

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 30, 2015

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF DEVELOPMENT & ENGINEERING	S. Bird
MANAGER OF OPERATIONS	D. Reid
DEPUTY MANAGER OF OPERATIONS	D. Drexler
FIRE CHIEF	D. Heriot
DEPUTY FIRE CHIEF	K. McKinnon

GALLERY

Prior to meeting being called to order, the Mayor made three presentations as follows:

Presentation from Mayor Konrad to Mr. John Billwiller for his 35 years of Volunteer Fire Service.

Presentation from Mayor Konrad to Sasha Bird, Manager of Development and Engineering, who is leaving the organization.

Presentation from Mayor Konrad to Councillor Krog congratulating him on his culinary accomplishments.

1. **CALL TO ORDER**
The Mayor called the meeting to order at 7:04 PM

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2. **ADOPTION OF AGENDA**
 - a) Adopt agenda
November 30th, 2015, Regular Meeting agenda
Councillor Butler advised that she wished to add a late item to the agenda regarding an update on City layoffs
Councillor Ross advised that she wished to add a late item to the agenda where she wanted to speak to the climate action walk to be held in Grand Forks

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the November 30th, 2015, Regular Meeting agenda as amended.

CARRIED.

3. MINUTES

- a) Adopt minutes
November 9th, 2015, Committee of the Whole Meeting minutes

Councillor Thompson advised of a correction to the minutes with regard to Item 4 f) where it should read - "commencement of Survey and Design Options for East Reservoir and UV not "UB" Disinfection.

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council adopt the November 9th, 2015, Committee of the Whole Meeting minutes as amended.

CARRIED.

- b) Adopt minutes
November 9th, 2015, Regular Meeting minutes
Councillor Thompson advised of a correction to the minutes on Item 10 (f) where it reads, "The CAO advised that the bylaw sits at third reading which will could be rescinded..... that the "will" be removed from this statement

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council adopt the November 9th, 2015, Regular Meeting minutes as amended.

CARRIED.

4. REGISTERED PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports of Council

MOTION: THOMPSON / HAMMETT

RESOLVED THAT all written reports of Council be received.


CARRIED.

Councillor Hammett - She spoke regarding a question posed at a Deer Committee Meeting on the removal of Deer Collars and commented that upon speaking with a biologist, there is a reluctance to have these removed and that it would pose a possible threat to the deer and to the persons attempting to remove them. She further advised that there are seven remaining collars which will fall off after a two year period.

Councillor Ross - Spoke to the motion as per her report and presented her motion.

Council had a discussion that the request from the Water Supply Committee was for two representatives from the City – one member of Council and one member of Staff, and that Councillor Hammett could be appointed as an alternate in case Councillor Ross was unable to attend and that Councillor Ross's resolution could be amended to read as such.

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- As amended at the December 14th, 2015 Regular Meeting

 Councillor Thompson suggested that Graham Watt, who is knowledgeable on the matter, be allowed to speak to Council; Councillor Butler advised that you need a unanimous vote of Council to allow someone to speak at the Regular Meeting. The Mayor asked if all of Council approved of Mr. Watt speaking; whereas Councillor Butler did not approve and the vote was overturned.

Amended ended.

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MOTION: THOMPSON / KROG

WHEREAS, Councillor Ross is the Environmental Liaison for the City of Grand Forks, and **WHEREAS**, Councillor Hammett has been working with the Gilpin Grasslands Group which has a direct interest in Source Water Management, **THEREFORE BE IT RESOLVED** that Councillor Ross, as representative and Councillor Hammett, as an alternate, be the official representatives on the Water Supply Committee; and **BE IT FURTHER RESOLVED THAT** Councillor Ross attend and represent the City of Grand Forks at the Kettle River Management Plan meetings, as appropriate.

CARRIED.

Councillor Butler opposed the motion.

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a) Corporate Officer's Report

Verbal report from Council's representative to the Regional District of Kootenay Boundary

Councillor Krog advised that he attended a meeting this morning, for the preliminary stakeholder budget for the Regional District of Kootenay Boundary. He advised that the main interest to the municipality was the expense amount portions that form part of

the Regional District of Kootenay Boundary requisition for Grand Forks, which pertain to mosquito control, animal control, arena, aquatic centre, transit, recreational programming, economic development, library and curling club.

