

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY MARCH 5th, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH

CHIEF ADMINISTRATIVE OFFICER L. Burch
CORPORATE OFFICER D. Heinrich
CHIEF FINANCIAL OFFICER C. Arnott

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: SMITH / KENDEL

RESOLVED THAT THE MARCH 5TH, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, FEBRUARY 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, FEBRUARY 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, FEBRUARY 20TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

- a) Corporate Officer's Report – Amendments to the Travel Expense Allowance Policy

At the Regular Meeting of Council on February 20th, 2012, Council directed Staff to bring forward a report to review the remuneration of the Travel Expense Allowances policy with regard to the City paying for spousal costs for banquets and reception meals while attending conferences. Staff is, in addition, proposing some additional amendments to the Policy including the use of City Vehicles vs. use of personal vehicles for City Business outside the municipal boundaries.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES POLICY NO.112 – TRAVEL EXPENSE ALLOWANCE POLICY, AS AMENDED, TO BE IMPLEMENTED NO LATER THAN MARCH 6, 2012.

CARRIED.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at the Grand Forks Fall Fair meeting where a venue for the fall fair was discussed, and advised that a vision statement will be forthcoming
- He reported that on February 29th, he attended a Phoenix Foundation meeting and advised that he has been asked by the board to be their liaison, and asked if Council would give him the authorization to be the liaison for the organization.
- The Mayor advised that other members of Council had requested to be the liaison for various organizations and that a resolution should be put forward for Council's consideration at this time.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL AUTHORIZES THE FOLLOWING LIAISON, CHAIR AND CO-CHAIR ROLLS AS FOLLOWS: COUNCILLOR SMITH BE APPOINTED LIAISON FOR THE PHOENIX FOUNDATION; THAT COUNCILLOR KENDEL BE APPOINTED ECONOMIC DEVELOPMENT ADVISORY COMMITTEE CHAIR, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED LIAISON TO THE BOUNDARY RESTORATIVE JUSTICE COMMITTEE AND TO THE GRAND FORKS PUBLIC LIBRARY; THAT COUNCILLOR KROG BE APPOINTED LIAISON TO GALLERY 2 AND TO THE BOUNDARY DISTRICT ARTS COUNCIL; THAT COUNCILLOR O'DOHERTY BE APPOINTED LIAISON TO LOCAL SPORTS EVENTS; THAT COUNCILLOR SMITH BE APPOINTED LIAISON TO THE DEER COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED CHAIR OF THE ENVIRONMENT COMMITTEE, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR OF THE ENVIRONMENT COMMITTEE; THAT COUNCILLOR SMITH AND COUNCILLOR WYERS BE APPOINTED AS LIAISON TO THE GRASSLANDS GROUP; AND THAT COUNCILLOR WIRISCHAGIN BE APPOINTED LIAISON TO THE RECREATION COMMISSION.

CARRIED.

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- Councillor Smith reported on his attendance, along with Councillor Kendel at the Grand Forks Curling Masters Tournament held in Grand Forks last weekend.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at a meeting to discuss a venue for the Grand Forks Fall Fair event, along with other members of Council, members of the USCC organization, Grand Forks Fall Fair Society and the Agricultural Society, and advised that the group will soon be bringing forward a vision statement with regard to a venue search.
- He reported on his attendance at the Grand Forks Masters curling event held in Grand Forks last weekend.

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE CITY PURCHASE SEVEN CHAIRS FOR THE MAYOR/COUNCIL CONFERENCE LOUNGE SUBJECT TO THE 2012 FINANCIAL PLAN BEING APPROVED TO REPLACE THE EXISTING FURNISHINGS THAT ARE OUTDATED AND WORN AFTER 30 YEARS OF GOOD USE, AND FURTHER TO INCLUDE IN THE 2012 BUDGET, THE SUM OF \$1,400 PLUS HST FOR THE PURCHASE OF REPLACEMENT CHAIRS.

CARRIED.

