

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING of COUNCIL
MONDAY DECEMBER 6, 2004

PRESENT: MAYOR JAKE RAVEN
COUNCILLOR ANN GORDON
COUNCILLOR MIKE KANIGAN
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR TOM SHKRABUIK
COUNCILLOR BOB SMITH

CAO - J. Lambie
CITY CLERK - L. Burch

GALLERY

The Mayor called the meeting to order at 6:07 p.m.

IN-CAMERA RESOLUTION:

MOTION: GORDON / KANIGAN

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER:

- SECTION 90 (1) (E) OF THE COMMUNITY CHARTER, TO DISCUSS THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, IF COUNCIL CONSIDERS THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY;
- SECTION 90 (1) (G) OF THE COMMUNITY CHARTER, TO DISCUSS POTENTIAL LITIGATION AFFECTING THE MUNICIPALITY;
- SECTION 90(1)(A) OF THE COMMUNITY CHARTER, TO DISCUSS PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY;

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE SPECIAL MEETING.

CARRIED.

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MOTION: KANIGAN / O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING BE RECESSED AT 6:08 P.M. IN ORDER TO CONDUCT THE CLOSED IN-CAMERA MEETING AND THAT THE REGULAR MEETING RECONVENE AT 7:00 P.M. CARRIED.

ADOPTION OF AGENDA:

ADDITIONS TO THE AGENDA:

- Community Christmas Dinner to be brought forward under correspondence as Item No. 7(c)
- Clerk's Report – Required resolution appointing Councillors to Act as Mayor in 2005, to be brought forward under Staff reports as Item No. 9(c)

MOTION: SHKRABUIK / O'DOHERTY

RESOLVED THAT THE AGENDA BE ADOPTED AS AMENDED.

CARRIED.

MINUTES:

MOTION: O'DOHERTY / GORDON

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, NOVEMBER 15th, 2004, AND THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, NOVEMBER 22nd, 2004, BE ADOPTED AS CIRCULATED.

CARRIED.

RESOLUTIONS FROM IN-CAMERA MEETING:

The Mayor advised that the City of Grand Forks has concluded negotiations for an Agreement For Sale of residential property on Granby Road, legally described as Lot 2, District Lot 493, Plan KAP47835, to Harold Bamping and Linda Morrow, for the sum of \$36,717.00, subject to the undeveloped lane transversing through the property being closed, and included as part of the property package. He further advised that a further condition of the sale will be for the purchasers to make application including the payment of the required \$2,500 fee to close the lane in accordance with Council's road closure policy. He advised that once the lane closure procedure has been concluded, the property will transfer. He concluded by advising that the proposed closure of lane, is a lane that has never been used or developed as a roadway.

a) **Russ Zimmerman, BC Ambulance Unit Chief - Introduction**

Russ Zimmerman, the new Ambulance Unit Chief for the Grand Forks area, introduced himself. He advised that Grand Forks has 14 part time staff as well as himself as Unit Chief. He advised Council that he is located in Vernon and has assumed responsibility for the Grand Forks branch of BC Ambulance. Councillor Gordon provided background on the status of the current air ambulance service, stating that duplication of administrative services between Interior Health and BC Ambulance will be streamlined. Mr. Zimmerman explained that critical care centres are being developed throughout the province and an airplane with an on board paramedic will be available to provide immediate air ambulance service. He stated that the BC Air Ambulance budget is \$40 million annually. On a question from Council, he advised that the new Memorandum of Understanding includes a proviso that part time staff will be paid standby pay to be available for a quicker response time. In conclusion, Mr. Zimmerman offered to submit regular reports of Ambulance activities, if this is the desire of Council.

b) **Grand Forks Recreation Commission – Support for Referendum**

Tim O’Doherty made a presentation to Council on the upcoming referendum for the Grand Forks Aquatic Centre, on behalf of the Grand Forks Recreation Commission. He stated that the referendum requests the electors approval to raise the funding limit of the Grand Forks Aquatic Centre from \$300,000 annually to \$400,000 annually. He thanked Members of Council for moving forward and holding the referendum. In response to Mr. O’Doherty’s request, Council members all indicated their affirmative support for the referendum question.

COMMUNICATION FOR INFORMATION:

MOTION: SHKRABUIK / O’DOHERTY

RESOLVED THAT CORRESPONDENCE ITEMS 6A, 6B, 6C, AND 6D, BE RECEIVED FOR INFORMATION.

