thompson spoke with regard to the above comments.

Laurie Federico

She spoke with regard to the public being informed in the 90's and that she was one of the first businesses to get a water meter. She would like to see a vibrant and growing downtown and the issues in Council do not support this.

Councillor Krog spoke with regard to the computer policy.

Councillor Butler advised that the City's lawyers are paid to give an opinion not direct Council.

James Hamilton

He advised that the issue of water meters is about radio frequency
He advised that if Councillor Butler goes to court only the lawyers make money
He spoke with regard to the water restriction recommendation from the COTW meeting.

Tim Blieler

Spoke with regard to chickens being allowed within City limits.

Councillor Ross advised that the issue of allowing chickens in the City will be addressed in the policy or bylaw.

ADJOURNMENT


MOTION: BUTLER

RESOLVED THAT Council adjourn the June 15, Regular Meeting at 8:50PM

CARRIED.

CERTIFIED CORRECT:


MAYOR FRANK KONRAD


DEPUTY CORPORATE OFFICER – SARAH
WINTON

At the environmental services committee meeting on June 10 the committee received a staff report from Alan Stanley, General Manager of Environmental Services regarding a request from the City of Grand Forks for changes to the downtown Grand Forks recycling depot.

History/Background Factors

The RDKB operates a recycling depot in downtown Grand Forks for packaging and printed paper located directly behind the Grand Forks Fire Hall on City of Grand Forks property.

The depot does not qualify for Multi Material BC (MMBC) subsidies and is operated at the sole expense of the RDKB. The depot is serviced by RDKB Staff and equipment. The depot is well used and as with all unstaffed depots presents a significant challenge in maintaining a clean and tidy site. The depot has been referred to by City of Grand Forks staff as an eyesore.

When the RDKB Board considered the MMBC subsidies in 2013, the direction to Staff was to maximize cost savings through either turning work over to MMBC or accepting subsidies where applicable. At the same time, since much information about the transition was not known, the Board also directed Staff to maintain the existing network of services and facilities even though some facilities would not qualify for subsidies. The objective was to minimize potential disruption, work for a time under the new protocols and then review the various levels of service.

This process is ongoing.

The RDKB was informed by the Grand Forks Fire Chief that due to equipment acquisitions the space occupied by the depot would be needed by the Fire Department. Grand Forks City Council has expressed reservations regarding closure of the site and the Fire Chief, acting on behalf of Grand Forks City Council, requested information on relocating the depot to another site in the downtown core of Grand Forks. The Fire Chief did not identify any potential alternate sites.

Due to ongoing and previously documented problems with unstaffed waste management sites the RDKB Board adopted a Solid Waste Management Facilities Siting Policy. The objectives of the policy include directing the majority of solid waste facilities customers to staffed facilities, rationalizing service levels through identification of service overlap and establishing reasonable travel times to solid waste facilities at 30 minutes. Since the policy was adopted six unstaffed facilities have been closed. Unstaffed recycling depots have been closed in Rossland, Genelle and Fruitvale.

All residential users of the downtown Grand Forks depot receive curbside recycling collection with the exception of a small number of multi-family units. There is a depot at the Grand Forks Landfill specifically designed for commercial

customers. The landfill depot duplicates the downtown depot services and recycling services delivered by other means. As noted earlier, the downtown depot does not qualify for MMBC subsidies. The residential section of depot at the landfill qualifies for subsidies and is funded by MMBC.

According to online mapping software, the nearest staffed recycling facility at the Grand Forks Landfill is four minutes from the current site. There are no commercial or residential users in the Grand Forks area farther than 30 minutes from the nearest staffed facility.

Considering the close proximity to a staffed facility and the duplication of service, the recycling depot at the Grand Forks Landfill easily meets policy requirements and provides adequate depot service to the Grand Forks area. Based on the policy and service provision requirements Staff recommend that the downtown Grand Forks recycling depot activity be shifted to the depot at the Grand Forks Landfill and that the downtown depot be permanently closed.

Implications

Currently, the time required to service the Grand Forks depot is about 6 hours per week. Removing the depot would reduce equipment and fuel use and reduce the number of operator hours. Closing the depot would mean that more operator time would be required at the Grand Forks Landfill depot due to expected increases in volume. In addition, as the organics management program continues to expand (without additional Staff time assigned), operator time freed up would be reassigned to organics.