MOTION: ROSS / HAMMETT

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Chief Financial Officer
2016 Property Insurance Sole-Sourcing

The Chief Financial Officer advised that the insurance claim for City Hall has been extended to January for the completion of the claim.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council waive the requirements of Purchasing Policy 802-A1 and allow sole-sourcing for 2016 property insurance.

CARRIED.

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- b) Chief Financial Officer
Write-off of uncollectible Business Licences

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council write-off uncollectible business licences for Boundary Houseworks, Grand Forks Monuments, Kettle Valley Chiropractic, Pinky's, Qwikfire Exhaust & Vent Cleaning, World Within Workshops, Rest Assured Respite Care, Wizard of Pawz, Lalande Contracting, and Misty Creek Productions for the 2012, 2013, and 2014 licence years.

CARRIED.

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- c) Manager of Development and Engineering
To proceed with the disposition of Lots 21 and 22, Plan 67, Block 4, DL 533, SDYD, PID #005-190-801 and PID #005-190-835

The Manager of Development and Engineering advised this is simply a formality - the City did not receive any comments or correspondence from the public.

MOTION: BUTLER / ROSS

RESOLVED THAT Council direct staff to proceed with the disposition of Lots 21 and 22, Plan 67, Block 4, DL 533, SDYD, PID #005-190-801 and PID #005-190-835 to Barry and Bree Becker for the amount of \$49,000 plus GST.

CARRIED.

- d) Fire Chief/Manager of Emergency Services
Sale of 1979 Chevy Utility Fire Truck

The Fire Chief advised that because it is a piece of emergency equipment, the City is unable to sell it as is to the public. All the lights and emergency equipment would have to be removed. The Fire Chief advised that the City asked for \$1,500 and have received an offer of \$1,500 from a neighbouring municipality.

MOTION: ROSS / KROG

RESOLVED THAT Council waive the requirements of Asset Disposal Policy 805 to allow for the sale of the 1979 Chevy Utility Fire Truck.

CARRIED.

- e) Manager of Operations
Water Conservation and Drought Response Plan

The Manager of Operations thanked Council for showing such a great interest.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council support the Kettle River Watershed Water Supply Working Group in developing a collaborative Water Conservation and Drought Response Plan; AND FURTHER that Council agrees to participate in the Water Supply Working Group and directs staff to provide assistance, information, and data, as appropriate, to support the initiative.

CARRIED.

- f) Corporate Services
City of Grand Forks Strategic Plan 2015-2019

The Chief Administrative Officer advised that the plan was presented at the last COTW meeting and Staff is now looking for final adoption. Councillor Butler asked when Council can discuss changes - the CAO advised that discussions would be brought up through budget discussions where Council can consider making changes.

MOTION: HAMMETT / THOMPSON

RESOLVED THAT Council adopt the City of Grand Forks Strategic Plan 2015-2019.

CARRIED.

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- g) Corporate Services
Appointments of Acting Mayor for Council Year 2015-2016

Council discussed the decision to put the order of acting Mayor back to alphabetical order in ascending order.

MOTION: ROSS / BUTLER

RESOLVED THAT Council designates members of Council to serve on a rotating basis as Acting Mayor during the year 2015-2016:

Councillor Butler - December 2015 and January 2016

Councillor Hammett - February 2016 and March 2016

Councillor Krog - April 2016 and May 2016

Councillor Ross - June 2016 and July 2016

Councillor Thompson - August 2016 and September 2016

Councillor _____ - October 2016 and November 2016.

CARRIED.

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- h) Corporate Services
2016 Regular and COTW Meeting Schedule

MOTION: KROG / BUTLER

RESOLVED THAT Council adopts the meeting dates as presented, provides notice to the public of the 2016 Regular Council Meeting Schedule and the schedule for Committee of the Whole Meetings, and further directs staff to publish the notice in the Gazette in accordance with the Community Charter and further to submit a copy of the meeting schedule to the Regional District of Kootenay Boundary.

