

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
TUESDAY, SEPTEMBER 4TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
CORPORATE OFFICER D. Heinrich
CHIEF FINANCIAL OFFICER C. Arnott
DEPUTY FINANCIAL OFFICER R. Shepherd

GALLERY

OPENING OF THE TIME CAPSULE:

The Mayor advised that the time capsule which was stored in the City Hall Basement Vault would now be opened. He advised that in 1987, during the 90th birthday celebration of the City of Grand Forks, a group of organizers put together this time capsule with instructions that it be opened 25 years later.

Some items inside the capsule included:

- 1987 Sears Catalogue
- Rick Hanson "Heart of a Dragon" VHS Tape
- Rick Hanson Memorabilia
- 3.5 Floppy Disk- 1st Annual GFSS MacGames Championship
- Early Transformer Toys
- June 24th, 1987 Gazette announcing the opening of the Aquatic Centre
- Copy of the Boundary Community Newspaper from 1987
- Letters from children from various grades
- Picture of Miss Grand Forks for 1987 – Carol McDonald now Carol Lajoie
- Yearbooks from Perley School 1986-1987; GFSS-1986-1987; and Hutton School 1986
- "Grand Forks – The First 100 Years" Book
- Various photos of parts of the City and area

CERTIFICATE OF APPRECIATION:

The Mayor made a presentation to Cecile Arnott, Chief Financial Officer, with a Certificate of Appreciation for her years of service to the City. Cecile began working for the City in 2007 and is leaving the City's employ as of September 14th, 2012. He advised that Cecile has taken the position of Chief Administration Officer for the City of Rossland, BC.

CALL TO ORDER:

The Mayor called the Meeting to order at 7:16 p.m.

ADOPTION OF AGENDA:

MOTION: O'DOHERTY / WYERS

RESOLVED THAT THE SEPTEMBER 4TH, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT THE MINUTES OF THE PUBLIC HEARING HELD ON MONDAY, AUGUST 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, AUGUST 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, AUGUST 20TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

PETITIONS AND DELEGATIONS:

- a) Michael Trickey of Strategic Infrastructure Management Inc. made a PowerPoint Presentation to Council regarding the City of Grand Forks Road Conditions Assessment. He spoke with regard to the cost effectiveness of a crack seal program for a large percentage of the roads for the City. The Chief Financial Officer thanked Mr. Trickey for his presentation and advised that she sees this as a really good news option.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION MADE BY MICHAEL TRICKEY OF STRATEGIC INFRASTRUCTURE MANAGEMENT INC WITH REGARD TO THE CITY OF GRAND FORKS ROAD CONDITIONS ASSESSMENT. CARRIED.

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the Grand Forks International Baseball Tournament last week and spoke with regard to the many talented teams that competed in the event. He thanked all of the volunteers that made the event a success.
 - He congratulated Bill Harp, Electrical Lineman for the City of Grand for the past 31 years of service, who retired last Friday.
 - He wished Cecile Arnott the best on her new job as Chief Administrative Officer for the City of Rossland
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Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at an Appreciation Barbeque at the Boundary Museum on August 22nd.
- She reported on her attendance at the 32nd Grand Forks International Baseball Tournament held last week and advised that fun was had by all.
- She reported on her attendance at the Grand Forks Fly-in Appreciation Day held on August 26th at the Grand Forks Airport, where she advised that 21 airplanes participated in the event.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT THE CITY SEND A LETTER OF CONGRATULATIONS TO JERRY FOSTER AND HIS TEAM OF 300 VOLUNTEERS ON THE SUCCESS OF THE 32ND GRAND FORKS INTERNATIONAL BASEBALL TOURNAMENT. CARRIED.

- She advised that the Summer Nephelometer Report will be presented to the Environment Committee on their September 22nd, 2012 meeting.
 - She wished Cecile Arnott the best of luck in her new position as Chief Administration Officer for the City of Rossland.
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Councillor Smith:

Councillor Smith reported on the following items:

- He advised that on August 21st, a presentation was made by Barb Haynes from Penticton who spoke with regard to the revitalization projects which were done in Penticton. He further advised that following her presentation, there was a discussion on how Grand Forks could utilize some of these ideas.
 - He reported on his attendance to the Grand Forks Fly-in Appreciation Day held on August 26th and commented on the great event and advised that downtown vendors also participated in the event.
 - He announced that on August 28th, Grand Forks experienced its second annual Best Singer contest where Missy and Wendy Faulkner took first and second place and that he received third place.
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Mayor Taylor:

The Mayor reported on the following items including his report from the Regional District:

- He spoke with regard to the Regional District Kitchen Diversion Program which will be commencing City wide on October 1st.
- He advised that there is a Regional Environmental Services meeting tomorrow at the Regional District Board Office.
- He advised that there is a Water Study Meeting on September 6th in Greenwood
- He advised that there will be a Deer count followed by a Deer Committee Meeting on September 18th. He advised that the Deer Count will start at 6:30 AM.
- He advised that on September 13th, there will be a Regional District Strategic Meeting and that he will report back to Council, the results of that meeting.
- He advised that the opening for a new Animal Control Officer Contract will be re-posted due to lack of response.