The RDKB contracts out cleaning of the depot to a private individual at an annual cost of \$6,000. The contractor requested an additional \$300/month due to the higher than expected time required to keep the site clean. If the increase were to be granted, the annual clean-up cost would be \$9,600.

Developing an alternate site in the downtown core of Grand Forks would require a suitable location with adequate roll-off truck access. A site would either be on public (City of Grand Forks or RDKB) property or would have to be rented or purchased. Any new site would require about \$10 to \$20 thousand dollars for infrastructure (concrete bin pads, fencing). There are no funds budgeted for a new depot. Past experience in siting recycling depots suggests that there will be strong neighbourhood opposition to any proposed site.

Depot closure would require a communications plan and Staff suggest that the communications plan follow the same steps contained in the plan that was implemented prior to the Fruitvale recycling depot closure that occurred May 1, 2015.

Advancement of Strategic Planning Goals

The strategic objectives supported include cost effective service delivery, responsible funding of services and the focus on efficient waste management.

Background Information Provided

Alternatives

1. The the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.
2. That the Environmental Services Committee direct Staff to investigate alternate locations for a downtown Grand Forks depot.

Recommendation(s)

The the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.

I proposed an alternate motion:

That the Environmental Services Committee recommend that the Board of Directors direct Staff to discuss the possible removal ~~and relocation~~ of the unmanned downtown recycling bins with the City of Grand Forks, including associated costs ~~and locations~~.

The Committee endorsed the resolution with a couple of tweaks. The committee wanted the reference to location out of the motion.

The Environmental services General manager will discuss possible relocations, with the City of GrandForks - basically they are looking to us to see if we have any sites, that would work

The outstanding issue is the date that the bins have to be removed to accommodate the new fire truck.

This motion was recommended to the Board meeting on June 18th for discussion and vote.

Councillor Ross—Report for June 15th 2015

Follow up from last week.—spraying the field next to the school. I received an email from a citizen expressing her concern about council's decision regarding potential spraying drift. Has anything been done?

June 2nd—BEDC at the RDKB board room. Several items were discussed, including:

- Kettle Valley Express presented their publication which promotes the Boundary Region for tourism. The 2016 edition theme is Tunnels and Trellaces.

Action: *This would be a good publication to promote annual events that occur—Park in the Park, local farmers market, Fall Fair, concerts, Water Park etc. include photos. Notify them so they can attend the events and take photos for promotion in 2016.*

- Regional Community Forest—to increase local control of forest and forestry across The Boundary Region. There is a net loss of timber from the boundary. Local value added opportunities. BEDC will be involved in developing a Community Forest. Local mills are looking for logs to turn into lumber. This means less waste and more resources staying in the region. Committee was struck to explore Community Forest process—they will explore models for CF.

June 3rd Kettle River Water Management Plan-- Seniors Centre

Shoreline Management Presentation and Okanagan Sockeye Restoration Program and Columbia Transboundary Reach Reintroduction, Michael Zimmer, Biologist

An Advisory Group is being struck to begin implementation of the KRWMP. *I have put my name forward.*

June 4th- special meeting.

- Colleen Ross, Christine Thompson and Neil Krog were appointed to represent council on the Transition House Steering Committee.
- Bottled Water Resolution--- brought back to the floor for amendment.

Amended Motion by C Ross: Be it resolved that the Corporation of GF will not purchase bottled water in single serving bottles, except for the Fire Department. CARRIED Unanimously

- Play Ground--- council will be applying for grant funding to cover 50% of the full cost.
- Communication: Council discussed who can speak to the press and how will we ensure the city is properly and accurately represented.

ACTION:

MOTION for June 15:

- 1. Be it resolved that a Communication Committee will be established to include the CAO, other appropriate staff, the Mayor and no less than 2 Councillors.**
- 2. Be it resolved that all written media releases be reviewed by the Communication Committee, and that approval must come from no less than 2 Councillors of the committee, prior to any release being sent to the press. The Communication Committee will establish other guidelines for all communication.**

June 11th—Transition Housing Steering Committee, 1-3 City Hall Council Chambers

- Terms of reference and mandate were discussed. Next meeting Tuesday June 23. 3:30 p.m. to review next drafts.