CARRIED.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a) Ministry of Forests, Lands and Natural Resource Operations
Letter from Minister Thomson regarding the Urban Deer Management

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council receives for information, the letter from Minister Thomson

regarding the Urban Deer Management and circulates a copy of the letter to the Deer Committee.

CARRIED.

- b) Mayor Konrad
Letter to the Honourable Steve Thomson, Ministry of Forests, Lands, and Natural Resource Operations regarding Provincial Urban Deer Advisory Committee
No changes were discussed by Council.

MOTION: HAMMETT / THOMPSON

RESOLVED THAT Council receives the proposed letter with regard to their suggestion to use Provincial annual funding for deer culling tools for affected BC Communities for discussion purposes;

BE IT FURTHER RESOLVED THAT Staff be advised of changes, if any, to the correspondence and to send the letter to the Ministry of Forests, Lands, and Natural Resource Operations.

CARRIED.

- c) Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink
Letter from Minister Fassbender from the UBCM Meeting

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council receives for information the letter from Minister Fassbender from the UBCM Meeting with regard to TransLink.

CARRIED.

- d) Regional District of Kootenay Boundary
Letter of thank you to the Grand Forks Fire Department for their experience, dedication, and sacrifice during the summer of fire

MOTION: THOMPSON / KROG

RESOLVED THAT Council receives for information, the letter of thank you to the Grand Forks Fire Department from the Regional District of Kootenay Boundary.

CARRIED.

- e) Regional District of Kootenay Boundary
Letter of request to consider support of the Kettle River Watershed Management Plan implementation

Councillor Butler questioned why Council would want to fund for this again. The Manager of Operations advised that the funds previously used were from a 2009 grant,

and further that one plan was a regional collaborative and one is the City's response plan - two separate initiatives.
The CAO advised that the funding for this would be part of the 2016 budget discussions.

- As amended at the December 14th, 2015 Regular Meeting to add the conversation to allow Mr. Watt to speak

Councillor Hammett suggested that Council allow Mr. Graham Watt to speak on the matter for clarity.

MOTION: HAMMETT / no recognized seconder

RESOLVED THAT Mr. Graham Watt be allowed to speak with regard to the implementation of the Kettle River Watershed Management Plan.

Councillor Butler advised that she was not in favour and the motion did not go forward.

Councillor Butler questioned with regard to drought management where she had asked Mr. Watt about the mapped based water system and that would be some funding and that it was likely not to cost the City money. Councillor Hammett suggested that Mr. Watt is present at the meeting and could provide the information. Councillor Butler advised that she wanted to send the matter back to staff and that Mr. Watt could provide the information at the next meeting. Councillor Ross spoke of climate change, and suggested that Mr. Watt address Council tonight on the matter. Councillor Thompson suggested that Mr. Watt speak if he is prepared and that it is a waste of staff time to refer it back to staff. Councillor Thompson further advised that Mr. Watt could speak when the questions from the public agenda item is up tonight.

Amendment ended.

MOTION: KROG / HAMMETT

RESOLVED THAT Council receives the request from the RDKB for "municipal councils to consider financial support of core implementation and/or project funding for Phase 3 of the Kettle River Watershed Management Plan, through the RDKB annual requisition" for discussion and decision;

AND FURTHER THAT Council determines to forward the consideration of funding support to the 2016 Budget process.

CARRIED.

Councillor Butler opposed the motion.

- f) Graham Watt, CommonsPlace Consulting Ltd.
Letter of request for Council to consider entering into a partnership with CommonsPlace Consulting Ltd. in order for them to obtain funding to support data acquisition and analysis for a Phase 1 inventory for an Urban Forest Management Plan

MOTION: THOMPSON / KROG

RESOLVED THAT Council receives the request from Graham Watt, representative of CommonsPlace Consulting Ltd., for discussion and decision, in order for them to apply for funding for a Phase 1 inventory for an Urban Forest Management Plan through TD Tree

Canada Green Streets Program.

CARRIED.