CARRIED.

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Councillor Krog brought forward the matter of the Regional District Emergency Planning Service letter, identified as Item 6C. In response to his inquiry, the CAO replied that there is no further information on this matter at this time.

The matter of Olympic/Paralympic Live Sites Program, identified as item 6D was discussed. The CAO advised that arrangements are being made to have a representative from the 2010 Committee to come and make a presentation to Council. It was suggested that Councillors’ questions should be forwarded in advance so that the representative would know what information is being sought.

CORRESPONDENCE:

a) Emilie Belak - Dogs in City Park

MOTION: O'DOHERTY / SHKRABUIK

RESOLVED THAT THE LETTER FROM EMILIE BELAK, DATED NOVEMBER 30, 2004, REGARDING DOGS IN CITY PARK BE RECEIVED AND REFERRED TO STAFF FOR A REPORT.

CARRIED.

b) Ministry of Forests – Rationale for Requesting to Remove Trees on Airport Leased Land.

Discussion ensued as to the Ministry's request to remove trees on City owned land at the Grand Forks Airport.

MOTION: KANIGAN / SHKRABUIK

RESOLVED THAT THE REGIONAL MANAGER OF THE SOUTHEAST FOREST REGION BE INVITED TO MAKE A PRESENTATION TO COUNCIL ON THE MATTER OF THE REGIONAL PLAN FOR FUTURE MINISTRY OF FOREST ACTIVITIES.

CARRIED.

c) Community Christmas Dinner

MOTION: KROG / KANIGAN

RESOLVED THAT THE LETTER DATED DECEMBER, 2004, FROM THE COMMUNITY CHRISTMAS DINNER ORGANIZATION, REQUESTING COUNCIL'S FINANCIAL CONTRIBUTION TOWARDS THE COST OF THE COMMUNITY CHRISTMAS DINNER, BE RECEIVED FOR INFORMATION.

CARRIED.

ADMINISTRATIVE REPORTS:

Reports for Information: None

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ADMINISTRATIVE REPORTS REQUIRING ACTION:

a) **Deputy Clerk's Report – Draft NSF Cheque Policy**

MOTION: GORDON/ SMITH

RESOLVED THAT POLICY NO. 3.9 TITLED "NSF CHEQUE POLICY" BE ADOPTED AS PRESENTED. CARRIED.
Staff was requested to reference the Bylaw establishing the NSF charge in the policy.

b) City Clerk's Report – Amendment to the Development Cost Charges Bylaw

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL CREATE A CAPITAL RESERVE DURING 2004, INCLUDING \$20,000 FOR WATER AND SEWER DCC BYLAW DEVELOPMENT, FROM THE 2004 APPROVED BUDGETS FOR WATER AND SEWER, RESULTING IN A 2004 TRANSFER TO THE CAPITAL RESERVE FOR THE PURPOSE OF WATER & SEWER DCC BYLAW DEVELOPMENT.

BE IT FURTHER RESOLVED THAT AN ADDITIONAL \$10,000 BE INCLUDED IN EACH OF THE 2005 WATER AND SEWER UTILITY BUDGETS FOR DCC BYLAW DEVELOPMENT,

AND BE IT ALSO RESOLVED THAT STAFF BE DIRECTED TO PROCEED WITH THE ARRANGEMENTS TO BEGIN WORKING ON THE BYLAW AS SOON AS POSSIBLE IN 2005. CARRIED.

c) City Clerk's Report – 2004 – 2005 Acting Mayor

MOTION: KANIGAN / SHKRABUIK

RESOLVED THAT THE FOLLOWING COUNCILLORS BE APPOINTED AS ACTING MAYOR FOR THE CORRESPONDING TWO MONTH PERIOD FOR THE COUNCIL YEAR.
COUNCILLOR GORDON – DECEMBER 2004 AND JANUARY 2005
COUNCILLOR KANIGAN – FEBRUARY 2005 AND MARCH 2005
COUNCILLOR KROG – APRIL 2005 AND MAY 2005
COUNCILLOR O'DOHERTY – JUNE 2005 AND JULY 2005
COUNCILLOR SHKRABUIK – AUGUST 2005 AND SEPTEMBER 2005
COUNCILLOR SMITH – OCTOBER 2005 AND NOVEMBER 2005

CARRIED.

