

THE CORPORATION OF THE CITY OF GRAND FORKS

PRIMARY COMMITTEE MEETING OF COUNCIL
MONDAY AUGUST 16TH, 2010

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR JOY DAVIES
COUNCILLOR CHRIS MOSLIN
COUNCILLOR GENE ROBERT
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
REVENUE CLERK B. Porter

GALLERY

The Mayor called the meeting to order at 7:03p.m.

ADOPTION OF THE AGENDA:

MOTION: WIRISCHAGIN / ROBERT

RESOLVED THAT THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF MONDAY, AUGUST 16TH, 2010, BE ADOPTED AS CIRCULATED. CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

a) **Corporate Officer's Report – Delegation – The Granby Wilderness Society**
Jenny Coleshill made a presentation to Council with regard to a proposed Stewardship Agreement between the City of Grand Forks and the Granby Wilderness Society to help protect wildlife, trees and other critical habitat features for wildlife. She advised that this proposal stems from a Conservation Action Plan which focused on creating projects and actions for species at risk. She went on to add that the Lewis Woodpecker for example, is endangered due to a loss of habitat in mostly hazardous trees, ponderosa pines and cottonwoods, in urban areas for projects such as trail construction. She stated that although safety is always a primary concern, there are ways that hazardous trees can be addressed, using best management practices that preserves natural habitat for birds. Ms Coleshill advised that she is working on an education campaign aimed at city workers, land developers, and contractors, adding that trail placement is critical for endangered species. She concluded by requesting that Council consider the Stewardship Agreement.

MOTION: DAVIES / ROBERT

RESOLVED THAT PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE PRESENTATION MADE BY JENNY COLESHILL, ON BEHALF OF THE GRANBY WILDERNESS SOCIETY, REGARDING A PROPOSAL FOR A STEWARDSHIP AGREEMENT BETWEEN THE CITY OF GRAND FORKS AND THE GRANBY WILDERNESS SOCIETY AIMED AT PROTECTING HABITAT FOR SPECIES AT RISK, BE RECEIVED.

CARRIED

UNFINISHED BUSINESS:

None

RECOMMENDATIONS FOR CONSIDERATION:

- a) **Chief Administrative Officer's Report – Adoption of several amended policies, 605- Employees- Harassment Policy; 801- Bank Signing Authorization Policy; 802 – Purchasing Policy; and 1202 – Water Use and Regulations Policy**

MOTION: THOMPSON / DAVIES

RESOLVED THAT THE COMMITTEE RECOMMENDS TO COUNCIL THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JULY 29TH, 2010 REGARDING AMENDMENTS TO THE ATTACHED POLICIES, BE RECEIVED. AND BE IT FURTHER RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT POLICY 605 (HARASSMENT POLICY) BE AMENDED TO REPLACE THE INCORRECT USE OF THE WORDS "AFFECT AND EFFECT" TO THE PROPER USE, AND THAT COUNCIL APPROVES THE ATTACHED POLICY AS AMENDED.

CARRIED

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MOTION: ROBERT / THOMPSON

RESOLVED THAT THE COMMITTEE RECOMMENDS TO COUNCIL THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JULY 29TH, 2010 REGARDING AMENDMENTS TO THE ATTACHED POLICIES, BE RECEIVED. AND BE IT FURTHER RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT POLICY 801 (BANK SIGNING AUTHORIZATION POLICY) BE AMENDED AS PRESENTED.

CARRIED

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MOTION: THOMPSON / DAVIES

RESOLVED THAT THE COMMITTEE RECOMMENDS TO COUNCIL THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JULY 29TH, 2010 REGARDING AMENDMENTS TO THE ATTACHED POLICIES, BE RECEIVED. AND BE IT FURTHER

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT POLICY 802 (PURCHASING POLICY) BE AMENDED AS PRESENTED. CARRIED.

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MOTION: THOMPSON / WIRISCHAGIN

RESOLVED THAT THE COMMITTEE RECOMMENDS TO COUNCIL THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JULY 29TH, 2010 REGARDING AMENDMENTS TO THE ATTACHED POLICIES, BE RECEIVED. AND BE IT FURTHER RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT POLICY 1202 (WATER USE AND REGULATION POLICY) BE AMENDED AS PRESENTED. CARRIED

OPERATIONAL DISCUSSION & PRESENTATIONS BY STAFF:

None

INFORMATION ITEMS:

MOTION:

RESOLVED THAT INFORMATION ITEMS NUMBERED 7(a) TO 7(a) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Proposal for an Environmental Committee that would be designed to deal with multiple issues with regard to environmental concerns. **Recommend to receive for discussion.**

Individual Committee Members indicated that the following points be considered as a Committee focus:

- Give consideration to including a solar component to the list of possible participants.
- \$10,000 is proposed to go into the 2011 financial plan to pursue the objectives of the proposed Environmental Committee, and should be focused on action items and not just given to the Committee.
- Carbon Neutrality Plan as the focus of the committee, as well as Climate Change.

PROPOSED BYLAWS FOR DISCUSSION:

None

LATE ITEMS:

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

None

QUESTION PERIOD FROM THE PUBLIC:

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

There were no questions from the public at this time.

ADJOURNMENT:

MOTION: ROBERT

RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED AT 7:38 P.M.

CARRIED.

CERTIFIED CORRECT:


MAYOR BRIAN TAYLOR


CHIEF ADMINISTRATIVE OFFICER – LYNNE BURCH