

THE CORPORATION OF THE CITY OF GRAND FORKS

AGENDA

REGULAR MEETING:

MONDAY JANUARY 19, 2004 - 7:00 P.M.

COPIED AND CIRCULATED TO:

MAYOR RAVEN	ADMINISTRATOR	B. K. RADIO
COUNCILLOR GORDON	CITY CLERK	GAZETTE
COUNCILLOR KANIGAN	DEPUTY CLERK	G.F. INFORMER
COUNCILLOR KROG	TREASURER	CHAMBER of COMMERCE
COUNCILLOR O'DOHERTY	SUPERINTENDENT	PUBLIC VIEWING COPY
COUNCILLOR SHKRABUIK	FIRE CHIEF	
COUNCILLOR SMITH		

CALL TO ORDER

1) **AGENDA:**

- a) ADDITIONS and ADOPTION OF AGENDA
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2) **MINUTES:** (Goldenrod Sheets)

- a) SPECIAL MEETING OF JANUARY 5, 2003
b) REGULAR MEETING OF JANUARY 5, 2003

BUSINESS ARISING OUT OF THE MINUTES

3) **RESOLUTIONS FROM IN-CAMERA MEETING:**

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4) **DELEGATIONS** (Blue) - None

5) **COMMUNICATIONS FOR INFORMATION:** (Lilac)

- a) School District No. 51 – Thank you letter to Fire Department
b) Ministry of Community, Aboriginal and Women's Services – Attracting and retaining immigrants in smaller communities

Recommended Resolution:

Resolved that correspondence numbered 5a and 5b be received for information.

6) **CORRESPONDENCE:** (White)

- a) **Boundary District Arts Council Funding – Request of funding in the amount of \$3,500**

Recommended Resolution:

Resolved that the request for funding in the amount of \$3,500 on behalf of the Boundary District Arts Council be referred to the 2004 budget process.

- b) **Regional District of Kootenay Boundary – Draft resolution**

Requested Resolution:

*Whereas the City of Grand Forks owns and operates the Grand Forks Airport
And whereas the Regional District of Kootenay Boundary (RDKB) has committed to providing fifty thousand dollars (\$50,000.00) annually in support of improving service at the Grand Forks Airport for a three-year period commencing in 2004*

And whereas the City of Grand Forks and RDKB deem it advantageous to appoint an Airport Advisory Committee

Therefore be it resolved that the Council of the City of Grand Forks supports the establishment of a Regional Airport Advisory Committee to include two representatives from the Council of the City of Grand Forks and four representatives from the Board of Directors of the RDKB, two each from the East and West areas of the RDKB.

And be it further resolved that at the first meeting of the Advisory Committee, the Committee develop Terms of Reference for the Committee which will then be referred to the City of Grand Forks Council and the Regional District of Kootenay Boundary Board of Directors for approval

ADMINISTRATIVE REPORTS: (Yellow Sheets brought forward by Staff.)

7) **Reports for Information**

- a) **Slag Sales Analysis for the month ending December 2003**

Recommended Resolution:

Resolved that the Slag Sales Analysis for the month ending December 2003 be received for information.

8) **Reports Requiring Action**

- a) **Clerk's Report – Notice of Unsafe Structure and Request to Bring Property up to Standards Provided for in Bylaw 1737**

Recommended Resolution:

That Council receive the Building Inspector's Report, dated December 31, 2003, relating to property legally described as Lots 17-18, Block 8, DL 108, S.D.Y.D., Plan 23, located at 7140 3rd Street, owned by Richard Cutler. Be it further resolved that the structure located on the above mentioned property at 7140 3rd Street, be declared an unsafe structure, and remedial action be imposed, in accordance with Part 3, Division 12 of the Community Charter. Be it also resolved that Mr. Cutler of Nelson, B.C., the property owner, be served notice by process server requiring that the structure on the property be demolished within 14 days of the receipt of the notice, and further advised that if the

structure is not demolished within the 14 day period, the municipality may take action in accordance with the Community Charter. And be it also resolved that Mr. Cutler be advised that he may request reconsideration by Council in accordance with Section 78 of the Community Charter.

b) Deputy Clerk's Report – Policy Review

Recommended Resolution:

1. That Policy No. 3.1 "Agreement to indemnify and Release Forms" be rescinded.
 2. That Policy No. 3.6 "NSF Cheque Policy" be rescinded
 3. That Policy No. 2.1 "Distribution of Reports/Documents Commissioned by Council" be adopted
 4. That Policy No. 5.1 "Signs on City Property" be adopted.
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c) Deputy Clerk's Report – Application for Change to a Liquor Licence

9) MAYOR'S REPORT

10) STANDING AND SELECT COMMITTEE REPORTS (Green Sheets)

Zoning and Planning Committee – Councillor Krog - no report

Parks Advisory Committee
RDKB Representative
Skateboard Park Committee

Bylaw Review Committee – Councillor Smith – no report

Grand Forks & District Recreation Commission Representative

Economic Development Committee - Councillor Shkrabuik – no report

Chamber of Commerce and Chamber of Commerce Tourism Committee Representative

Emergency Program Executive Committee – Mayor Raven – no report

Community Consultative Group Representative
Boundary Economic Development Commission Representative
Economic Development Advisory Committee

Communications Advisory Committee – Councillor Gordon – no report

Airport Advisory Committee
Phoenix Foundation Representative

Finance Committee – Councillor O'Doherty – no report

Personnel Committee – Councillor Kanigan – no report

Aquifer Protection Society Representative

11) **BYLAWS**: (Pink Sheets)

- a) **Bylaw No. 1735 “Amendment to the City of Grand Forks Official Community Plan Designation Bylaw No. 1735, 2003” (Donaldson Drive Transition District – previously circulated)**

Recommended Resolution:

Resolved that third reading of Bylaw No. 1735, cited as the “Amendment to the City of Grand Forks Official Community Plan Designation Bylaw No. 1735, 2003” be rescinded and the Bylaw be referred to a second Public Hearing .

- b) **Bylaw No. 1736 “Amendment to the City of Grand Forks Zoning Bylaw No. 1736, 2003” (Limited Service Commercial on Donaldson Drive – previously circulated)**

Recommended Resolution:

Resolved that third reading of Bylaw No. 1736, cited as the “Amendment to the City of Grand Forks Zoning Bylaw No. 1736, 2003” be rescinded and the Bylaw be referred to a second Public Hearing.

- c) **Bylaw No. 1741 “City of Grand Forks Revenue Anticipation Bylaw – 2004” (previously circulated)**

Recommended Resolution:

Resolved that Bylaw No. 1741, cited as the “City of Grand Forks Revenue Anticipation Bylaw – 2004” be finally adopted.

NEW BUSINESS

GIVING OF NOTICES:

REGULAR MEETING OF COUNCIL
Monday, February 2, 2004 – 7:00 p.m.

ADJOURNMENT:

FLOOR OPENED TO QUESTIONS FROM THE PUBLIC AND THE MEDIA