MAYOR'S REPORT:

- a) The Mayor brought forward his official notice of contract with the City of Grand Forks.

MOTION: O'DOHERTY / SHKRABUIK

RESOLVED THAT THIS MEMORANDUM, OFFICIALLY OUTLINING THAT MAYOR JAKE RAVEN, SHAREHOLDER OF RAVEN'S GARDEN CENTRE, HAS BEEN CONDUCTING BUSINESS WITH THE CITY OF GRAND FORKS, BE RECEIVED PURSUANT TO SECTION 107 OF THE COMMUNITY CHARTER.

CARRIED.

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- b) The Mayor brought forward the matter of televising Council meeting on cable television. He referred to written report circulated at the meeting and attached to these minutes. Discussion ensued. It was suggested that a quotation be requested from Sunshine Communications, which included their proposal for partnering with the broadcasting of Council Meetings. It was further suggested that information be gathered from Shaw Cable as to what other communities pay for, and what partnership arrangements other communities have.
 - c) The Mayor brought forward the matter of deterrent strategies regarding grow-ups, specifically referring to a bylaw in place in the City of Abbotsford. Staff was directed to research the matter and report back to Council.
 - d) Mayor Raven reported on his attendance at a conference in Richmond "Harnessing Youth Power/Crime Prevention and Community Safety". He referred to a written report, which was circulated to Council at this meeting and attached to these minutes. He advised that youth driven programs are proving successful in other communities. He recommended that the City explore the opportunities to organize such a program in our community. He concluded by advising that he is awaiting further information on these potential programs.

COMMITTEE REPORTS:

Zoning and Planning Committee – Councillor Krog - no report
Parks Advisory Committee
RDKB Representative
Skateboard Park Committee

Bylaw Review Committee – Councillor Smith - no report
Grand Forks & District Recreation Commission Representative - Councillor Smith advised Council on his initiative to provide a type of walker used at the Grand Forks arena for learning to skate. He stated that he had some discussions with Unifab and requested that the company fabricate these walkers. He stated that walkers have been completed at a considerable higher cost than anticipated.

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Economic Development Committee - Councillor Shkrabuik - no report
Chamber of Commerce and Chamber of Commerce Tourism Committee Representative
Councillor Shkrabuik advised that he is unable to attend the Chamber of Commerce meeting at

Library in the morning. He inquired if another Councillor could attend in his place. It was determined that the CAO will attend the meeting.

Referendum Committee

Emergency Program Executive Committee – Mayor Raven - no report

Community Consultative Group Representative

Boundary Economic Development Commission Representative Mayor Raven made reference to the minutes of the BEDC meeting which have been attached to the agenda.

Economic Development Advisory Committee

Communications Advisory Committee – Councillor Gordon – no report

Court House Advisory Committee

Phoenix Foundation

Airport Advisory Committee – updated Council on the status of the BC Air Ambulance and the proposed service to Grand Forks, requiring a GPS on board and the ability to conduct night training for pilots. She stated that the former contractor is now in receivership however an interim contractor has been secured. She stated that BC Air Ambulance will respond once it is known who the permanent contractor will be and when the night training will begin.

Courthouse Use Committee

Finance Committee – Councillor O’Doherty -

MOTION: O’DOHERTY / SMITH

RESOLVED THAT ALL SIX RECOMMENDATIONS OF THE FINANCE COMMITTEE, PRESENTED AT THIS MEETING AND ATTACHED TO THIS AGENDA PACKAGE BE APPROVED.

CARRIED.

Personnel Committee – Councillor Kanigan -

Aquifer Protection Society Representative

BYLAWS:

- a) **Bylaw 1753 – “Plan 69 Road Closure and Dedication Removal Bylaw**

MOTION: O’DOHERTY / SHKRABUIK

RESOLVED THAT BYLAW NO. 1753, CITED AS THE “PLAN 69 ROAD CLOSURE AND DEDICATION REMOVAL BYLAW NO. 1753” BE GIVEN FIRST, SECOND AND THIRD READINGS.

CARRIED.

b) Bylaw 1759 – “Amendment to the Cash-In-Lieu of Parking Reserve Fund Bylaw

MOTION: SHKRABUIK / O’DOHERTY

RESOLVED THAT BYLAW NO. 1759, CITED AS THE “AMENDMENT TO THE CASH-IN-LIEU OF PARKING RESERVE FUND BYLAW NO. 1759, 2004” BE GIVEN FIRST, SECOND AND THIRD READINGS.

