

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**  
**NOVEMBER 9, 2015.**

**PRESENT:**

MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER  
DEPUTY CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
BUILDING AND BYLAW SERVICES

D. Allin  
S. Winton  
R. Shepherd  
S. Bird  
W. Kopan

**ABSENT:**

COUNCILLOR KROG  
COUNCILLOR ROSS  
GALLERY

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1. **CALL TO ORDER**

- a) The Mayor called the meeting to order at 7:02 PM
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2. **ADOPTION OF AGENDA**

- a) Adopt agenda  
November 9th, 2015, Regular Meeting agenda

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council adopt the November 9th, 2015, Regular Meeting agenda as presented.**

CARRIED.

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3. **MINUTES**

- a) Adopt minutes  
October 26th, 2015, Special Meeting To Go In-Camera minutes

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council adopt the October 26th, 2015, Special Meeting To Go In-Camera minutes as presented.**

CARRIED.

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- b) Adopt minutes  
October 26th, 2015, Regular Meeting minutes

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council adopt the October 26th, 2015, Regular Meeting minutes as presented.**

CARRIED.

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**4. REGISTERED PETITIONS AND DELEGATIONS**

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**5. UNFINISHED BUSINESS**

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**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report  
Written and verbal reports of Council

Councillor Hammett:

- On October 28th, she participated in the strategic planning workshop for council.
- On October 29th, she attended the Gilpin Grasslands committee meeting.
- On November 4th, she attended the Emcon winter meeting.
- On November 7th, she attended the Habitat for Humanity fundraiser in Greenwood. This was a fundraiser for victims of the wildfires this summer.
- She advised that there is a Deer Committee meeting on November 10th.

Councillor Butler:

She spoke with regard to her written report and advised that she requested a workshop at the public works yard. She further advised that she does not fully understand the operations of the City and feels that having more knowledge in the area of public works will equip council to make better policy decisions.

The Mayor advised that he has concerns about the time required to do this.

The CAO advised that this is not an unreasonable request to have a tour and informed council that the maintenance management plan provides an overview of the roles and responsibilities of staff. A tour could be arranged after hours so as not to inconvenience staff. A direct working relationship with employees other than the CAO

is not common or recommended.

Councillor Butler made the motion "THAT council determine to support the request for a council tour at the public works yard and to meet the public works staff". There was no seconder for the motion.

Councillor Thompson:

Advised that on November 3rd, there was a team based care community road show at Boundary Hospital. The group meets with physicians and other care givers in the area to determine needs and challenges. The group is finding it to be very successful.

MOTION: THOMPSON / BUTLER

**RESOLVED THAT all written and verbal reports of Council be received.**

CARRIED.

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- b) Mayor Konrad - Discussion on appointments of Director and Alternate Directors for the Regional District of Kootenay Boundary

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council appoints Mayor Konrad as the Director of the Regional District of Kootenay Boundary Board of Directors; AND FURTHER that Mayor Konrad be appointed to the West Kootenay Boundary Regional Hospital District Board.**

CARRIED.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Councillor Ross act as the alternate Director for the Regional District of Kootenay Boundary Board of Directors, as the representative for the City of Grand Forks.**

CARRIED.

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**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report  
Verbal report from Council's representative to the Regional District of Kootenay Boundary  
Councillor Krog was absent this evening

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**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Manager of Development & Engineering Services  
Application for a Development Variance Permit to request an increase in the ratio of

apartments to the principal building from 30% to 50% to allow for the current four apartments upstairs to remain and be in compliance with the City's Zoning Bylaw

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council approve the request for a Development Variance Permit for 7330 Riverside Drive by increasing the ratio of apartments to the principal building to 50% in order to bring the building into compliance with the City's Zoning Bylaw.**

CARRIED.

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- b) Manager of Development & Engineering Services  
Preliminary Needs Assessment Report - Housing needs for the homeless in Grand Forks, BC

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council endorse the Preliminary Needs Assessment Report undertaken by the Transitional Housing Project Steering Committee (THPSC) and direct the THPSC to proceed to the next steps in formalizing a Business Plan and approaching Senior Government for funding assistance.**

CARRIED.

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**9. REQUESTS ARISING FROM CORRESPONDENCE**

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**10. INFORMATION ITEMS**

- a) Community Futures Boundary  
Letter of thank you for participation at Annual Small Business Awards Event

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receives for information.**

CARRIED.

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- b) Transition Housing Project Steering Committee (THPSC)  
Minutes from the September 16th and October 20th, 2015, meetings

MOTION: BUTLER / HAMMETT

**RESOLVED THAT Council receives for information.**

CARRIED.

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- c) Phoenix Foundation of the Boundary Communities  
Invitation to the Annual Community Social on Thursday, November 12th

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receives for information and notes invitation to attend this event.**

CARRIED.

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- d) Canadian Fallen Heroes Foundation  
Request from Project Manager for sponsorship towards the campaign that honours BC's fallen soldiers

Council discussed bringing this request to the 2016 budget process.

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council refer the request from the Canadian Fallen Heroes Foundation, requesting sponsorship towards the campaign that honours BC's fallen soldiers, to the 2016 budget process.**

CARRIED.

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- e) Manager of Development and Engineering  
Deer Collaring Memorandum

Council discussed the deer collaring memorandum:

- removal of the collars
- 7 remaining collars, and that the biologist advised that the collars did not cause chafing and that they are designed to fall off on their own.
- It would likely cost more to have them taken off at this time.
- Councillor Hammett will take this discussion to the deer committee meeting on Nov 10th.
- The cost was \$650 for the additional year of collaring and monitoring and the subscription has been purchased.

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council receives for information.**

CARRIED.

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- f) Building Inspector  
Water meter installations

Council discussed:

- The time lines for installation and the potential for an extension to the completion date

*\* as amended at the Nov 30th Regular Meeting  
\* DH*

The CAO advised that the bylaw sits at third reading which ~~will~~ could be rescinded (third reading ) with changes made to the completion date. It would then be brought back to council for third and final reading. This would occur at the December 14th meeting.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive for information and discussion.**

CARRIED.

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council determines to waive the building permit fee of \$85.00 per water meter, for a period of six months (April 30th, 2016), to allow those residents who choose to install their own water meters within their homes the ability to do the install without the additional cost of the building permit fee.**

CARRIED.

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## 11. BYLAWS

- a) Manager of Development & Engineering Services  
To amend the current Zoning Bylaw by rezoning property located at 6401 Highway #3 from the current TC (Tourist Commercial) zone to the HC (Highway Commercial) zone

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council direct staff to draft the appropriate bylaw and proceed with notification to surrounding property owners, publish notice in two consecutive issues of the Grand Forks Gazette and hold a public hearing in accordance with the Local Government Act.**

CARRIED.

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- b) Manager of Operations  
Fees and Charges Amendment Bylaw No. 1958-A1

MOTION: THOMPSON / BUTLER

**RESOLVED THAT Council give the first three readings to the Fees and Charges Amendment Bylaw No. 1958-A1.**

CARRIED.

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**12. LATE ITEMS**

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**13. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

- a) Sukie Lawrence  
He spoke with regard to the phone system referred to in the fees and charges.

The CAO advised that the phone system is part of the cisco phone system that the City uses.

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**14. ADJOURNMENT**

- a) The meeting was adjourned at 7:41PM

MOTION: THOMPSON

**RESOLVED THAT the meeting be adjourned at 7:41PM**


CARRIED.

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**CERTIFIED CORRECT:**

  
MAYOR FRANK KONRAD

  
DEPTUY CORPORATE OFFICER – SARAH WINTON