MOTION: SMITH / WYERS

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, INCLUDING THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The Regional District report is included in the Mayor's report above.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – School Connections Grant Application

Staff has been advised that School District 51 Boundary intends to make an application for School Community Connections Funds for the upgrading of an existing storage shed, previously constructed on the grounds at Perley Elementary School.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED AUGUST 27TH, 2012, REGARDING THE SCHOOL DISTRICT 51 BOUNDARY APPLICATION FOR SCHOOL COMMUNITY CONNECTIONS FUNDS, AND RESOLVES TO SUPPORT THE SCHOOL DISTRICT'S FUNDING APPLICATION FOR THE PROPOSED PERLEY SCHOOL SHED UPGRADE PROJECT. CARRIED.

- b) Corporate Officer's Report – Assignment of Roxanne Shepherd, Deputy Finance Officer, as the Municipal Officer responsible for Financial Administration for the City of Grand Forks

With the resignation of our Chief Financial Officer, Cecile Arnott, the City, in accordance with Section 149 of the Community Charter, is required to assign one of the municipal officers' the responsibility of financial administration as outlined in the Charter.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL ASSIGNS ROXANNE SHEPHERD, BBA, CGA, DEPUTY FINANCE OFFICER, THE RESPONSIBILITY FOR FINANCIAL ADMINISTRATION FOR THE CITY OF GRAND FORKS EFFECTIVE SEPTEMBER 17TH, 2012.

CARRIED.

- c) Corporate Officer's Report – Municipal Insurance Association Annual Meeting

Council must register the voting delegate and two alternates with the Municipal Insurance Association before September 14th, 2012, in order to be eligible to vote at the annual meeting on September 25th, 2012 at the UBCM Conference.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED AUGUST 28TH, 2012, AND RESOLVES TO APPOINT COUNCILLOR GARY SMITH AS THE VOTING DELEGATE AT THE 2012 MIA ANNUAL GENERAL MEETING, AND APPOINTS MAYOR BRIAN TAYLOR AND COUNCILLOR BOB KENDEL AS THE ALTERNATES.

CARRIED.

- d) **Manager of Environmental and Building Construction Services-Carbon Neutral Kootenay Municipal Buildings Energy Audits**

Request for approval of an Energy Audit in 2012 under Carbon Neutral Kootenay Group Plan

MOTION: WYERS / SMITH

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED AUGUST 28TH, 2012, REGARDING THE CARBON NEUTRAL KOOTENAY GROUP PLAN ENERGY AUDIT, AND FURTHER AUTHORIZES STAFF TO COMPLETE THE ENERGY AUDIT IN 2012 UNDER THE CARBON NEUTRAL KOOTENAY GROUP PLAN AT A COST OF \$3,600.

CARRIED.

- e) **Chief Financial Officer's Report – Use of Community Works Fund (CWF) Agreement (Gas Tax)**

In 2006, the City entered into the Community Works Funds Agreement with the UBCM. The City has received a request from the Slavonic Senior Society Br # 143 for Gas Tax Funding to replace their heating and cooling system.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL RESOLVES TO KEEP THE COMMUNITY WORKS FUND (GAS TAX FUND) AGREEMENT AS IT IS AT THIS TIME AS THE FUNDS ARE CURRENTLY COMMITTED TO WATER METERING, AND DIRECT STAFF TO PROVIDE A REPORT FOR BEST USE OF THE COMMUNITY WORKS FUNDS (GAS TAX) DURING THE FINANCIAL PLANNING DISCUSSIONS.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: SMITH / O'DOHERTY

RESOLVED THAT INFORMATION ITEMS NUMBERED 12(a) TO 12(j)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Boundary Country Regional Chamber of Commerce - Grand Forks Environment Committee Fee for Service Agreement for 2012. **Receive for information – Council determined in 2012-2014 Budgeting Process that in lieu of a funding request from the BCRCC – that the organization charge a fee for service for committee administrative duties & requirements.**
- b) Boundary Country Regional Chamber of Commerce - Grand Forks Economic Development Advisory Committee Fee for Service Agreement for 2012. **Receive for information – Council determined in 2012-2014 Budgeting Process that in lieu of a funding request from the BCRCC – that the organization charge a fee for service for committee administrative duties & requirements**
- c) Boundary Country Regional Chamber of Commerce - Proposed 2013-2015 Fee for Service Agreement between BCRCC and the City. **To refer their proposal for discussion to the 2013 budgeting process.**
- d) Grand Forks Border Bruins request for renewal of advertising - Looking for City support in the renewal of an on-ice logo in the amount of \$500. **Council determines to support the Grand Forks Border Bruins by renewing an on-ice logo in the amount of \$500.**

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL DETERMINES TO SUPPORT THE GRAND FORKS BORDER BRUINS BY RENEWING AN ON-ICE LOGO IN THE AMOUNT OF \$500.