Councillor Butler opposed the motion.

- g) The AG Society - Grand Forks and Boundary Regional Agricultural Society
Thank you letter to the City for their support and contribution to the development of the Learning Garden at the Aquatic Centre and continued support and involvement

MOTION: HAMMETT / THOMPSON

RESOLVED THAT Council receives for information the thank you letter from The Boundary Regional Agricultural Society to the City for their support and contribution to the development of the Learning Garden at the Aquatic Centre and continued support and involvement.

CARRIED.

- h) Cavan Gates, Community Coordinator, Christina Gateway Community Development Association
Letter regarding Municipal Regional District tax application motion of support
The Chief Administrative Officer advised that this would be a good opportunity for the Regional District to make a presentation to Council at a Committee Of The Whole.
Councillor Hammett advised that she would like to see accurate numbers, who are the participants and who will administer the tax.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receives the information from Cavan Gates, Community Coordinator of the Christina Gateway Community Development Association regarding the Municipal Regional District tax application and refer the matter as a Delegation to the Committee of the Whole Meeting on December 15th, 2015.

CARRIED.

- i) Chief Financial Officer
City Hall fire update
The Chief Financial Officer spoke with regard to the insurance claim. She advised that there are approximately \$47,000 that have not been covered and that it will probably be February of next year for final insurance update to Council after the claim has been completed.

MOTION: THOMPSON / ROSS

RESOLVED THAT Council receives for information, the City Hall fire update memo from the Chief Financial Officer.

CARRIED.

- j) Deputy Corporate Officer/Communications
Letter of support for BC Pain Society
The Chief Administrative Officer spoke with regard to the letter of support - the City

can provide a letter of support that pertains to the event in our municipality.

MOTION: ROSS / HAMMETT

RESOLVED THAT Council receives the request from Mr. Varabioff of the BC Pain Society, requesting a letter of support for the BC Pain Society and the Cannafest Event;
AND FURTHER RESOLVED to advise staff to provide a letter of support as per the supplied example.

CARRIED.

- k) Grand Forks Community Christmas Dinner Coordinators
Letter of support and request for contribution for the 34th Annual Community Christmas Dinner

The Corporate Officer advised that \$500.00 has been the standard amount for the past years.

MOTION: THOMPSON / ROSS

RESOLVED THAT Council receives for information and determines to contribute \$500 from the community services fund for the dinner.

CARRIED.

11. **BYLAWS**

- a) Manager of Operations
Fees and Charges Amendment Bylaw No. 1958-A1

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council give the final reading to the Fees and Charges Amendment Bylaw No. 1958-A1.

CARRIED.

- b) Manager of Operations
Water Regulations Bylaw No. 1973-A1
Councillor Butler asked with regard to Section 10.7 that states that any new construction will be required to pay for their meters, and she was advised that this was correct.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council rescind the 3rd reading of Bylaw No. 1973-A1,
AND BE IT FURTHER RESOLVED THAT COUNCIL direct staff to amend the bylaw to allow for the new timelines to complete the Universal Water Metering Program by July 31, 2016,

and housekeeping items, as presented.

CARRIED.

12. LATE ITEMS

a) Councillor Ross advised that Grand Forks is having a Climate Action Walk on Saturday, December 12th at 10:00 am at Gyro Park. She advised that the get together is family friendly and that it's a chance for the community to get together to talk about changes to climate. There will be a little walk around town and then the group will meet back at Gyro Park

b) Councillor Butler asked about an update on layoffs. The Chief Administrative Officer advised that there have been no layoffs to full time employees to date.

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

SUKIE LAWRENCE - Asked a question with regard to the \$300,000 insurance money for City Hall. He was advised that this money was a contingency put in place to ensure that the building was brought up to code and to prevent delays during the project.

14. ADJOURNMENT

a) The meeting was adjourned at 8:33 PM

MOTION: ROSS


RESOLVED THAT the meeting be adjourned at 8:33 PM

CARRIED.

CERTIFIED CORRECT:



MAYOR FRANK KONRAD



CORPORATE OFFICER - DIANE HEINRICH