

THE CORPORATION OF THE CITY OF GRAND FORKS

PRIMARY COMMITTEE MEETING OF COUNCIL  
MONDAY JANUARY 19, 2009

PRESENT: MAYOR BRIAN TAYLOR  
COUNCILLOR JOY DAVIES  
COUNCILLOR CHRIS MOSLIN  
COUNCILLOR GENE ROBERT  
COUNCILLOR CHRISTINE THOMPSON  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CITY MANAGER  
CITY CLERK

V. Kumar  
L. Burch

GALLERY

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The Mayor called the meeting to order at 7:01 p.m. in Council Chambers.

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ADOPTION OF AGENDA:

MOTION: ROBERT / WIRISCHAGIN

**RESOLVED THAT THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF MONDAY, JANUARY 19, 2009, BE ADOPTED AS CIRCULATED.**

CARRIED.

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REGISTERED PETITIONS AND DELEGATIONS:

*a) City Clerk's Report – Presentation by the Phoenix Foundation of the Boundary Communities*

Cathy Manson, Maxine Ruzicka, Linda Manson of the Phoenix Foundation of the Boundary Communities outlined the Phoenix Foundation workings including the endowments and the grants. Linda Manson outlined the granting process of the Phoenix Foundation, and introduced Maxine Ruzicka, president of the Phoenix Foundation who outlined the proposed project title Vital Signs, and the objectives to track and grade significant quality of life issues. She advised that Grand Forks has been invited to participate with the Vancouver Foundation and other British Columbia communities to participate as a partnership in the project. Ms Ruzicka advised that the total cost of the project is approximately \$30,000, but the Phoenix Foundation needs to generate \$11,000 to \$15,000 locally, of which they have requested a grant of \$3,000 from the City of Grand Forks.

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MOTION: MOSLIN / DAVIES

**RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE CITY CLERK'S REPORT, DATED JANUARY 13, 2009, OUTLINING THE DELEGATION OF THE PHOENIX FOUNDATION OF THE BOUNDARY COMMUNITIES, BE RECEIVED.**

AND BE IT FURTHER RESOLVED THAT THE PRESENTATION MADE BY CATHY MANSON, MAXINE RUZICKA, AND LINDA MANZON, ON BEHALF OF THE BOARD OF DIRECTORS OF THE PHOENIX FOUNDATION OF THE BOUNDARY COMMUNITIES, OUTLINING THE FOUNDATION AND THE SPECIFICS OF THE VITAL SIGNS PROJECT, BE RECEIVED, AND THAT THE MATTER BE REFERRED TO STAFF FOR A REPORT AND FURTHER DISCUSSION.

CARRIED.

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**QUESTION PERIOD FROM THE PUBLIC:**

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow. He requested that prior to speaking about their issue that persons in the gallery would advise Council of the following:

1. Identify yourself, stating your name and place of residence and the issue you are bringing forward.
2. The subject of your participation should be limited to items of broad public interest, not personal to your property. This is not a forum for complaints. Any complaints will be dealt with by Staff and can be made by calling or attending City Hall or other City department during business hours.
3. Presentations: You must limit your questions and or comments to a maximum of five (5) minutes including questions from Council. This will permit time for all that are present to participate.
4. Council may not make any decisions at this meeting and if Council wishes, the item would be referred to Staff for follow-up and recommendation for Council to consider at a future regular meeting of Council.

**Roy Ronaghan of 84<sup>th</sup> Avenue:**

 Mr. Ronaghan advised that he wished to discuss Snow Removal priorities. He inquired as to under what conditions will snow plowing begin. He was advised by the City Manager that the Roads Supervisor and Coordinators <sup>assess</sup> ~~access~~ the situation and, if plowing is deemed to be required, the policy for snow plowing priorities is followed. With regard to violations to the idling bylaw, he inquired as to whom you would report that. He was advised that reports of violations could be

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made to City Hall or the Mayor, and that we would need licence plate and commercial information of the truck in order for the City to contact the owner and discuss this matter. In regards to "No Smoking / outside restaurants" he inquired as to whom does one complain. The Mayor suggested that the City should be contacted and the IHA Public Health Inspector. It was further suggested that perhaps just speaking to some of the owners of these establishments would help. He inquired as to responsibilities of Councillor liaisons. The Mayor suggested that this will be established once Council has completed their strategic planning session.