CARRIED.

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- e) Farewell Card to Jordan Andrews-Nephelometer Student hired through the Environment Committee - Environment Committee card to thank Jordan for his commitment and excellent work throughout the summer. **Receive for information**
 - f) Email request from Habitat for Humanity - Requesting temporary road closure of 72nd Avenue from 8th to 10th Street on September 8th to facilitate their grand opening on the multiplex building **Recommend that Council grants approval to the Habitat for Humanity organization.**

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL GRANTS APPROVAL FOR HABITAT FOR HUMANITY TO CLOSE THE ROAD ON 72ND AVENUE FROM 8TH TO 10TH STREET AND AT THE END OF 9TH STREET AT 72ND FROM 1:00 PM TO 5:00 PM ON SATURDAY SEPTEMBER 8TH, 2012 TO FACILITATE THE OFFICIAL OPENING OF THEIR NEW MULTIPLEX BUILDING, SUBJECT TO THE CONCURRENCE OF THE FIRE CHIEF AND THE MANAGER OF OPERATIONS.

CARRIED.

- g) Email from Maglio Installations - Advising of temporary Road Closure at Snowball Creek from Sept 10-30th, 2012 for culvert replacement. **Receive for information**
- h) From Regional District of Kootenay Boundary – GHG Reduction Guide for Landfill Users. **Receive for information**
- i) From Economic Development Advisory Committee - Minutes from June 26th, 2012. **Receive for information**
- j) August 20th Task List - List of Completed and In-Progress Items. **Recommend to file.**

BYLAWS:

- a) **Corporate Officer's Report – Bylaw No. 1935 – Amendment to the City of Grand Forks Sustainable Community Plan Designation Bylaw**

MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1935, CITED AS THE "Amendment to the City of Grand Forks Sustainable Community Plan Designation Bylaw No. 1935, 2012", BE GIVEN THIRD READING.

CARRIED.

MOTION: WYERS / SMITH

RESOLVED THAT BYLAW NO. 1935, CITED AS THE "Amendment to the City of Grand Forks Sustainable Community Plan Designation Bylaw No. 1935, 2012", BE GIVEN FINAL READING.

CARRIED.

- b) **Corporate Officer's Report – Bylaw No. 1936 – Amendment to the City of Grand Forks Zoning Bylaw**

MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1936, CITED AS THE "Amendment to the City of Grand Forks Zoning Bylaw No. 1936, 2012", BE GIVEN THIRD READING.

CARRIED.

MOTION: SMITH / WYERS

RESOLVED THAT BYLAW NO. 1936, CITED AS THE "Amendment to the City of Grand Forks Zoning Bylaw No. 1936, 2012", BE GIVEN FINAL READING.

CARRIED.

c) Chief Administrative Officer's Report – Bylaw No. 1937 – Amendment to the City of Grand Forks Residential Garbage Collection Regulation

MOTION: SMITH / WYERS

RESOLVED THAT BYLAW NO. 1937, CITED AS THE "Garbage Regulations and Rates Amendment Bylaw No. 1937, 2012", BE GIVEN FINAL READING.

CARRIED.

d) Chief Administrative Officer's Report – Bylaw No. 1940 – City Park Municipal Campground Charges for 2013

MOTION: SMITH / O'DOHERTY

RESOLVED THAT BYLAW NO. 1940, CITED AS THE "City of Grand Forks Municipal Campground Regulation Amendment Bylaw No. 1940, 2012", BE GIVEN FINAL READING.

CARRIED.

e) Corporate Officer's Report – Bylaw 1941 – 2013 Annual Tax Exemption Bylaw

MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1941, CITED AS THE "2013 Annual Tax Exemption Bylaw", BE GIVEN FIRST READING.

CARRIED.

MOTION: WYERS / SMITH

RESOLVED THAT BYLAW NO. 1927, CITED AS THE "2013 Annual Tax Exemption Bylaw", BE GIVEN SECOND READING.

CARRIED.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1927, CITED AS THE "2013 Annual Tax Exemption Bylaw", BE GIVEN THIRD READING.

CARRIED.

LATE ITEMS:

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:07
P.M. CARRIED.

CERTIFIED CORRECT:


MAYOR BRIAN TAYLOR


CORPORATE OFFICER- DIANE HEINRICH