CARRIED.

c) Bylaw 1760 – “Amendment to the DCC Water System Reserve Fund Bylaw, 2004:

MOTION: SHKRABUIK / O’DOHERTY

RESOLVED THAT BYLAW NO. 1760, CITED AS THE “AMENDMENT TO THE DCC WATER SYSTEM RESERVE FUND BYLAW 2004”, BE GIVEN FIRST, SECOND AND THIRD READINGS.

CARRIED.

d) Bylaw 1761 – “Amendment to the Development Cost Charges Sanitary Sewer System Reserve Fund Bylaw, 2004”

MOTION: SHKRABUIK / SMITH

RESOLVED THAT BYLAW NO. 1761, CITED AS THE “AMENDMENT TO THE DEVELOPMENT COST CHARGES SANITARY SEWER SYSTEM RESERVE FUND BYLAW, 2004” BE GIVEN FIRST, SECOND AND THIRD READINGS. CARRIED.

e) Bylaw 1762 – “Amendment to the Machinery and Equipment Purchase and Replacement Reserve Fund Bylaw No. 1303”

MOTION: SHKRABUIK / GORDON

RESOLVED THAT BYLAW NO. 1762, CITED AS THE "AMENDMENT TO THE MACHINERY AND EQUIPMENT PURCHASE AND REPLACEMENT RESERVE FUND BYLAW NO. 1303", BE GIVEN FIRST, SECOND AND THIRD READINGS.

CARRIED.

f) **Bylaw 1763 – "Amendment to the City of Grand Forks Slag Sale Reserve Fund, 1977"**

MOTION: SMITH / GORDON

RESOLVED THAT BYLAW NO. 1763, CITED AS THE "AMENDMENT TO THE CITY OF GRAND FORKS SLAG SALE RESERVE FUND, 1977", BE GIVEN FIRST, SECOND, AND THIRD READINGS.

CARRIED.

g) **Bylaw 1764 – "Amendment to the Land Sales Reserve Fund Establishment Bylaw"**

MOTION: KANIGAN / SHKRABUIK

RESOLVED THAT BYLAW NO. 1764, CITED AS THE "AMENDMENT TO THE LAND SALES RESERVE FUND ESTABLISHMENT BYLAW", BE GIVEN FIRST, SECOND AND THIRD READINGS.

CARRIED.

Councillor Kanigan stated his intention to vacate Council Chambers at this time, due to a potential conflict of interest inasmuch as he sits on the Board of Directors for the Grand Forks & District Savings Credit Union, the financial institution for the City of Grand Forks, which such line of credit, intended by Bylaw 1765, would be established. Councillor Kanigan vacated Council Chambers at 8:29 p.m.

h) **Bylaw 1765 – "City of Grand Forks Revenue Anticipation Bylaw, 2005"**

MOTION: SHKRABUIK / O'DOHERTY

RESOLVED THAT BYLAW NO. 1765, CITED AS THE "CITY OF GRAND FORKS REVENUE ANITICPATION BYLAW – 2005", BE GIVEN FIRST, SECOND, AND THIRD READINGS.

CARRIED.

Councillor Kanigan returned to Council Chambers at 8:32 p.m.

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i) **Bylaw 1766 "Year 2003-2007 Financial Plan Amendment Bylaw No. 1766"**

MOTION: O'DOHERTY / SHKABUIK

RESOLVED THAT BYLAW NO. 1766, CITED AS THE "YEAR 2003-2007 FINANCIAL PLAN AMENDMENT BYLAW NO. 1766", BE GIVEN FIRST, SECOND, AND THIRD READINGS.

CARRIED.

j) **Bylaw 1767 “Year 2004-2008 Financial Plan Amendment Bylaw No. 1767”**

MOTION: SHKRABUIK / GORDON

RESOLVED THAT BYLAW NO. 1767, CITED AS THE “YEAR 2004-2008 FINANCIAL PLAN AMENDMENT BYLAW NO. 1767”, BE GIVEN FIRST, SECOND, AND THIRD READINGS.
CARRIED.

NEW BUSINESS

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:33 P.M.
CARRIED.

CERTIFIED CORRECT:

MAYOR JAKE RAVEN

CITY CLERK – LYNNE BURCH