**Shawna Schuh:**

Inquired as to a resolution regarding the Boundary Museum. The Mayor advised that it is coming up later on the agenda.

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**OPERATIONAL DISCUSSION & PRESENTATIONS BY STAFF:**

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**RECOMMENDATIONS FOR CONSIDERATION:**

**a) City Clerk's Report – Legislative Policies**

MOTION: DAVIES / WIRISCHAGIN

**RESOLVED THAT THE CITY CLERK'S REPORT, DATED JANUARY 13, 2009, REGARDING THE LEGISLATIVE POLICIES, BE RECEIVED FOR DISCUSSION.**

CARRIED.

Committee members discussed the proposed existing policies and focused on the following points:

- Policy 101 – Administrative Fairness, Section 3 – Stage 2, Review by CAO 1<sup>st</sup> sentence needs to be revised.
- Policy 102 – Advertising and Promotions. The policy statement should clarify who receives the "general benefit". Would like who receives the general benefit defined, "such as general benefit to the community as a whole.
- Policy 103 – Policy's 2<sup>nd</sup> paragraph, delete the "in" the Wednesday...
  - delete paragraphs 3 and 4. Amend to reflect that the agenda will be made public Wednesday afternoon or Thursday morning, whichever works best for staff. Purpose delete 2<sup>nd</sup> sentence - no need to explain that we need it. Procedure – 1<sup>st</sup> sentence should be "preceding" 3<sup>rd</sup> sentence last line determined to delete.
- Policy 106 – Delegation/Petition Protocol. Procedure 1(e) last sentence. Replace "is best" with "will be". Delete last paragraph inasmuch as the agenda format has been changed to include questions from the public and media prior to adjournment.
- Policy 109 – Communications: Information to the media - definitions could they be each as a sentence, not one paragraph for ease of reading.
- Policy 112 – Travel Expense Allowance – mileage paid-inasmuch as the Income tax Act approved reimbursement rate changes from time to time, why not delete the cents and make

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a statement that mileage will be reimbursed at the current approved rates. Include internet costs in hotel rooms, as a legitimate travel expense, along with telephone, telefax, supported by receipts.

- Policy 114 – Procedure #6. Add after remove improvements, add “and restore the site” before “to its prior condition.
- Policy 108 – Interference - Conflict of Interest discussion of members of Council participating in organizations in the community. Suggested that Council members could be members of an organization, but not a member of the executive. Suggested that the matter be referred to Staff for a policy on Conflict of Interest. City Manager advised that there is previous case law in matters of Council members participating in outside organizations.

MOTION: THOMPSON / DAVIES

**RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE LEGISLATIVE GOVERNANCE POLICIES, NUMBERED 101 – 114 BE APPROVED AS AMENDED AT THIS PRIMARY COMMITTEE MEETING, FOR IMPLEMENTATION NO LATER THAN FEBRUARY 28, 2009.**

CARRIED.

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MOTION: MOSLIN / DAVIES

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMEND TO COUNCIL THAT STAFF BE DIRECTED TO DRAFT A “CONFLICT OF INTEREST” POLICY FOR COUNCIL’S CONSIDERATION.

CARRIED.

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**REQUESTS FROM CORRESPONDENCE:**

None

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**INFORMATION ITEMS:**

None

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**LATE ITEMS:**

None

**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

**RDKB:**

The Mayor reported on his attendance with other members of Council at the meeting with the RDKB in Trail on January 9<sup>th</sup>. He explained that rural decision items, discussed at the Regional District table, and which are only taxed to the rural residents, are voted on by rural directors only and not the city directors. He stated that agendas for Regional District meetings are posted on RDKB website. In conclusion he advised that the RDKB report will include matters from the Boundary Economic Development Commission meetings.

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**ADJOURNMENT:**

MOTION: ROBERT

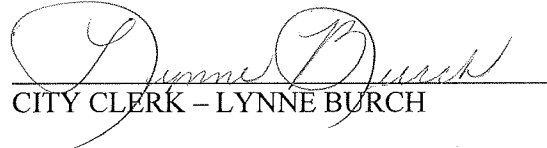
**RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED 8:17 P.M.  
CARRIED.**

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**CERTIFIED CORRECT:**

  
MAYOR BRIAN TAYLOR

  
CITY CLERK - LYNNE BURCH