Mayor Taylor:

The Mayor reported on the following items:

- He spoke with regard to the upcoming budget process and that Council will be meeting with management on the first round of budget discussions on March 12th.
- He spoke with regard to the property below the USCC hall as possible events grounds, and that vision plans are being put together by the steering committee.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The minutes of the Regional District meeting of January 26th, 2012 are attached to this report.

- The Mayor advised that the Regional District is currently putting their budgets together and that Regional issues within the City are currently under review such as Val Mar kitchen waste pilot project.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Manager of Environmental and Building Construction Services Report – Carbon Neutral Action Plan

For the past few years, City Staff have been part of the Carbon Neutral Kootenays Project.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL RECEIVES THE MANAGER OF ENVIRONMENTAL AND BUILDING CONSTRUCTION SERVICES REPORT, DATED FEBRUARY 28, 2012, AND FURTHER APPROVES THE CARBON NEUTRAL ACTION PLAN AS PRESENTED.

CARRIED.

b) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – Staff to develop a database of potential employee retirements to be completed by February, 2012

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED FEBRUARY 27TH, 2012, REGARDING THE ACTION, REQUIRING "STAFF TO DEVELOP A DATABASE OF POTENTIAL EMPLOYEE RETIREMENTS BY FEBRUARY, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED.

CARRIED.

c) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – CAO to develop an action plan to replace Electrical Lineman due to retire in 2012, to be completed by February, 2012.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED FEBRUARY 29, 2012, REGARDING THE ACTION, "CAO TO DEVELOP AN ACTION PLAN TO REPLACE ELECTRICAL LINEMAN DUE TO RETIRE IN 2012, BY FEBRUARY, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(g)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Thank-you note from the Boundary Community Food Bank Society- Advising that Urban Systems Ltd. of Kelowna has made a donation to the Food Bank on behalf of the City. **Recommend to receive for information – the City to extend thanks to Urban Systems Ltd. for their donation to our community food bank.**
- b) From the BC Senior Games 55 Plus-Castlegar- Looking for support for their games through advertising sponsorship - **Council has provided advertising support to this organization in the past. The Financial Plan process includes funds for Council supported advertising; although an amount of advertising funding is not yet adopted by Council, a Staff recommendation would be that: “Council determines to support the BC Senior Games 55 Plus – Zone 6 (West Kootenay Boundary) in the amount of \$400.00 “Maple” sponsorship.”**

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL DETERMINES TO SUPPORT THE BC SENIOR GAMES 55 PLUS – ZONE 6 (WEST KOOTENAY BOUNDARY) FOR THE AMOUNT OF \$400.00 “MAPLE” SPONSORSHIP.” CARRIED.

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- c) UBCM – Member Release - Comprehensive Economic & Trade Agreement (CETA) - **Recommend to receive for information.**
- d) UBCM – Member Release - Local Government Awareness Week & National Public Works Week-May 20-26, 2012- **Recommend that the Mayor send a letter to the City of Grand Forks public works employees to acknowledge the work that they do in observance with the national public works & local government awareness week from May 20-26th, 2012.**
- e) From UBCM – “In The House”- Synopsis of the Provincial Budget 2012. **Recommend to receive for information.**
- f) From UBCM - Tax Deferment Information and Fire Insurance Requirements. **Recommend to receive for information.**
- g) February 20th Task List – List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

None

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

LES BRADEN – He advised that the USCC spot would not work for the Fall Fair and further advised that the Grand Forks Fall Fair Society would like to utilize Dick Bartlett Park this year for their venue. Mr. Braden further commented that the proposed USCC property doesn't have power, potable water, and that fencing would be required. The Mayor asked Mr. Braden if Dick Bartlett Park would work for the Fall Fair Society considering that the Silver Kettle project is beginning construction on the South side of the park. Mr. Braden advised that the Society can made Dick Bartlett site work for this year's fair.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:29 P.M. CARRIED.

CERTIFIED CORRECT:


MAYOR BRIAN TAYLOR


CORPORATE OFFICER- DIANE HEINRICH